

GAINESVILLE-HALL METROPOLITAN
PLANNING ORGANIZATION
FY 2024 Unified Planning Work Program



In accordance with Title VI of the Civil Rights Act of 1964 and other nondiscrimination laws, public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, familial, or income status.

Adopted: February 21, 2023
Amended: August 8, 2023

**Prepared by the Gainesville-Hall Metropolitan Planning Organization
in coordination with
Hall Area Transit
the Georgia Department of Transportation
the Federal Highway Administration
the Federal Transit Administration
and Hall County Government**



GAINESVILLE-HALL
Metropolitan Planning Organization

2875 Browns Bridge Road
Gainesville, GA 30504
Tel: 770.531.6809
Fax: 770.531.3902
ghmpo.org

**A Resolution by the Gainesville-Hall Metropolitan Planning Organization
Policy Committee Adopting Amendment #2 to the FY 2024 Unified Planning Work
Program (UPWP)**

WHEREAS, the Gainesville-Hall Metropolitan Planning Organization is the designated Metropolitan Planning Organization for transportation planning within the Gainesville Metropolitan Area Boundary which includes all of Hall County and a portion of Jackson County following the 2010 Census; and

WHEREAS, the Policy Committee (PC) is the recognized decision making body for transportation planning with the Gainesville-Hall Metropolitan Planning Organization (GHMPO); and

WHEREAS, the Infrastructure Investment and Jobs Act (IIJA) requires the Metropolitan Planning Organization to develop and adopt a Unified Planning Work Program; and

WHEREAS, the Unified Planning Work Program is consistent with all plans, goals, and objectives of the Gainesville-Hall Metropolitan Planning Organization.

NOW, THERE, BE IT RESOLVED that the Gainesville-Hall Metropolitan Planning Organization adopts Amendment #2 to the FY 2024 Unified Planning Work Program, which adds language to Work Element 4.5 - "MTP/Bike & Pedestrian Plan/Special Transportation Studies" - that expresses the intent to work with the City of Flowery Branch to conduct the Flowery Branch Downtown Parking and Mobility Study in order to determine optimal locations and implementation strategies for additional parking infrastructure.

A motion was made by PC member Jeff Stowe and seconded by PC member Sam Couvillon and approved this the 8th of August, 2023.

Edward R. Asbridge
Mayor Ed Asbridge, Chair
Policy Committee

Subscribed and sworn to me this the 8th of August, 2023



Notary Public
Commission expires 1-22-24

TABLE OF CONTENTS

INTRODUCTION	3
Sub-Element 1.1: Operations and Administration	9
Sub-Element 1.2: Training/Employee Education	11
Sub-Element 1.3: Equipment and Supplies	12
Sub-Element 1.4: UPWP	13
Sub-Element 2.1: Community Outreach/Education	14
Sub-Element 3.1: Socioeconomic Data, Models, and Analysis	16
Sub-Element 4.1: Intermodal Planning	18
Sub-Element 4.2: GIS & Model Development and Applications	19
Sub-Element 4.3: Long-Range Plan	20
Sub-Element 4.4: Transportation Improvement Program	21
Sub-Element 4.5: Bike and Pedestrian Plan Update/Special Transportation Studies	22
Sub-Element 5.1: Program Support & Administration (FTA ALI Code 44.21.00)	24
Sub-Element 5.2: Long Range Transportation Planning (Project Level) (FTA ALI Code 44.23.01)	26
Sub-Element 5.3: Transportation Improvement Program (FTA ALI Code 44.25.00)	28
Sub-Element 6.1: Complete Streets	29
GHMPO BUSINESS PLAN & UPCOMING UNFUNDED STUDIES	30
FUNDING SOURCE BY TASK	32
FUNDING SOURCE BY TASK	33
FUNDING SOURCE BY TASK	33
FY 2024 TOTAL BUDGET	34
IN-KIND MATCH COSTS AND SALARIES	35
METROPOLITAN PLANNING FACTORS TO BE CONSIDERED	36
FY 2024 UPWP SCHEDULE	37
APPENDIX A: Performance Management Targets Resolution	38
APPENDIX B: Transit Asset Management Targets Resolution	42

INTRODUCTION

A. Purpose of the Unified Planning Work Program

The Fiscal Year 2024 Unified Planning Work Program (UPWP) describes the organization's planning goals and activities, provides cost estimates for each activity, identifies funding sources, and outlines a work schedule for the period July 1, 2023 through June 30, 2024. The document is organized into six major sections as follows:

1. Administration
2. Public Involvement
3. Data Collection
4. System Planning
5. Transit Planning
6. Safe and Accessible Transportation Options/Complete Streets

The six sections of the UPWP include information on the parties responsible for carrying out the various planning activities. These activities are mostly geared towards the preparation and development of the Long-Range Transportation Plan (LRTP) with at least a 25-year horizon and a Transportation Improvement Program (TIP) which defines funded projects over four years. Public participation is an integral part throughout the planning process.

B. Infrastructure Investment and Jobs Act Planning Factors

The transportation planning process must explicitly address the eleven planning factors included in the Infrastructure Investment and Jobs Act (IIJA) and previously outlined in the Fixing America's Surface Transportation Act (FAST Act), 23 CFR 450 Subpart C, 23 CFR 420 Subpart A, and 49 CFR Subtitle A, listed below:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the surface transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and for freight;
5. Protect and enhance the environment, promote energy conservation, and improve quality of life;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve transportation system resiliency and reliability;
10. Reduce (or mitigate) the storm water impacts of the surface transportation; and
11. Enhance travel and tourism.

The overall planning program is designed to comply with the requirements of IIJA, which was signed into law on November 15, 2021. It encourages MPOs to address the planning factors listed above when solving current and future transportation issues.

C. Planning Emphasis Areas (PEAs)

The FHWA and FTA have outlined Planning Emphasis Areas (PEAs), which include transition to performance based planning and programming as per the IIJA, cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning, and access to essential services in which the transportation planning process identifies transportation connectivity gaps and solutions to address those gaps.

The GHMPO transportation planning process will include the following planning emphasis areas addressed in the UPWP work elements as listed below:

- Tackling the Climate Crisis – Metropolitan Planning Organizations are working with the Federal Highway Administration and Federal Transit Authority to ensure that our transportation plans and infrastructure investments help achieve national greenhouse reduction goals. GHMPO has worked to realize these goals by executing the Long Range Plan, which seeks to reduce greenhouse emissions through various roadway projects designed to increase capacity and reduce delay, and by funding Special Transportation Studies, which seek to explore multi-modal transportation options. GHMPO will address this Planning Emphasis Area more specifically in the following Work Elements:
 - *4.3 Long Range Plan* - Develop and update a long-range, multi-modal LRTP for the GHMPO planning area. This is a continuing work element.
 - *4.5 Special Transportation Studies* - Integrate land use planning activities with transportation planning.
- Equity and Justice – Federal, State, and local planning authorities are always working to advance racial equity and support for underserved and disadvantaged communities. GHMPO recently adopted a 2021 update to the Title VI Environmental Analysis and Participation Plan, which seeks to ensure that everyone has an equal opportunity to participate in the policy process. Additionally, GHMPO seeks to specifically address this Planning Emphasis Area in the following Work Elements:
 - *3.1 Socioeconomic Models, Data, and Analysis* - Collect and prepare socioeconomic data for the development of long-range transportation plan and transportation studies.
 - *4.2 GIS & Model Development and Applications* - Apply GIS to develop maps for transportation plans and studies that highlight potential impacts on areas with higher minority populations or households with lower income levels.
- Strategic Highway Network/US Department of Defense Coordination – The national highway infrastructure is imperative to our national defense and a coordinated response in times of peace and war. GHMPO plays a part in maintaining and developing the Dwight E. Eisenhower National System of Interstate and Defense Highways, and plans to address that goal specifically in the following Work Elements:
 - *4.3 Long Range Transportation Plan* - The Long-Range Transportation Plan (LRTP) provides the basis for transportation investment of regionally significant projects and programs within the planning area. The LRTP addresses various modes of transportation as well as the safety and security of the region's transportation system.

