

Gainesville-Hall Metropolitan Transportation Plan: 2025 Update / Bicycle and Pedestrian Plan Update

May 25, 2023

COPY





730 Peachtree St NE
Suite 430
Atlanta, GA 30308

☎ 678-528-7200
rsandh.com

May 25, 2023

Hall County, Georgia

Attention:

Ms. Julie Dorough, Buyer
Hall County Government Center
Purchasing Division - 4th Floor
2875 Browns Bridge Road
Gainesville, GA 30504

**RE: RFQ/P #43-027
Gainesville-Hall Metropolitan
Transportation Plan: 2025
Update / Bicycle and
Pedestrian Plan Update**

CONTACT INFORMATION

Chris Jackson, PE, LEED AP
Project Director
678-528-7236
chris.jackson@rsandh.com

Steve Cote, PE, AICP
Project Manager
678-528-7220
steve.cote@rsandh.com

Dear Ms. Dorough and Selection Committee,

The concurrent development of the Gainesville-Hall Metropolitan Planning Organization (GHMPO) 2025 Metropolitan Transportation Plan (MTP) and Bicycle and Pedestrian Plan Update presents a unique opportunity for the Hall County and western Jackson County region. Specifically, the integration of the development processes for both plans will further enhance the successful development of multimodal transportation infrastructure with a focus on safety, connectivity, mobility, and resiliency. The RS&H team's interest in supporting GHMPO with the development of these plans aligns with our commitment to improving and expanding integrated, connected, and accessible transportation systems across the region. Our team brings a variety of benefits and new/innovative ideas to this important, multi-year planning initiative, including:

Local Perspective & Familiarity: Over the past five years, our Project Manager, Steve Cote, PE, AICP, with support from key team members, Beverly Davis, Rachel Hatcher, Brian Powers, and Erin Musiol have completed seven planning studies and across the region for GHMPO, Jackson County, and the City of Gainesville. Through this experience we have gained an understanding of the local challenges and opportunities; are knowledgeable about MTP and GHMPO's standards and processes; and have built relationships with many of the stakeholders and planning partners. Our experience and working relationships will set the groundwork for developing an implementable, financially feasible, and supported multimodal transportation network across both counties.

Extensive Nationwide MTP & Bike/Pedestrian Project Experience: Since 2018, RS&H has worked with more than 50 MPOs on MTPs and various planning projects. RS&H has also provided planning, engineering, and construction management services for 125+ bike/pedestrian projects. This nationwide experience allows us to incorporate new ideas and best practices from lessons learned, including innovative outreach approaches. In addition, our knowledge of the new federal requirements under the Bipartisan Infrastructure Law (BIL) and our proven experience completing and winning federal grants through the BIL will assist in project compliance and identification of grant funding opportunities for the GHMPO. This experience gives us the tools to help streamline the successful completion of both plans and deliver within schedule and budget.

Qualified Team of Experts: Our team will bring their decades of transportation planning and engineering expertise to GHMPO to collectively provide a clear path forward to implement future transportation investments. Key drivers for both plans will be an emphasis on safety, connectivity, accessibility, and resiliency.

Chris Jackson, PE, LEED AP, will serve as Project Director, and is authorized to enter into a contractual relationship for RS&H. Should you have any contractual questions please reach out to Chris and/or Steve via their contact information provided.

Sincerely,
RS&H, Inc.

Christian B. Jackson, PE, LEED AP
Senior Vice President | Authorized Representative



1

Copy of Business License

STATE OF GEORGIA

Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

CERTIFICATE OF EXISTENCE

I, **Brad Raffensperger**, the Secretary of State of the State of Georgia, do hereby certify under the seal of my office that

RS&H, INC.

a Foreign Profit Corporation

was formed in the jurisdiction stated below or was authorized to transact business in Georgia on the below date. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.

