

**GAINESVILLE-HALL METROPOLITAN PLANNING ORGANIZATION (MPO)
DEVELOPMENT SERVICES CONFERENCE ROOM
APRIL 21, 2004 3:00 PM**

**TECHNICAL COORDINATING COMMITTEE
MINUTES OF MEETING**

Voting Members present: Chairman Kip Padgett, Stan Brown, Perry Eisenach
Verdell Hawkins, John McHenry, Russell McMurry, Bill Meyer,
James Miller, Jerry Presley, Christine Stava

Nonvoting Members present:

Voting Members Absent: Tim Gillette, Scott Puckett

Non-voting Members Absent: Steven Ballowe, Freida Black, Joe Burnett, Ken
Cochran, Steve Cronin, Kit Dunlap, Dennis Fordham, Frank
Hooper, Randall Moon, Christy Moore, Emily Tait, Charles Tucker

Staff present: Grace Grindle

Others present: Brent Cook, GDOT; Teri Pope, GDOT

CALL TO ORDER Kip Padgett, Chairman

1. WELCOME

Mr. Padgett welcomed everyone and thanked them for coming.

2. APPROVAL OF MINUTES – March 10 and March 24, 2004

Motion: Russell McMurry made a motion to approve the Minutes of the March 10 and March 24, 2004 meetings. The motion received a second from Verdell Hawkins and passed by a unanimous vote.

3. RECOMMENDATION TO APPROVE FINAL FY 2005 UNIFIED PLANNING WORK PROGRAM

Mr. McHenry went over the Unified Planning Work Program (UPWP) that was brought forward at the last meeting. He said all of the committees had seen the draft and they had received comments from GDOT regarding GIS software, website development for public outreach, the collection of socioeconomic data for modeling purposes and there is also an increase in transit spending. He said they had received comments from Public Works, and they had incorporated those comments as well as comments from ARC regarding coordination and cooperation between the two MPOs. Mr. McHenry said with the TCC's approval they would take it forward to the CAC and the Policy Committee and then forward it to GDOT to meet their May 15th deadline.

MOTION: Mr. Presley made a motion to approve. The motion received a second from Mr. Meyer and passed by unanimous vote.

4. RECOMMENDATION TO APPROVE MEMORANDUM OF AGREEMENT BETWEEN GHMPO, ARC, GDOT AND EPD

Mr. McHenry discussed that Hall County received an initial memorandum agreement from ARC to further define the roles and responsibilities for transportation planning between the two adjoining MPOs, particularly in light of air quality non-attainment and Congestion Management System requirements. Under advisement from GDOT and per federal regulation in areas where there is more than one MPO in a non-attainment area, GDOT advised that they need to be a party to this document. It was also recommended that the Environmental Protection Division of the Georgia Department of Natural Resources also be included. At this time, the document is being refined by the various agencies regarding interagency activities, while its overall need and purpose remains the same.

MOTION: Mr. Eisenach made a motion to approve. The motion received a second from Mr. Brown and passed by unanimous vote.

5. RECOMMENDATION TO APPROVE PUBLIC INVOLVEMENT PLAN FOR GHMPO

Mr. McHenry discussed that one of the key initial functions of the Gainesville-Hall Metropolitan Planning Organization (GHMPO) is to adopt a Public Involvement Plan that details the vision and procedures of the MPO's public participation strategy. Meaningful, timely and inclusive public participation is essential for the GHMPO in its transportation planning activities, and will be a critical component to its recurring role of adopting a Transportation Improvement Program and a Long Range Transportation Plan. A strong public participation strategy will be tailored to the needs and magnitude of the project or plan and there will be specific emphasis on considering the impact on those disadvantaged communities typically underrepresented in the planning process and ensuring their involvement. Mr. McHenry emphasized that this is not static document, but one that will be revised as we learn what techniques and methods are successful. After approval by the Policy Committee, there will be a 45-day public comment period before official adoption of the Public Involvement Plan.

MOTION: Mr. Presley made a motion to approve. The motion received a second from Mr. Hawkins and passed by unanimous vote.

6. UPDATE ON HALL AREA TRANSIT FUNDING

Christine Stava went over the Hall Area Transit Funding and said they just got an update on their 5307 funding, and said it would be around \$850,000 for FY 2005. Ms. Stava said that Hall Area Transit was having a comprehensive operations

analysis completed by an outside consultant. The consultant will examine their system and give them some recommendations and options for the future.

7. UPDATE ON QUEEN CITY PARKWAY BRIDGE REHABILITATION PROJECT

Teri Pope passed out the 2003 Georgia Department of Transportation Fact Book. Ms. Pope then went over the State Route 60/Queen City Parkway Bridge Maintenance Project over the railroad tracks just south of Industrial Boulevard in the City of Gainesville. She said they would be replacing the bridge deck (driving surface and sidewalks) and handrails. They are projecting to start in late May or early June and will be close the two north bound lanes and will start on the northbound side and two lane traffic will be shifted on the south bound lane cutting the capacity in half of the bridge. The project has an overall completion date of January 31, 2005. She said the contractor would be penalized \$5,000 for each day the bridge closure exceeds the deadlines in the contract.

8. UPCOMING MEETING DATE - WEDNESDAY JULY 21 at 3PM

9. OTHER

- **Mr. Padgett said at the next meeting they would nominate a Vice Chairman**

There being no further business to discuss, Mr. Brown made a motion to adjourn, with a second from Mr. McHenry, and the meeting was adjourned by the Chairman at 3:45 p.m.

Respectfully submitted,

Kip Padgett, Chairman

Grace Grindle, Sr. Secretary