- *4.4 Transportation Improvement Program* - Undertake transportation planning activities that will lead to the development/implementation of a transportation improvement program (TIP) and other related transportation studies.
- Federal Land Management Agency – GHMPO is coordinating with local and state agencies in transportation planning endeavors in order to ensure that connectivity needs along major access routes are met. Within the GHMPO planning boundary in particular, staff coordinates long range planning efforts with the US Army Corp of Engineers, which own property along and manage Lake Lanier. GHMPO will specifically address this goal in the following work elements:
 - *4.3 Long Range Plan* - Develop and update a long-range, multi-modal LRTP for the GHMPO planning area. This is a continuing work element.
 - *4.4 Transportation Improvement Program* - Created and amended the 2021-2024 TIP document with the input of GDOT, the public, and the three GHMPO committees.
- Planning and Environmental Linkages – Federal, regional, and local planning entities seek to use Planning and Environmental Linkages (PEL) in the transportation decision-making process. This process considers environmental, community, and economic goals early in the transportation process, and uses the information, analysis, and products developed during planning to inform the environmental review process. GHMPO seeks to incorporate this process in the following Work Elements:
 - *4.2 GIS & Model Development and Applications* - Apply GIS to develop maps for transportation plans and studies.
 - *4.3 Long Range Plan* - Continue to manage the implementation of the transportation projects in the 2050 RTP update.
- Complete Streets – A complete street is safe, and feels safe, for everyone using the street. A complete street will provide opportunities for pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and more. GHMPO will address this planning emphasis area by coordinating and collaborating with GDOT, FHWA, and FTA to coordinate federal aid and establish safe facilities for everyone on the road. In addition, GHMPO will address this planning emphasis area through the implementation of the following UPWP work elements:
 - *4.1 Intermodal Planning* – Work with local jurisdictions on Highlands to Islands trail expansions.
 - *4.5 Special Transportation Studies* – Complete the Bike and Pedestrian Plan Update.
- Public Involvement – Good public involvement brings diverse viewpoints and perspectives into the decision-making process. GHMPO has worked continuously to improve the Title VI Environmental Justice Analysis and Participation Plan, which seeks to ensure that nobody in the GHMPO planning area is excluded from the participation process. In addition, GHMPO will address this planning emphasis area through the implementation of the following UPWP work elements:
 - *2.1 Community Outreach/Education* – Establish and maintain a record-keeping system that documents official actions of transportation planning processes and related public review. Advertise the availability of draft documents for public review and comment. Provide adequate notice of GHMPO activities as outlined in the Participation Plan. Maintain and update database of community stakeholders for mail and electronic notification of transportation activities. Continue to engage the

Citizens Advisory Committee through innovative and new public involvement techniques to increase participation and public outreach.

- Data in Transportation Planning – Data is a valuable asset to transportation planning, and sharing that data across jurisdictions is crucial to developing cohesive and consistent transportation plans. GHMPO works closely with local jurisdictions to coordinate consistent sharing of recently available transportation data. In addition, GHMPO will address this planning emphasis area through the implementation of the following UPWP work elements:
 - *3.1 Socioeconomic Data, Models, and Analysis* – Monitor socioeconomic data, and update, as necessary.
 - *4.2 GIS & Model Development and Applications* - Create GIS maps, as necessary, for analysis.

D. Gainesville-Hall Metropolitan Planning Organization (GHMPO) Planning Process

The UPWP originated from the Federal-Aid Highway Act of 1973 and is prepared annually to describe the ongoing transportation planning process for a Metropolitan Planning Organization (MPO). The Infrastructure Investment and Jobs Act (IIJA) is the most recent law establishing federal surface transportation policy and funding reauthorizations.

As the designated MPO for the Gainesville-Hall Area, the Gainesville-Hall Metropolitan Planning Organization is responsible under Section 134 of Title 23, United States Code, for carrying out a “continuing, cooperative and comprehensive” (3-C) transportation planning process. The process uses three committees (Policy Committee (PC) – the decision making body, Technical Coordinating Committee (TCC) – the staff, and Citizens Advisory Committee (CAC) – the public) to develop and carry out a comprehensive transportation planning process and to ensure that programs, improvements, and expenditures are consistent with regional goals, policies, and plans.

- The Policy Committee is the decision making body and is represented by elected officials from the member jurisdictions and an official from the Georgia Department of Transportation (GDOT). The committee is responsible for taking into consideration the recommendations from the Citizens Advisory Committee and the Technical Coordinating Committee when adopting plans or setting policy.
- The Technical Coordinating Committee membership includes staff from the member jurisdictions, various federal, state, and local agencies and associations that have a technical knowledge of transportation or planning. The TCC evaluates transportation plans and projects based on whether or not they are technically warranted and financially feasible.
- The Citizens Advisory Committee consists of volunteer members who are interested in transportation issues. They are appointed by their member jurisdictions. The CAC is responsible for ensuring that values and interests of the citizens in Hall County and a portion of Jackson County are taken into consideration in the transportation planning process.

The following agencies have roles in the development, implementation, approval of, and/or funding of this UPWP:

U.S. Department of Transportation

The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) jointly approve the UPWP. These two federal agencies provide valuable input into the process leading to the development of this document.

FHWA develops regulations, policies, and guidelines to achieve safety, access, economic development, and other goals of FHWA programs, and provides federal financial resources, technical training, education, and assistance to state and local transportation agencies.

FTA provides financial assistance and oversees grants to state and local transit providers, primarily through its regional and metropolitan offices. FTA is responsible for ensuring that grantees follow federal mandates along with statutory and administrative requirements. To better facilitate grant applications for the FTAs 5303 funds, the estimated FY 2024 funds are shown for the appropriate work categories.

Georgia Department of Transportation

The Georgia Department of Transportation (GDOT) serves as the liaison between the MPO, the state, and the United States Department of Transportation (USDOT). The MPO works cooperatively with GDOT on various transportation tasks, which include: Transportation Improvement Program, Long Range Transportation Plan, and Travel Demand Modeling. GDOT is the direct recipient of federal planning funds, and the MPOs are sub-recipients of these funds. Therefore, GDOT provides grant oversight of Federal Planning (PL) funds. GDOT also reviews and approves UPWPs and TIPs before requesting concurrency from FHWA and FTA.

E. FY 2023 Accomplishments

The GHMPO accomplished the following activities and studies in FY 2023:

1. Continued the TCC Trails and McEver Road Subcommittees
2. Applied for additional PL Funds through the PL Funds Review Committee to begin updating the GHMPO Bicycle and Pedestrian Plan and Metropolitan Transportation Plan concurrently.
3. Assisted Hall Area Transit in the creation of a Zero Emission Vehicle Transition Plan
4. Assisted Flowery Branch with the McEver Road/Gaines Ferry Traffic Report

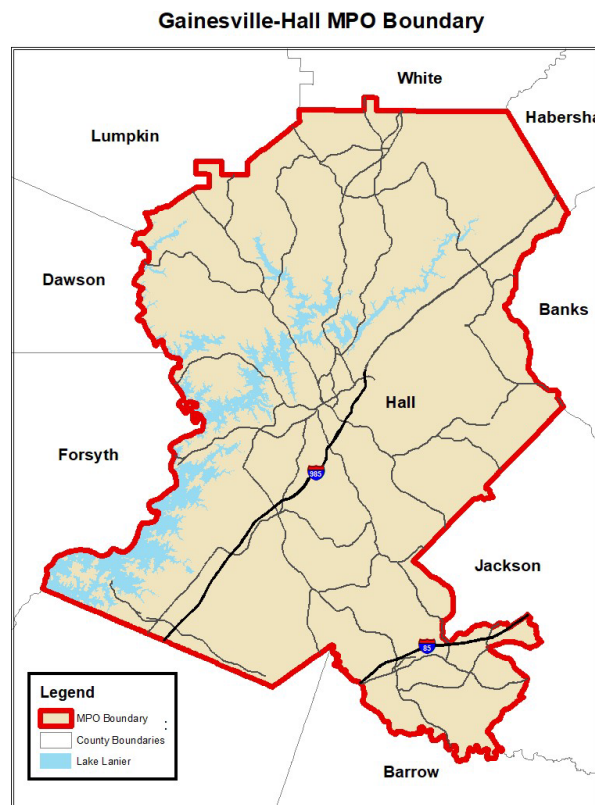
F. GHMPO's Planning Priorities in FY 2024

The GHMPO will work towards the following 9 planning priorities in FY 2024:

1. Continue work on the update to the GHMPO Bicycle and Pedestrian Plan (see Task #4, Sub-Element 4.5).
2. Continue work on the GHMPO MTP: 2025 Update. Create the stakeholder committee, begin public outreach, hold an online public survey, and begin working with the Atlanta Regional Commission

on the update to the traffic demand model (See Task #2, Sub-Element 2.1 & Task #4, Sub-Element 4.3).