Docket Number : 25187813
Date Inc/Auth/Filed: 07/27/1990
Jurisdiction : Florida
Print Date : 05/15/2023
Form Number : 211



Brad Raffensperger

Brad Raffensperger
Secretary of State



2

Certificate of Insurance

2. Certificate of Insurance (Page 1 of 2)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Florida, Inc. 10151 Deerwood Park Blvd Bldg 100, Ste 100 Jacksonville FL 32256		CONTACT NAME: Lori Duvall CIC PHONE (A/C, No, Ext): (904) 565-1952 FAX (A/C, No): (904) 565-2440 E-MAIL ADDRESS: Lori.Duvall@bbrown.com															
INSURED RS&H, Inc 10748 Deerwood Pk Blvd S Jacksonville FL 32256		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Zurich American Insurance Company of Illinois</td> <td>27855</td> </tr> <tr> <td>INSURER B: Zurich American Insurance Company</td> <td>16535</td> </tr> <tr> <td>INSURER C: American Guarantee and Liability Insurance Company</td> <td>26247</td> </tr> <tr> <td>INSURER D: Travelers Property Casualty Company of America</td> <td>25674</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Zurich American Insurance Company of Illinois	27855	INSURER B: Zurich American Insurance Company	16535	INSURER C: American Guarantee and Liability Insurance Company	26247	INSURER D: Travelers Property Casualty Company of America	25674	INSURER E:		INSURER F:	
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COVERAGES **CERTIFICATE NUMBER:** 22.23 Revised **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			GLO1466409-00	06/28/2022	06/28/2023	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input checked="" type="checkbox"/> Bikt AI - Prim & Non Contrib						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> Bikt WOS						PERSONAL & ADV INJURY \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ 4,000,000
							PRODUCTS - COMP/OP AGG \$ 4,000,000
							\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			BAP1469564-00	06/28/2022	06/28/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
<input checked="" type="checkbox"/> Bikt AI	<input checked="" type="checkbox"/> Bikt WOS			PIP-Basic \$ 10,000			
C	<input checked="" type="checkbox"/> UMBRELLA LIAB			AUC-1469558-00	06/28/2022	06/28/2023	EACH OCCURRENCE \$ 9,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 9,000,000
	<input type="checkbox"/> DED	<input checked="" type="checkbox"/> RETENTION \$ 0					Primary \$9mil \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC1466410-00	06/28/2022	06/28/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	<input type="checkbox"/> Excess Umbrella			EX-6T35064A-22-NF	06/28/2022	06/28/2023	Each Occur 10,000,000
							Aggregate 10,000,000
							\$10mil XS /\$9mil

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER EVIDENCE OF COVERAGE Insurance Purposes Only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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2. Certificate of Insurance (Page 2 of 2)

Additional Named Insureds

Other Named Insureds

Reynolds, Smith and Hills, Inc.	Insured Multiple Names
RS&H ALABAMA, INC.	
RS&H CALIFORNIA, INC.	
RS&H COMMERCIAL REALTY, INC.	
RS&H IDAHO, P.C.	
RS&H ILLINOIS, INC.	
RS&H IOWA, P.C.	
RS&H MARYLAND, INC.	
RS&H MASSACHUSETTS, INC.	
RS&H MICHIGAN, INC.	
RS&H MISSISSIPPI, P.C.	
RS&H MONTANA, P.C.	
RS&H NEVADA, INC.	
REYNOLDS, SMITH AND HILLS ARCHITECTS-ENGINEERS PLANNERS, P.A.	
RS&H ARCHITECT AND ENGINEER, P.C.	
RS&H ARCHITECTS-ENGINEERS-PLANNERS, INC.	
RS&H OHIO, INC.	
RS&H OREGON, ARCHITECTS-ENGINEERS-PLANNERS, P.C.	
RS&H PENNSYLVANIA, INC.	
TSHOUVARAS SIMMONS HOLDERNESS, INC. (TSH ENGINEERING)	
REYNOLDS, SMITH AND HILLS CS, INCORPORATED	

OFAPPINF (02/2007)

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3

Exhibit A - Mandatory Bid Response Sheet

3. Exhibit A - Mandatory Bid Response Sheet

EXHIBIT A

MANDATORY BID RESPONSE FORM

This section must be completed and returned with the bid by the Bidder

By submitting a proposal, the respondent certifies that it has fully read and understands the proposal and has full knowledge of the scope, nature, and quality of work to be performed. The services offered and the cost factor must be valid for at least one-hundred twenty (120) days from date of signature.

Date of Bid Submittal: 5/23/2023 **RFQ/P Bid No: #** 43-027

Bid Name: Gainesville-Hall Metropolitan Transportation Plan: 2025 Update / Bicycle and Pedestrian Plan Update

Affirmation: Bidder affirms the following by affixing a wet signature in blue ink below:

"I agree to abide by all terms and conditions of this RFQ/P and certify that I am authorized to sign this bid".