3. Amend the current Regional Transportation Plan through agency, stakeholder, and public coordination, as necessary (see Task #4, Sub-Element 4.3).
4. Amend the Transportation Improvement Program, as necessary (See Task #4, Sub-Element 4.4).
5. Continue to plan for and help advance the Highlands to Islands Trail Network within Hall County through the continuation of the TCC Trails Subcommittee (See Task #4, Sub-Element 4.1).
6. Take steps to continually monitor and maintain the transportation system (See Task #1, Sub-Element 1.1 and Task #4, Sub-Elements 4.3, 4.4, and 4.5). Work specifically with the TCC McEver Road Subcommittee on ways to improve the McEver Road corridor.
7. Support the Safety Performance Management Targets approved by the Georgia Department of Transportation regarding fatalities, rate of fatalities, serious injuries, rate of serious injuries, and the number of non-motorized fatalities and serious injuries. (See Appendix A)
8. Support the Safety (PM 1) Pavement and Bridge Condition (PM 2) and Performance of National Highway System, Freight, and Congestion Mitigation & Air Quality (PM 3) Performance Management Targets approved by the Georgia Department of Transportation regarding fatalities, rate of fatalities, serious injuries, rate of serious injuries, and the number of non-motorized fatalities and serious injuries. (See Appendix A)
9. Support the Transit Asset Management Targets approved by the Georgia Department of Transportation regarding inventory and condition of capital assets. (See Appendix C)



TASK # 1: ADMINISTRATION

Sub-Element 1.1: Operations and Administration

Objective

- Coordinate and conduct the transportation planning activities of the GHMPO in compliance with all federal, state, and local laws, regulations and requirements.
- Provide overall management of GHMPO's transportation planning program, and ensure compliance with applicable federal and state requirements.
- Support various transportation related committees and ensure communication among and between the committees.
- Manage the staff contributing to planning activities.
- Monitor consultant contracts performed as part of the MPO process.

FY 2023 Activities

- In FY 2023, the three GHMPO committees had four regular meetings. Meeting minutes were prepared and later archived on the GHMPO website.
- Quarterly reports, reimbursable forms, and an annual report were prepared and submitted to the GDOT Planning Office.
- Continued working with the TCC Trails Subcommittee to further implement trail expansion projects and identify funding opportunities.
- Continued working with the TCC McEver Road Subcommittee to identify goals and implement roadway improvements along the corridor.
- Attended Interagency Consultation Group meetings.
- Coordinated and worked with local governments and agencies regarding rulemaking on MPO planning area reform and performance measures development.
- Represented GHMPO on Atlanta Regional Commission's Transportation Coordinating Committee.
- Attended various project specific meetings with GDOT, ARC, and other local agencies.
- Appointed new members to the Citizens Advisory Committee.
- Upon request, presented information on the GHMPO structure, budget, and current projects to local jurisdictions.
- GHMPO was an active member of the Association of Metropolitan Planning Organizations (AMPO).

FY 2024 Activities

- Provide opportunities for an open and inclusive process assuring continuing, comprehensive, and cooperative decision making with all jurisdictions in the GHMPO planning area.
- Continue work with the TCC Trails Subcommittee. Meet regularly with local jurisdiction staff members to plan for and implement trail expansion projects, such as the Tumbling Creek Trail and the Gainesville Airport Connector Trail. Relay new funding opportunities to local partners and assist with grant application as needed.
- Continue work with the TCC McEver Road Subcommittee. Meet regularly with local jurisdiction staff members to plan and implement projects that will continue to lower congestion and increase safety across the corridor. This may include roundabouts, lane extensions, etc. Work with local jurisdiction staff to explore funding opportunities and assist with grant applications as needed.

- Prepare proper study records for the development of progress and performance reports, certification, and reimbursement procedure.
- Coordinate activities of the GHMPO committees, including arranging meetings and preparing meeting minutes.
- Continue coordination surrounding the regional transportation planning activities.
- Coordinate/participate with other resource agencies at both state and local level on various project specific and/or on-going activities.
- Work with the Georgia Association of Metropolitan Planning Organizations (GAMPO) and other state and national organizations on the role of MPOs in statewide and metropolitan transportation planning. Support statewide GAMPO activities through participation in meetings and events.
- Staff will continue to inform the MPO committees of legislative and regulatory actions impacting transportation planning and funding.
- The GHMPO will continue to provide staff that will be the local expert in transportation areas, assisting planning partners in transportation project development, building consensus and value in alternatives analysis, shared planning products, and providing a forum for regional decision making.
- Task # 1.1 will address GHMPO planning priority numbers 5 through 11.

Product

- GHMPO committee meeting agendas and minutes
- Quarterly FY 2024 Reports and an Annual Performance Report FY 2024
- Accounting narratives and invoices

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Operations and administration

TARGET START AND END DATES	7/01/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	-----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FHWA (80%)	\$119,537.74
LOCAL IN-KIND MATCH (20%)	\$29,884.44
TOTAL	\$149,422.18

TASK # 1: ADMINISTRATION

Sub-Element 1.2: Training/Employee Education

Objective

Develop staff knowledge of transportation planning through relevant workshops and conferences.

FY 2023 Activities

In relation to the MPO activities, staff attended the following:

- Boyd attended the 2022 Association of Metropolitan Planning Organizations Annual Conference in Minneapolis, Minnesota from October 25th, 2022 to October 28th, 2022.
- Haire attended the 2023 American Planning Association in Philadelphia, Pennsylvania from April 1, 2023 to April 4, 2023.

FY 2024 Activities

- Staff plans to attend the 2023 Association of Metropolitan Planning Organizations Annual Conference.
- Staff plans to attend the 2024 American Planning Association National Conference.
- Staff plans to attend the fall and spring conferences of the Georgia Planning Association.
- Staff may attend other transportation related conferences, seminars and courses including those offered by the Georgia Transit Association (GTA), National Highway Institute (NHI), Transportation Research Board (TRB), U.S. Environmental Protection Agency (EPA), Georgia Environmental Protection Division (EPD), FHWA, FTA, and GDOT.
- Task # 1.2 will address GHMPO planning priority numbers 4 through 8.
- Staff will attend classes and training related to Performance Based Planning and Programming as they occur.

Product

- Ongoing staff improvement and education

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Training and employee education

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FHWA (80%)	\$15,000.00
LOCAL IN-KIND MATCH (20%)	\$3,750.00
TOTAL	\$18,750.00

TASK # 1: ADMINISTRATION

Sub-Element 1.3: Equipment and Supplies

Objective

- Maintain computer systems used by the MPO for relevant transportation planning activities.
- Acquire software and hardware, as necessary, to maintain the MPO’s transportation planning process.
- Purchase Geographic Information System (GIS) software and application materials for system planning.
- Purchase necessary office equipment to operate the MPO.

FY 2023 Activities

- Maintained computer systems and other office equipment used by the MPO in line with relevant transportation planning activities.

FY 2024 Activities

- Maintain computer systems and other office equipment used by the MPO in line with relevant transportation planning activities.
- Task # 1.3 will address GHMPO planning priority numbers 3 through 8.

Product

- Adequate technology and office equipment to operate the MPO.

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Equipment and supplies

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FHWA (80%)	\$4,000.00
LOCAL IN-KIND MATCH (20%)	\$1,000.00
TOTAL	\$5,000.00

TASK # 1: ADMINISTRATION

Sub-Element 1.4: UPWP

Objective

- Identify work tasks undertaken by the GHMPO to address metropolitan area transportation planning.
- Collect public and committee input on a proposed FY 2025 UPWP.
- Take into consideration MPO progress made on FY 2024 UPWP.
- Develop and draft final UPWP.

FY 2023 Activities

- Developed FY 2024 UPWP and annual budget.
- Submitted GHMPO's FY 2023 Annual Performance Report to GDOT.
- Program was reviewed and approved by the three committees.
- Legal advertisement was published in the *Gainesville Times* seeking public comment on draft FY 2024 UPWP, per the Participation Plan.
- Draft UPWP was posted on the GHMPO website for public review.

FY 2024 Activities

- Identify transportation planning work tasks and sub-elements, prepare descriptive narrative and cost estimate for each sub-element, and coordinate input for the FY 2025 UPWP.
- Amend FY 2024 UPWP, as needed.
- Consider Planning Emphasis Areas (PEAs) under each work task.
- Incorporate and support the adopted Statewide Safety, Bridge and Pavement Performance, and Transit Asset Management Targets (See Appendices A, B, and C).
- Task # 1.4 will address GHMPO planning priority numbers 1 through 8.

Product

- Adopt FY 2025 UPWP by May 2024

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	UPWP

TARGET START AND END DATES	12/1/2023 – 5/31/2024	LEAD AGENCY	GHMPO
-----------------------------------	-----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FHWA (80%)	\$10,000.00
LOCAL IN-KIND MATCH (20%)	\$2,500.00
TOTAL	\$12,500.00

TASK # 2: PUBLIC INVOLVEMENT

Sub-Element 2.1: Community Outreach/Education

Objective

- Gain input from the general public on transportation planning.
- Comply with the federal and local public participation requirements.
- Provide opportunities for convenient public access to review and comment on the GHMPO planning and programming documents and the data and processes leading to those documents.
- Identify and involve stakeholders and traditionally underserved groups in the transportation planning process.

FY 2023 Activities

- Published legal advertisements in the Times seeking public input on all MPO document updates and amendments (UPWP, TIP, MTP, Participation Plan, Title VI/EJ document, etc.).
- Delivered presentations to various stakeholder groups, such as Greater Hall Chamber of Commerce Issues Committee and Vision 2030 Transportation Committee on transportation issues.
- Updated and maintained a website on MPO activities.
- Updated and expanded mail and e-mail contact lists of citizens and stakeholders.
- Interviewed with the Gainesville Times and AccessWDUN on current local transportation topics for news dissemination.

FY 2024 Activities

- Begin planning for and implementing public outreach strategies for the GHMPO MTP: 2025 Update, which will kick off in January 2024.
- Provide opportunity for public comment and review on various GHMPO and Hall Area Transit (HAT) documents and activities.
- Establish and maintain a record-keeping system that documents official actions of transportation planning processes and related public review.
- Advertise the availability of draft documents for public review and comment.
- Research potential procedures to evaluate the effects of development and transportation investments on communities including environmental justice issues. This is an ongoing activity.
- Provide adequate notice of GHMPO activities as outlined in the Participation Plan.
- Maintain and update database of community stakeholders for mail and electronic notification of transportation activities.
- Review and update the Participation Plan as appropriate. Annually report on the status of the Participation Plan, Title VI compliance, Environmental Justice outreach, and Limited English Proficiency analysis. Staff will annually attend training events for ADA, Title VI, EJ, and LEP, as available.
- Continue to engage the Citizens Advisory Committee through innovative and new public involvement techniques to increase participation and public outreach.
- Continue to develop visualization tools and techniques to better communicate the transportation planning process, MPO plans, and programs for the public and local officials.
- The GHMPO will continue to carry out the strategies and policies identified in the Participation Plan for all documents and plans, as appropriate, including the 2050 RTP update.

- Continue to explore ways to make the GHMPO transportation planning process more transparent and inclusionary.
- Maintain and update information on the GHMPO website regarding Performance Based Planning and Program and in regards to the statewide targets.
- Task # 2.1 will address GHMPO planning priority numbers 1 through 8.

Product

- Ongoing community outreach and education
- Updated GHMPO website
- Updated mailing list
- Updated e-mail list

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Community outreach & education

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FHWA (80%)	\$10,000.00
LOCAL IN-KIND MATCH (20%)	\$2,500.00
TOTAL	\$12,500.00

TASK # 3: DATA COLLECTION

Sub-Element 3.1: Socioeconomic Data, Models, and Analysis

Objective

- Collect and prepare socioeconomic data for the development of long-range transportation plan and transportation studies.
- Gather information on existing and future land use patterns for the development of long-range transportation plan and transportation studies.
- Collect and analyze data for the development and update of transportation plan and studies.
- Areas covered include appropriate database development and maintenance for transportation planning issues and activities leading to the Metropolitan Transportation Plan (MTP) and TIP.
- As needed for transportation planning efforts, use technical data – such as Average Annual Daily Traffic (AADT) and GIS mapping to provide important tools in the development of the TIP, RTP, and other MPO planning efforts.

FY 2023 Activities

- Collected 2022 crash data and updated crash profiles of Hall County and Jackson County.
- Established Safety, Bridge and Pavement, and Transit Asset Management (TAM) performance targets, consistent with the state targets, as required per the IJJA’s Performance Based Planning & Programming.

FY 2024 Activities

- Monitor socioeconomic data, and update, as necessary.
- Track land use and growth patterns of the GHMPO planning area and incorporate into the MTP, the regional travel demand model, and the Transportation Demand Management (TDM), as needed.
- Continue to use GIS as an analytical and data management tool in spatial work projects including MTP updates and demographic studies.
- As requested, attend meetings with local and regional agencies for data sharing regarding the Atlanta non-attainment area and planning data needs.
- Collect 2023 crash data, and update crash reports for Hall County and Jackson County.
- Continue to monitor, support, and assist as needed with the Statewide Safety Performance Management Targets.
- Task # 3.1 will address GHMPO planning priority numbers 1 through 8.

Product

- 2023 Hall County and Jackson County Crash Profiles by June of 2024

TRANSPORTATION RELATED PLANNING ACTIVITIES

ORGANIZATION

GHMPO

ACTIVITIES

Socio-economic data review and update

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FHWA (80%)	\$5,180.56
LOCAL IN-KIND MATCH (20%)	\$1,295.14
TOTAL	\$6,475.70

TASK # 4: SYSTEM PLANNING

Sub-Element 4.1: Intermodal Planning

Objective

- Plan for intermodal modes of transportation.

FY 2023 Activities

- Continued work with the TCC Trails Subcommittee to actively advance the planned Highlands to Islands Trail network.

FY 2024 Activities

- Work with Hall Area Transit on transit expansion or improvement initiatives, including on the new microtransit service branded “WeGo”.
- Work with local jurisdictions on Highlands to Islands trail expansions through the TCC Trails Subcommittee, particularly the previously identified Tumbling Creek Trail and Gainesville Airport Trail segments.
- Task # 4.1 will address GHMPO planning priority numbers 4 through 8.

Product

- Assistance to local governments on trails grant applications, trail planning, and expansion projects.
- Gainesville Connection and Hall Area Transit service expansion/enhancement, specifically involving “WeGo”.

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Intermodal planning

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	----------------------	--------------------	-------

FUNDING SOURCE (Y410 Funds)	AMOUNT
FHWA (80%)	\$5,000.00
LOCAL IN-KIND MATCH (20%)	\$1,250.00
TOTAL	\$6,250.00

TASK # 4: SYSTEM PLANNING

Sub-Element 4.2: GIS & Model Development and Applications

Objective

- Update travel demand and air quality models as necessary.
- Apply GIS to develop maps for transportation plans and studies.

FY 2023 Activities

- Updated Hall County and Jackson County crash profiles, mapped crashes, and identified high crash locations.

FY 2024 Activities

- Create GIS maps, as necessary, for analysis.
- Task # 4.2 will address GHMPO planning priority numbers 1 through 8.

Product

- Travel demand model updates as necessary.
- GIS map creation as necessary.

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GDOT	Travel demand model development
GHMPO	Travel demand model & GIS applications

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GDOT
-----------------------------------	----------------------	--------------------	------

FUNDING SOURCE	AMOUNT
FHWA (80%)	\$5,000.00
LOCAL IN-KIND MATCH (20%)	\$1,250.00
TOTAL	\$6,250.00

TASK # 4: SYSTEM PLANNING

Sub-Element 4.3: Long-Range Plan

Objective

- The Long-Range Transportation Plan (LRTP), or Metropolitan Transportation Plan (MTP) provides the basis for transportation investment of regionally significant projects and programs within the planning area. The LRTP addresses various modes of transportation as well as the safety and security of the region’s transportation system. The long-range 2050 RTP is the latest version of the LRTP document.
- Develop and update a long-range, multi-modal LRTP for the GHMPO planning area. This is a continuing work element.

FY 2023 Activities

- Amended the RTP, per request from GDOT, to add projects for funding and implementation
- Initiated the development of the MTP: 2025 Update with MPO committees and GDOT.
- Applied for PL Funds Application for GHMPO MTP: 2025 Update, in tandem with the Bike and Pedestrian Plan Update

FY 2024 Activities

- Continue to manage the implementation of the transportation projects in the 2050 RTP update.
- Task # 4.3 will address GHMPO planning priority numbers 1, 3, 4, 5, 6, 7, 8, and 9.
- Continue the GHMPO MTP: 2025 Update with MPO committees, GDOT, and consultant.