Bidder Signature:  Date: 5/23/23

Print Name: Christian B. Jackson, PE, LEED AP

Title: Senior Vice President

Attested by:  Date: 5/23/2023

Print Name: Julie S. Huff

Phone Number: 678-528-7236 Email Address: Chris.Jackson@rsandh.com

Physical Address: 730 Peachtree St NE, Suite 430

Physical Address 2: Atlanta, GA 30308

Acknowledge receipt of all issued addenda (if any) by listing their numbers and date of issuance below:

Bids not signed may be declared as "Non-Responsive" and will not be evaluated.

If you desire to submit a "No Bid" then please indicate by checking one or both of the reasons listed below and explain.

- Bidder does not offer this service
- Unable to meet specifications
- Remove my company name from the bidder's list



4

Exhibit D - Mandatory Questions Worksheet

4. Exhibit D - Mandatory Questions Worksheet

EXHIBIT D MANDATORY QUESTIONS

Bidder's company name: **RS&H, Inc.**

All questions must be answered. All questions are Yes/No answers only

No.	Question	Yes/No
1	Have you completed and attached a completed EXHIBIT A - MANDATORY BID RESPONSE WORKSHEET?	Yes
2	Do you agree to the EXHIBIT B - BID SUBMITTAL TERMS AND CONDITIONS?	No, exceptions on following page.
3	Have you completed and attached EXHIBIT C -MANDATORY COST PROPOSAL WORKSHEET separately in a physical or digitally sealed envelope?	Yes
4	You are required to have your proposal also on a USB flash drive if you turn in a physical response. Have you provided your bid response on a USB Flash Drive? Is responding digitally then just answer yes.	Yes
5	Have you completed and attached the EXHIBIT F -S.A.V.E. AFFIDAVIT?	Yes
6	Have you completed and attached the EXHIBIT G -CONE-OF-SILENCE AFFIDAVIT?	Yes
7	Have you completed and attached the EXHIBIT H -W-9 FORM?	Yes
8	Have you completed and attached the EXHIBIT - I E-VERIFY AFFIDAVIT?	Yes
9	Have you completed and attached the EXHIBIT J - MANDATORY ETHICS AFFIDAVIT?	Yes
10	Have you read and signed EXHIBIT K - SAMPLE CONTRACT TEMPLATE FOR SERVICES?	Read Only
11	This Bid requires that bidders to attach a copy of their current Business License. Have you attached this document?	Yes
12	Bid Bonds are not required, but a letter of P&P Bondability is required. Have you attached this letter?	Yes, see following page.
13	Have you provided your Certificate of Insurance?	Yes
14	Do you affirm that neither your firm, nor its principals, are barred from work in the State of Georgia?	Yes
15	Do you affirm that neither your firm, nor its principals, are currently in litigation with Hall County, Georgia?	Yes

RS&H's comments/redlines regarding the sample agreement are as follows:

1. Article #108 H "**Liquidated Damages**" should be stricken in its entirety. A liquidated damages clause is not appropriate for design or planning services and jeopardizes the available coverage of the professional liability policy.
2. Article #123 "**PERFORMANCE AND PAYMENT BONDS**" should also be stricken in its entirety. These bonds are not typical for planning and/or design work. They are for actual physical construction.
3. An edit to the below:

ARTICLE #133 – HOLD HARMLESS AGREEMENT

The successful respondent hereby agrees to indemnify, hold free and harmless, Hall County Government, County Commissioners, its agents, servants, employees, officers, directors and elected officials, or any other person(s) against any loss or expense **to the extent caused by the negligence of Contractor**. This includes reasonable attorney fees, because of any liability imposed by law upon the County, except in cases of the County's **sole** negligence, sustained by any person(s) on account of bodily injury or property damage arising out of or in the consequence of this agreement.

4. Portions of "**ARTICLE # 134 – CONTRACT TERMS AND CONDITIONS**" are not relevant to the tasks anticipated and should be negotiated post-award.



May 15, 2023

RS&H, Inc.
10748 Deerwood Park Blvd South, Jacksonville, FL 32256

Re: **Gainesville-Hall Metropolitan Transportation Plan: 2025 Update / Bicycle and Pedestrian Plan Update**

To Whom it May Concern:

It has been the privilege of Travelers Casualty and Surety Company of America ("Travelers")¹ to provide surety bonds for **RS&H, Inc.** for over six years.