Product

- Gainesville-Hall Regional Transportation Plan: 2020 Update project implementation (ongoing)

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Long-range planning

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FHWA (80%)	\$5,000.00
LOCAL IN-KIND MATCH (20%)	\$1,250.00
TOTAL	\$6,250.00

TASK # 4: SYSTEM PLANNING

Sub-Element 4.4: Transportation Improvement Program

Objective

- Undertake transportation planning activities that will lead to the development/implementation of a transportation improvement program (TIP) and other related transportation studies.
- The development and adoption of a TIP with a four-year element for project programming. The TIP is a process for selecting and scheduling all federally funded and regionally significant projects in a manner consistent with the MTP. The TIP is updated at least every five years and amended as required.

FY 2023 Activities

- Attended quarterly pre-construction project meetings at the GDOT District 1 Office.
- Coordinated with GDOT and local jurisdictions on project status and dollar amounts.
- Maintained and amended the 2021-2024 TIP document with the input of GDOT, the public, and the three GHMPO committees.

FY 2024 Activities

- Develop the 2025-2028 Transportation Improvement Program.
- Incorporate and support the adopted Statewide Safety Performance and Management Targets, Bridge and Pavement Performance Targets, and Transit Asset Management Targets.
- Task # 4.4 will address GHMPO planning priority numbers 2, 3, 4, 5, 6, 7, and 8.
- Coordinate with GDOT, as needed, for future TIP projects and updates.

Product

- Amendments to the 2021-2024 Transportation Improvement Program as necessary.
- Create and adopt the FY 2025-2028 Transportation Improvement Program.

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Transportation Improvement Program

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FHWA (80%)	\$5,000.00
LOCAL IN-KIND MATCH (20%)	\$1,250.00
TOTAL	\$6,250.00

TASK # 4: SYSTEM PLANNING

Sub-Element 4.5: MTP/Bike & Ped Plan Update/Special Transportation Studies

Objective

- Integrate land use planning activities with transportation planning.
- Provide information and recommendations to member jurisdictions and other planning and design agencies.

FY 2023 Activities

- Applied for additional PL funds through the PL Funds Review Committee to conduct the Bike and Pedestrian Plan Update, in tandem with the Metropolitan Transportation Plan: 2025 Update
- Participated and assisted with the GDOT led State Route 365 Corridor Study and the State Route 53 Mobility Study. Provided data and feedback as needed.

FY 2024 Activities

- Kick-off and begin the Metropolitan Transportation Plan: 2025 Update / Bicycle and Pedestrian Plan Update, designated PI. 0019901.
- Complete required SE data development milestones for the MTP: 2025 Update.
- Work with Flowery Branch and consultant to conduct a downtown parking and mobility study with the intent of determining optimal locations and implementation strategies for additional parking infrastructure, and strategies for directing and managing the growing traffic downtown.
- Complete any additional studies as needed.
- Continue participating and providing assistance with the GDOT led State Route 365 Corridor Study and the State Route 53 Mobility Study. Provide any data and feedback as needed.
- Task # 4.5 will address GHMPO planning priority numbers 3 through 8.

Product

- Base and future year SE data for the Metropolitan Transportation Plan: 2025 Update finalized by agreed-upon timeline
- Flowery Branch Downtown Parking and Mobility Study
- Additional studies and plans as needed.

TRANSPORTATION RELATED PLANNING ACTIVITY

ORGANIZATION	ACTIVITY
GHMPO	MTP: 2025 Update / Bicycle and Pedestrian Plan Update
GHMPO / City of Flowery Branch	Flowery Branch Downtown Parking and Mobility Study

TARGET START AND END DATES

7/1/2023 – 6/30/2024

LEAD AGENCY

GHMPO

FUNDING SOURCE	AMOUNT	FUNDING SOURCE (PI. 00199901)	AMOUNT
FHWA (80%)	\$80,000.00	FHWA (Additional Award) (80%)	\$318,800.00
LOCAL IN-KIND MATCH (20%)	\$20,000.00	LOCAL CASH MATCH (20%)	\$79,700.00
TOTAL	\$100,000.00	TOTAL	\$398,500.00

TASK # 5: TRANSIT PLANNING

Sub-Element 5.1: Program Support & Administration (FTA ALI Code 44.21.00)

Objective

- Administer and operate the MPO transit planning process by properly coordinating MPO functions with the Georgia Department of Transportation, the Federal Transit Administration, and all involved stakeholders, including accounting for all MPO transit planning-related activities during fiscal year 2024.

FY 2023 Activities

- Developed the transit section in the 2024 UPWP and presented to the GHMPO committees.
- Adopted the FY 2024 UPWP in March of 2023.
- Managed the FY 2023 Section 5303 contract and successfully completed all tasks listed in the grant program.
- Participated in the transit program update calls conducted by GDOT.
- Prepared and submitted the FY 2024 Section 5303 grant application to GDOT.
- GHMPO retained its membership of the Georgia Transit Association.
- GHMPO retained its membership of the Association of Metropolitan Planning Organizations.

FY 2024 Activities

- Provide transit planning administration and assistance to HAT.
- Work alongside HAT and consultant to develop an indirect-cost analysis to enable HAT to claim indirect cost reimbursements in the future.
- Continue coordination with HAT in developing the transit work element for the FY 2024 UPWP.
- Participate and present transit related information and activities before municipalities and/or appropriate committees.
- Continue to assist HAT with their microtransit service “WeGo”.
- Task # 5.1 will address GHMPO planning priority numbers 3 through 8.

Product

- FY 2025 Section 5303 grant application by December 2023
- 2021-2024 TIP amendments, as necessary, by June 2024
- Hall Area Transit Indirect Costs Analysis
- Transit section of FY 2025 UPWP by June 2024
- Accounting report at the end of each fiscal quarter

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Program Support & Administration

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
----------------------------	----------------------	-------------	-------

FUNDING SOURCE	AMOUNT
FTA	\$50,118.75
STATE 5303 MATCH	\$6,264.84
LOCAL CASH MATCH	\$6,264.84
TOTAL	\$62,648.43

Anticipated Funding for FY 2025

FUNDING SOURCE	AMOUNT
FTA	\$41,152.50
STATE 5303 MATCH	\$5,144.00
LOCAL CASH MATCH	\$5,144.00
TOTAL	\$51,440.00

TASK # 5: TRANSIT PLANNING

Sub-Element 5.2: Long Range Transportation Planning (Project Level) (FTA ALI Code 44.23.01)

Objective

- Develop and keep current the transit portion of the Gainesville-Hall Metropolitan Transportation Plan.
- Address the eleven IJJA Planning Factors and the three Planning Emphasis Areas through this plan.

FY 2023 Activities

- Maintained the Regional Transportation Plan: 2020 Update.
- Conducted the Hall Area Transit Zero Emission Vehicle Transition Plan
- Applied for PL funds to conduct the Metropolitan Transportation Plan: 2025 Update

FY 2024 Activities

- Continue work on the Metropolitan Transportation Plan: 2025 Update.
- Assist Hall County in managing the Safe Streets For All (SS4A) Grant, and provide support in the development of the Hall County, Georgia Safe Streets For All Action Plan.
- Task # 5.2 will address GHMPO planning priority numbers 1 through 8.

Product

- Working Draft of the GHMPO MTP: 2025 Update.
- Various other studies or reports as needed.

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Long Range Transportation Planning (Project Level)

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FTA	\$50,118.75
STATE 5303 MATCH	\$6,264.84
LOCAL CASH MATCH	\$6,264.84
TOTAL	\$62,648.43

Anticipated Funding for FY 2025

FUNDING SOURCE	AMOUNT
FTA	\$41,561.50
STATE 5303 MATCH	\$5,195.44
LOCAL CASH MATCH	\$5,195.44
TOTAL	\$51,954.40

TASK # 5: TRANSIT PLANNING

Sub-Element 5.3: Transportation Improvement Program (FTA ALI Code 44.25.00)

Objective

- Update and amend Transportation Improvement Program (TIP), as necessary, to keep it up-to-date.

FY 2023 Activities

- Adopted amendments to the 2021-2024 TIP.

FY 2024 Activities

- Develop and adopt the FY 2025-2028 Transportation Improvement Program.
- Task # 5.3 will address GHMPO planning priority number 2.

Product

- FY 2025-2028 Transportation Improvement Program.