It is our opinion that **RS&H, Inc.** is qualified to perform the above captioned project, which we understand **RS&H, Inc.** if awarded the project, will be required to provide a surety bond of \$800,000. At their request we will give favorable consideration to providing the required performance and payment bonds.

Please note that the decision to issue performance and payment bonds is a matter between **RS&H, Inc.** and Travelers, and will be subject to our standard underwriting at the time of the final bond request, which will include but not be limited to the acceptability of the contract documents, bond forms and financing. We assume no liability to third parties or to you if for any reason we do not execute said bonds.

If you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

Travelers Casualty and Surety
Company of America

Cooper Smith
Attorney-in-Fact

¹ Travelers Casualty and Surety Company of America is rated A++ (Superior) by A.M. Best Financial Size Category XIV (\$1.5 Billion to \$2.0 Billion).

A.M. Best's rating of A+ applies to certain insurance subsidiaries of Travelers that are members of the Travelers Insurance Companies pool; other subsidiaries are included in another rating pool or are separately rated. For a listing of companies rated by A.M. Best and other rating services visit www.travelers.com. Ratings listed herein are as of May 23, 2014, are used with permission, and are subject to changes by the rating services. For the latest rating, access www.ambest.com.



5

Exhibit E - Mandatory Scored Questions/Responses

5. Exhibit E - Mandatory Scored Questions/Responses

EXHIBIT E

MANDATORY SCORED QUESTIONS/RESPONSES TECHNICAL RESPONSE WORKSHEET

Bidder's company name: RS&H, Inc.

All nine (9) questions below MUST be answered. Each question is weighted and scored for completeness and detail. The maximum possible amount of points is nine- hundred (900) total. The County's Evaluation Committee will review and assign percentage scores to each question depending on the answers provided. The maximum amount of points is nine- hundred (900) for this Technical Response Worksheet. The Contractor(s) with the highest point values will be considered the apparent contract award winner(s) and may be invited to interview with the County's Evaluation Committee for further discussions, and may be asked to enter into further negotiations. Use additional pages and attach if needed.

No.	Question	Answer
1	Does your company have at least three (3) sequential years of experience in transportation planning and engineering of Bicycle and Pedestrian infrastructure as detailed in the RFQ document?	Response found on pages 10-12.
2	Describe in narrative form at least three (3) projects within the past five (5) years, in similar size and scope that you have completed with project names, entity name, references names and contact details.	Response found on pages 13 - 18.
3	List current projects, percent complete, and total possible workload.	Response found on page 19.
4	Why Hall County should select your firm for this project.	Response found on pages 20 - 29.
5	Will any of the proposed services be subcontracted out to a third-party? If so, denote the work, the percentage of total, and list each of the legal entity's company names of the third-party(s).	Response found on page 29.
6	Describe the expertise of your work force. Supervisors, specialists, laborers. Provide a brief resume and experience record for each key person, including years of experience, education, and location of each person.	Response found on pages 30 - 34.
7	Accountability and documentation of records are critical for assessing completed work and level of quality. Will your company be capable of providing to the County your daily work schedule and daily check list for completed work daily?	Response found on page 35.
8	Describe how your company verifies that staff adequately performs work for delivery of the service(s) described under this RFQ. Also, include who within your company inspects, approves and verifies delivery of service(s) and how corrective actions with staff are implemented	Response found on page 36.
9	Per documentation of this solicitation you must keep a sufficient work force to perform the requirements of this contract. Describe how you will continue to maintain this work force. What is your companies succession planning when an employee quits or calls out?	Response found on page 37.

1. Does your company have at least three (3) sequential years of experience in transportation planning and engineering of Bicycle and Pedestrian infrastructure as detailed in the RFQ document?

Transportation Planning

For many decades, RS&H has provided transportation planning for clients across the nation. We have assisted the GHMPO and several local jurisdictions within the MPO with a variety of projects and initiatives over the past five years. We have the unique distinction of supporting the development of the previous GHMPO 2020 MTP and the previous Jackson County Transportation Plan.