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Transportation Improvement Program

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO

FUNDING SOURCE	AMOUNT
FTA	\$6,625.50
STATE 5303 MATCH	\$828.19
LOCAL CASH MATCH	\$828.20
TOTAL	\$8,281.89

Anticipated Funding for FY 2025

FUNDING SOURCE	AMOUNT
FTA	\$5,510.56
STATE 5303 MATCH	\$688.82
LOCAL CASH MATCH	\$688.82
TOTAL	\$6,888.20

TASK # 6: SAFE & ACCESSIBLE TRANSPORTATION OPTIONS/COMPLETE STREETS

Sub-Element 6.1: Complete Streets

Objective

- Provide safe and accessible transportation options
- Work to fulfill the vision, principles, and strategies outlined in the GHMPO Complete Streets Policy.

FY 2023 Activities

- Worked with the GHMPO TCC Trails Subcommittee to explore programing various segments of the Highlands to Islands Trails into the GHMPO RTP: 2020 Update.

FY 2024 Activities

- Work to update Complete Streets Policy and maintain Complete Streets project list.
- Continue the expansion of the Highlands to Islands Trail network in partnership with the TCC Trails Subcommittee.

Product

- Updated Complete Streets Policy and maintained Complete Streets project list.

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Complete Streets Planning

TARGET START AND END DATES	7/1/2023 – 6/30/2024	LEAD AGENCY	GHMPO
-----------------------------------	----------------------	--------------------	-------

FUNDING SOURCE	AMOUNT
FHWA Y410	\$7,517.82
LOCAL MATCH	\$184.23
TOTAL	\$7,702.05

GHMPO BUSINESS PLAN & UPCOMING UNFUNDED STUDIES

Objective

- Provide GHMPO planning partners information on current and future unfunded projects and required planning activities.

Anticipated Unfunded Products in FY 2024

Product	Cost Estimate & Funding Source	Date of Completion
Jackson County Transportation Plan Update	\$60,000 PL Funds (additional award through PL Funds Review Committee) + \$15,000 Local Cash Match <hr/> \$75,000 Total Cost	FY 2024
Flowery Branch Downtown Plan	\$80,000 PL Funds (additional award through PL Funds Review Committee) + \$20,000 Local Cash Match <hr/> \$100,000 Total Cost	FY 2024

Potential Unfunded Products in Future Years

Product	Cost Estimate	Potential Funding Year
North Hall Parkway Study	\$200,000	FY 2025
Gainesville Transportation Plan Update	\$150,000	FY 2026

GHMPO Five Year Funding Plan Table

GHMPO Five Year Funding Plan					
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
FHWA Allocation	\$271,236.13	\$273,948.49	\$276,687.98	\$279,454.86	\$282,249.40
FHWA PL Apply	\$475,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00
FTA Allocation	\$106,863.00	\$107,931.63	\$109,010.95	\$110,101.06	\$111,202.07
State Match	\$13,357.87	\$13,491.45	\$13,626.36	\$13,762.63	\$13,900.25
Local In-Kind Match	\$67,809.03	\$68,487.12	\$69,171.99	\$69,863.71	\$70,562.35
Local Cash Match	\$13,357.88	\$13,491.46	\$13,626.37	\$13,762.64	\$13,900.26
Total Revenue	\$947,623.91	\$677,350.15	\$482,123.65	\$486,944.89	\$491,814.34
Contracts	\$475,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00
Staff/Direct	\$472,623.91	\$477,350.15	\$482,123.65	\$486,944.89	\$491,814.34
Total Expenditures	\$947,623.91	\$677,350.15	\$482,123.65	\$486,944.89	\$491,814.34

1% annual growth in allocation

Staff/Direct includes: salaries, fringe, indirect and other direct charges

FHWA PL Apply are prior year funds GHMPO must apply for

FUNDING SOURCE BY TASK

FUNDING SOURCE	TASK NO.	TASK DESCRIPTION	FHWA	FHWA-SPR	FEDERAL TOTAL	STATE PL MATCH	STATE SPR MATCH	STATE TOTAL	LOCAL MATCH	TOTAL
PL	1.1	Operations & Administration	119,537.74	0	119,537.74	0	0	0	29,884.44*	149,422.18
PL	1.2	Training/Employee Education	15,000.00	0	15,000.00	0	0	0	3,750.00*	18,750.00
PL	1.3	Equipment & Supplies	4,000.00	0	4,000.00	0	0	0	1000.00*	5,000.00
PL	1.4	UPWP	10,000.00	0	10,000.00	0	0	0	2,500.00*	12,500.00
PL	2.1	Community Outreach/Education	10,000.00	0	10,000.00	0	0	0	2,500.00*	12,500.00
PL	3.1	Socio-Economic Data	5,180.56	0	5,180.56	0	0	0	1,295.14*	6,475.70
PL	4.1	Intermodal Planning	5,000.00	0	5,000.00	0	0	0	1,250.00*	6,250.00
PL	4.2	GIS, Model Development & Apps.	5,000.00	0	5,000.00	0	0	0	1,250.00*	6,250.00
PL	4.3	Long Range Plan	5,000.00	0	5,000.00	0	0	0	1,250.00*	6,250.00
PL	4.4	TIP	5,000.00	0	5,000.00	0	0	0	1,250.00*	6,250.00
PL	4.5	MTP/Bike & Ped Plan/Special Transportation Studies	80,000.00	0	80,000.00	0	0	0	20,000.00*	100,000.00
FHWA (Additional Award)	4.5	MTP/Bike & Ped Plan/Special Transportation Studies	318,800.00	0	318,800.00	0	0	0	79,700.00	398,500.00
PL	1.1 - 4.5	Total	582,518.30	0	582,518.30	0	0	0	145,629.58	728,147.88

*In-kind local match

FUNDING SOURCE BY TASK

FUNDING SOURCE	TASK NO.	TASK DESCRIPTION	FTA – 5303	FEDERAL TOTAL	STATE 5303 MATCH	STATE TOTAL	LOCAL MATCH	TOTAL
5303	5.1	Program Support & Administration	50,118.75	50,118.75	6,264.84	6,264.84	6,264.84	62,648.43
5303	5.2	Long Range Planning	50,118.75	50,118.75	6,264.84	6,264.84	6,264.84	62,648.43
5303	5.3	TIP	6,625.50	6,625.50	828.19	828.19	828.20	8,281.89
5303	5.1 - 5.3	Total	106,863.00	106,863.00	13,357.87	13,357.87	13,357.88	133,578.75

FUNDING SOURCE BY TASK

FUNDING SOURCE	TASK NO.	TASK DESCRIPTION	FHWA	FHWA-SPR	FEDERAL TOTAL	STATE PL MATCH	STATE SPR MATCH	STATE TOTAL	LOCAL MATCH	TOTAL
Y410	6.1	Complete Streets	7,517.82	0	7,517.82	0	0	0	184.23*	7,702.05

FY 2024 TOTAL BUDGET

GHMPO's total budget for FY 2024 is **\$869,428.68** from all sources:

Work Elements	PL Funds (\$)			PL Funds (Additional Award Pl. 0019901)			Y410 Funds (\$)			Section 5303 Funds (\$)				Total Budget Amount (\$)
	Budget Amount (100%)	FHWA (80%)	Local Match (20%)	Budget Amount (100%)	FHWA (80%)	Local Cash Match (20%)	Budget Amount (100%)	FHWA	Local Match	Budget Amount (100%)	FTA (80%)	GDOT Match (10%)	Local Match (10%)	
1.0 Administration														
1.1 Operations and Administration	149,422.18	119,537.74	29,884.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	149,422.18
1.2 Training/Employee Education	18,750.00	15,000.00	3,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,750.00
1.3 Equipment and Supplies	5,000.00	4,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
1.4 UPWP	12,500.00	10,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,500.00
Work Element 1.0 Total	185,672.18	148,537.74	37,134.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	185,672.18
2.0 Public Involvement														
2.1 Community Outreach/Education	12,500.00	10,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,500.00
Work Element 2.0 Total	12,500.00	10,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,500.00
3.0 Data Collection														
3.1 Socioeconomic Data	6,475.70	5,180.56	1,295.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,475.70
Work Element 3.0 Total	6,475.70	5,180.56	1,295.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,475.70
4.0 System Planning														
4.1 Intermodal Planning	6,250.00	5,000.00	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
4.2 GIS, Model Development & Applications	6,250.00	5,000.00	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
4.3 Long-Range Plan	6,250.00	5,000.00	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
4.4 Transportation Improvement Program	6,250.00	5,000.00	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
4.5 MTP/Bike & Ped Plan/Special Transportation Studies	100,000.00	80,000.00	20,000.00	398,500.00	318,800.00	79,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	498,500.00
Work Element 4.0 Total	125,000.00	100,000.00	25,000.00	398,500.00	318,800.00	79,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	523,500.00
5.0 Transit Planning														
5.1 Program Support & Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,648.43	50,118.75	6,264.84	6,264.84	62,648.43
5.2 Long Range Transportation Planning	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,648.43	50,118.75	6,264.84	6,264.84	62,648.43
5.3 Transportation Improvement Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,281.89	6,625.50	828.19	828.20	8,281.89
Work Element 5.0 Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133,578.75	106,863.00	13,357.87	13,357.88	133,578.75
6.0 Complete Streets														
6.1 Complete Streets	0.00	0.00	0.00	0.00	0.00	0.00	7,702.05	7,517.82	184.23	0.00	0.00	0.00	0.00	7,702.05
Work Element 5.0 Total	0.00	0.00	0.00	0.00	0.00	0.00	7,702.05	7,517.82	184.23	0.00	0.00	0.00	0.00	7,702.05
Total Work Elements (\$)	329,647.88	263,718.30	65,929.58	398,500.00	318,800.00	79,700.00	7,702.05	7,517.82	184.23	133,578.75	106,863.00	13,357.87	13,357.88	869,428.68

IN-KIND MATCH COSTS AND SALARIES

The Gainesville-Hall MPO claims **\$7,650.00** in direct costs per quarter from the following sources:

Work Element	Cost
1.1 Study Coordination and Operations	
<i>Office Space (3 office rooms)</i>	\$7,650.00
Total	\$7,650.00

Additionally, the Gainesville-Hall MPO collects in-kind match from local jurisdiction staff performing work directly related to MPO activities, using the following hourly rates:

GHMPO In-Kind Match Salary Table (FY 2024)	
City/County/Town Manager	\$76 - \$112
Public Works Director	\$91 - \$96
Assistant Public Works Director	\$59 - \$93
Assistant City/County/Town Manager	\$79 - \$81
Planning/Development Director	\$44 - \$71
Public Works - Other	\$54 - \$59
Transit Director	\$29 - \$58
GIS Manager	\$50 - \$56
Administrative Assistant/Grants Specialist	\$22 - \$30

METROPOLITAN PLANNING FACTORS TO BE CONSIDERED

METROPOLITAN PLANNING FACTORS TO BE CONSIDERED IN THE 2024 UPWP												
Work Element	Work Sub-Element	METROPOLITAN PLANNING FACTORS										
		1	2	3	4	5	6	7	8	9	10	11
1.0 Program Support & Administration	1.1: Operations & Administration	X	X	X	X	X	X	X	X	X		X
	1.2: Employee Training & Development	X	X	X	X	X	X	X	X			
	1.3: Equipment & Supplies	X						X				
	1.4: Unified Planning Work Program	X	X	X	X	X	X	X	X			
2.0 Public Involvement	2.1: Community Outreach/Education	X	X	X	X	X	X	X	X			
3.0 Data Collection	3.1: Socio-Economic Data	X						X				
4.0 System Planning	4.1: Intermodal Planning		X	X	X		X	X		X	X	X
	4.2: GIS, Model Development & Applications							X				
	4.3: Long Range Plan	X	X	X	X	X	X	X	X	X	X	X
	4.4: Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X	X
	4.5: Bike/Ped Plan Update & Special Transportation Studies							X	X			
5.0: Transit Planning	5.1: Program Support & Administration	X	X	X	X	X	X	X	X	X		X
	5.2: Long Range Transportation Planning (Project Level)	X			X			X		X	X	X
	5.3: Transportation Improvement Program	X			X			X		X	X	X
6.0: Complete Streets	6.1: Complete Streets	X	X	X	X	X	X	X	X	X	X	X

FY 2024 UPWP SCHEDULE

FY 2024 GHMPO UNIFIED PLANNING WORK PROGRAM SCHEDULE

Work Element	Work Sub-Element	2023						2024					
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1.0 Administration	1.1: Operations and Administration	X	X	X	X	X	X	X	X	X	X	X	X
	1.2: Training/Employee Education	X	X	X	X	X	X	X	X	X	X	X	X
	1.3: Equipment and Supplies	X	X	X	X	X	X	X	X	X	X	X	X
	1.4: Unified Planning Work Program				X	X		X	X	X	X	X	
2.0 Public Involvement	2.1: Community Outreach/Education	X	X	X	X	X	X	X	X	X	X	X	X
3.0 Data Collection	3.1: Socio-Economic Data, Models, and Analysis	X	X	X	X	X	X	X	X	X	X	X	X
4.0 System Planning	4.1: Intermodal Planning	X	X	X	X	X	X	X	X	X	X	X	X
	4.2: GIS & Model Development and Applications	X	X	X	X	X	X	X	X	X	X	X	X
	4.3: Long Range Plan	X			X			X			X		
	4.4: Transportation Improvement Program	X			X			X			X		
	4.5: Special Transportation Studies	X	X	X	X	X	X	X	X	X	X	X	X
5.0: Transit Planning	5.1: Program Support and Administration	X	X	X	X	X	X	X	X	X	X	X	X
	5.2: Long Range Transportation Planning (Project Level)	X			X			X			X		
	5.3: Transportation Improvement Program	X			X			X			X		
6.0: Complete Streets	6.1: Complete Streets	X	X	X	X	X	X	X	X	X	X	X	X

APPENDIX A: Performance Management Targets Resolution



GAINESVILLE-HALL
Metropolitan Planning Organization

2875 Browns Bridge Road
Gainesville, GA 30504
Tel: 770.297.2625
Fax: 770.531.3902
ghmpo.org

A Resolution by the Gainesville-Hall Metropolitan Planning Organization Policy Committee Setting Performance Management Targets

WHEREAS, federal regulations require that the Long Range Transportation Plans and the Transportation Improvement Programs include Safety Performance Management Targets for urbanized areas; and

WHEREAS, the Gainesville-Hall Metropolitan Planning Organization (GHMPO), in coordination with the Federal Highway Administration, Federal Transit Administration, and the Georgia Department of Transportation (GDOT), has reviewed the requirement to adopt PM1 (Safety), PM 2 (Bridge and Pavement), and PM 3 (National Highway System, Freight, and CMAQ) Performance Management Targets for use in the transportation process; and

WHEREAS, the Technical Coordinating Committee (TCC) and the Citizens Advisory Committee (CAC) at their meetings on February 15, 2023 and February 16, 2023, respectively, recommended that GHMPO support the Bridge and Pavement Performance Management Targets approved by GDOT as follows:

PM 1 Targets for 2023

GHMPO supports the following Safety Performance Management Targets approved by the Georgia Department of Transportation for calendar year 2023:

- **Number of Fatalities: 1,680**
 - To maintain the 5-year moving average traffic fatalities under the projected 1,680 (2019-2023) 5-year average by December 2023
- **Number of Serious Injuries: 8,966**
 - To maintain the 5-year moving average serious traffic injuries under the projected 8,966 (2019-2023) 5-year average by December 2023
- **Fatality Rate: 1.36**
 - To maintain the 5-year moving average traffic fatalities per 100 million vehicle miles traveled under the projected 1.36 (2019-2023) 5-year average by December 2023
- **Serious Injury Rate: 7.679**
 - To reduce the 5-year moving average serious traffic injuries for every 100 million vehicle miles traveled under the projected 7.679 (2019-2023) 5-year average by December 2023
- **Total Number of Non-Motorized Fatalities and Serious Injuries: 802**
 - To maintain the 5-year moving average non-motorized fatalities and serious injuries under the projected 802 (2019 – 2023 rolling average) by December 2023

APPENDIX A: Performance Management Targets Resolution



PM 2 Targets

Table 1 Bridge Level of Service Measure

ASSET	PERFORMANCE MEASURE	DESCRIPTION	2-YEAR TARGET	4-YEAR TARGET
Bridge Structures	Percent of NHS Bridge in Poor condition as a percentage of total NHS bridge deck area	Bridge Conditions are based on results of inspection on all Bridge structures. Bridges rated as "Poor" are safe to drive on; however, they are nearing a point where it is necessary to either replace the bridge or extend its service life through substantial rehabilitations investments	≤ 10% (NHS) in Poor Condition	≤ 10% (NHS) in Poor Condition
Bridge Structures	Percent of NHS Bridges in Good condition as a percentage of total NHS bridge deck area	Bridges rated as "Good" will be evaluated as to cost of to maintain Good condition. Bridges rated as "Fair" will be evaluated as to cost of replacement vs. rehabilitation to bring the structure back to the condition rating of Good.	≥ 50% (NHS) in Good Condition	≥ 60% (NHS) in Good Condition

Table 2 Pavement Level of Services

ASSET	PERFORMANCE MEASURE	DESCRIPTION	TARGET
Interstate NHS	Percent of Interstate NHS pavements in Poor condition	Pavement conditions are measured through field inspections. Pavements in "poor" condition are in need of work due to either the ride quality or due to a structural deficiency.	≤ 5% (NHS) in Poor Condition
Interstate NHS	Percent of Interstate NHS pavements in Good condition	Interstate pavement rated as "good" will be considered for potential pavement preservation treatments to maintain the "good" rating.	≥ 50% (NHS) in Good Condition
Non-Interstate NHS	Percent of NHS pavements in Poor condition	Non-interstate NHS pavements in "poor" condition are in need of major maintenance. These will be evaluated for potential projects.	≤ 12% (NHS) in Poor Condition
Non-Interstate NHS	Percent of NHS pavements in Good condition	Non-interstate NHS pavements in "good" condition will be evaluated for potential preservation treatments.	≥ 40% (NHS) in Good Condition

Note: The 2-yr and 4-yr targets are the same. GDOT will have an opportunity to revisit and adjust (if necessary) the 4-year target in 2024

APPENDIX A: Performance Management Targets Resolution



GAINESVILLE-HALL
Metropolitan Planning Organization

2875 Browns Bridge Road
Gainesville, GA 30504
Tel: 770.297.2625
Fax: 770.531.3902
ghmpo.org

PM 3 Targets

Summary of the PM 3 Performance Measures

PERFORMANCE MEASURE	GEOGRAPHIC EXTENT	APPLICABLE ROADWAYS
Percentage of person-miles traveled on the Interstate that are reliable	Statewide	Interstate
Percentage of person-miles traveled on the non-Interstate NHS that are reliable	Statewide	Non-Interstate
Truck Travel Time Reliability (TTTR) Index	Statewide	Interstate
Annual Hours of Peak Hour Excessive Delay (PHED) Per Capita*	Atlanta Urbanized Area	Entire NHS
Percent of Non-Single Occupancy Vehicle (SOV) Travel*	Atlanta Urbanized Area	All Roads
Total Emissions Reduction	Statewide	All Roads

*GDOT, Atlanta Regional Commission and Cartersville-Bartow Metropolitan Planning Organization are required to establish and report single targets for Annual Hours of Peak Hour Excessive Delay (PHED) Per Capita and Percent of Non-Single Occupancy Vehicle (SOV) Travel for Atlanta urbanized area.

PM 3 Targets

PERFORMANCE MEASURE	2-YEAR TARGET	4-YEAR TARGET
Percent of person-miles traveled on the Interstate that are reliable	73.9%	68.4%
Percent of person-miles traveled on the non-Interstate NHS that are reliable	87.3%	85.3%
Truck Travel Time Reliability (TTTR) Index	1.62	1.65
Annual Hours of Peak Hour Excessive Delay (PHED) Per Capita*	23.7 hours	27.2 hours
Percent of Non-Single Occupancy Vehicle (SOV) Travel*	22.7%	22.7%
Total Emissions Reduction	VOC: 157.200 kg/day; NOx: 510.900 kg/day	VOC: 257.100 kg/day; NOx: 904.200 kg/day

Note: GDOT will have an opportunity to revisit and adjust (if necessary) the 4-year target in 2024

APPENDIX A: Performance Management Targets Resolution



GAINESVILLE-HALL
Metropolitan Planning Organization

2875 Browns Bridge Road
Gainesville, GA 30504
Tel: 770.297.2625
Fax: 770.531.3902
ghmpo.org

NOW, THEREFORE, BE IT RESOLVED that the GHMPO Policy Committee (PC) concurs with the recommendations of the TCC and CAC that GHMPO agree to support the Safety Performance Management Targets, Bridge and Pavement Performance Management Targets, and the Targets for Performance of the National Highway System, Freight, and Congestion Mitigation and Air Quality, as approved by GDOT.

A motion was made by PC member Commissioner Stone and seconded by PC member Mayor Cowillon and approved this the 21st of February, 2023.

Lamar Scroggs
Mayor Lamar Scroggs, Chair
Policy Committee

Subscribed and sworn to me this the 21st of February, 2023.

[Signature]
Notary Public

My commission expires 1-22-24



APPENDIX B: Transit Asset Management Targets Resolution



Gainesville - Hall Metropolitan Planning Organization

A Resolution by the Gainesville-Hall Metropolitan Planning Organization Policy Committee Setting Transit Asset Management Targets

WHEREAS, the Gainesville-Hall Metropolitan Planning Organization (GHMPO) is the designated Metropolitan Planning Organization (MPO) for transportation planning within the Gainesville-Hall Planning Area which includes entire Hall County and a western portion of Jackson County; and

WHEREAS, federal legislation and rulemaking under MAP-21 (Moving Ahead for Progress in the 21st Century) and the FAST Act (Fixing America's Surface Transportation) established new performance management requirements to ensure state Departments of Transportation (DOT) and MPOs focus the use of federal transportation funds on projects which address national transportation goals; and

WHEREAS, GHMPO, in coordination with the Federal Transit Administration and the Georgia Department of Transportation (GDOT), has reviewed the requirement to adopt a Group Transit Asset Management Plan for use in the transportation planning process; and

WHEREAS, transit providers are required to establish and assess state of good repair performance targets; and

WHEREAS, MPOs are required to establish state of good repair transit performance targets after the transit providers establish their initial targets; and

WHEREAS, in consultation with GDOT and transit providers, GHMPO may update its state of good repair targets annually; and

WHEREAS, the Technical Coordinating Committee (TCC) and the Citizens Advisory Committee (CAC) at their meetings on January 16th and January 31st respectively recommended that GHMPO support the Group Transit Asset Management Plan Targets approved by the GDOT as follows:

Transit Asset Management 2019-2022 Performance Targets:

*2875 Browns Bridge Road
Gainesville, Georgia 30504*

*(770) 297-2625
www.ghmpo.org*

APPENDIX B: Transit Asset Management Targets



Gainesville - Hall Metropolitan Planning Organization

Asset Category/Class	Total Number	Useful Life Benchmark (ULB)	Number Exceeding ULB ¹ / 3.0 TERM Rating	% Exceeding ULB / 3.0 TERM Rating	Proposed FY19 Targets
Rolling Stock	775		96	12.4%	
BU-Bus (35' - 40')	82	14 yrs.	8	9.8%	15%
BU-Bus (29' - 30')	54	12 yrs.	21	38.9%	35%
CU-Cutaway bus	593	7 yrs.	52	8.8%	10%
MV-Minivan	1	8 yrs.	1	100.0%	50%
SB-School bus ²	33	15 yrs.	8	24.2%	50%
VN-Van	12	8 yrs.	6	50.0%	50%
Equipment	55		23	42.6%	
AO - Automobile	18	8 yrs.	11	61.1%	55%
Trucks and other Rubber Tire Vehicles	31	10 yrs.	11	35.5%	55%
Equip. > \$50,000 ³	6	14 yrs.	n/a	n/a	n/a
Facilities	83		7	8.4%	
Administration	62	n/a	2	3.2%	25%
Maintenance	11	n/a	5	45.5%	25%
Passenger / Parking Facilities	10	n/a	0	0%	10%

¹ For facilities, number below 3.0 TERM rating is used

² Refers to vehicle type, not type of service operated

³ For equipment, FTA requires performance targets to only be set for non-revenue or service vehicles

NOW, THEREFORE, BE IT RESOLVED that the GHMPO Policy Committee (PC) concurs with the recommendations of the TCC and CAC that GHMPO agree to support the Group Transit Asset Management Targets as approved by GDOT.

A motion was made by PC member Danny Dunagan and seconded by PC member Richard Higgins and approved this the 12th of February, 2019.


 Mayor Mike Miller, Chair
 Policy Committee

Subscribed and sworn to me this the 12th of February, 2019


 Notary Public

Emily Foote
 Notary Public
 Hall County
 State of Georgia
 My commission expires July 31, 2022

My commission expires 7/31/2022

2875 Browns Bridge Road
 Gainesville, Georgia 30504

(770) 297-2625
www.ghmpo.org