RS&H has completed, or is in the process of completing, 20 MTPs across the Southeast region, including:

- ▶ Gainesville-Hall Metropolitan Planning Organization (GHMPO) - 2020 RTP Update, Gainesville, Hall County, & Jackson County, GA
- ▶ Madison Athens-Clarke Oconee Regional Transportation Study (MACORTS) MTP, Athens, GA
- ▶ Hinesville Area Metropolitan Planning Organization (HAMPO) 2045 MTP Update, Hinesville, GA
- ▶ Brunswick Metropolitan Transportation Plan 2040 Update, Glynn County, GA
- ▶ Warner Robins Area Transportation Study (WRATS) 2045 MTP Update, Warner Robins, GA

- ▶ Charlotte Regional Transportation Planning Organization (CRTPO) 2050 - MTP, Charlotte, NC
- ▶ CRTPO 2045 MTP, Charlotte, NC
- ▶ CRTPO 2040 MTP, Charlotte, NC
- ▶ Capital Region Transportation Planning Authority (CRTPA) – 2045 Regional Mobility Plan (MTP), Tallahassee, FL

We have a comprehensive understanding of all aspects of developing an MTP and our team of planners and engineers bring decades of experience working with more than 50 MPOs throughout the country on transportation planning projects and initiatives, including:

- ▶ Developing performance targets and integration of performance-based planning concepts
- ▶ Prioritizing projects (quantitative and qualitative)
- ▶ Identifying congested corridors and applying congestion management strategies
- ▶ Implementing environmental justice activities and equity considerations
- ▶ Conducting public and stakeholder engagement
- ▶ Incorporating multi-modal transportation systems including non-motorized modes (bicycle and pedestrian facilities), transit, and freight and logistics



RS&H attended the Hall County Chamber Transportation Forum and coordinated an innovative outreach effort for the RTP update in conjunction with the event.

1. Does your company have at least three (3) sequential years of experience in transportation planning and engineering of Bicycle and Pedestrian infrastructure as detailed in the RFQ document?

Our team is known for our data-informed approach to active transportation planning, and our practical, implementable solutions that improve the safety, comfort, and utility of the transportation system and its contribution to community livability. Our team will collaborate with both Hall and Jackson counties, as well as the local jurisdictions including the Town of Braselton, the City of Hoschton, the City of Buford, Town of Clermont, the City of Flowery Branch, the City of Gainesville, the City of Gillsville, the City of Lula, and the City of Oakwood.

RS&H has also developed strong working relationships with regional and state agencies, including the Georgia Department of Transportation (GDOT), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA). We have proven experience working with study stakeholders to build informed consensus that results in measurable results. We excel at engaging communities and regions to formulate and test scenarios that lead to implementable, cost-effective community solutions.

One of our greatest strengths is leveraging previous experience and expertise to pioneer new methodologies and strategies to deliver realistic, feasible solutions. Our mission is to create livable, equitable, and economically vibrant communities where transportation mobility and access is safe, convenient, and enjoyable for everyone. Throughout our response, we have highlighted a variety of example projects that have contributed to the breadth of knowledge and experience that will be applied to your project. In these examples, we employed collaborative and consensus-based decision-making techniques similar to what will be required on this project.

Bicycle & Pedestrian Infrastructure

RS&H has a long history of planning, design, and construction oversight for sidewalk, bicycle, trail, and greenway infrastructure. Our team of planners, urban designers, engineers, and construction supervisors have worked on projects of all sizes and complexities for both the private and public sector across six states.

The RS&H focus on implementation ensures that each project proposed, planned, and/or designed is supported, feasible, safe, and integrated into the overall transportation and land use fabric of the community.

Local bicycle and pedestrian studies and projects of note include work on the Cobb County Bicycle and Pedestrian Plan, Noonday Creek Trail Extension Study, and the recently awarded Noonday Creek Trail Pedestrian Bridge Design over US 41/Cobb Parkway.



Adjacent to GHMPO, RS&H supported the development of the award-winning Athens Bicycle and Pedestrian Plan that helped pave the way for the City's recent \$1M Safe Streets for All Grant.

RS&H led the design of the first segment of the Chattahoochee Hill Country Trail, completed and constructed in Douglas County. Our highway and bridge engineers led the design of the new Windy Ridge Parkway pedestrian bridge, a complex and high profile project connecting pedestrians to Truist Park (home of the Atlanta Braves).

Across Georgia, we have worked on numerous projects from school and pedestrian crossing studies and designs to bike-sharing and first/last mile pedestrian studies.



Our recent design work for the City of Roswell's Green Loop Complete Street project won an ACEC award in 2020 for small design projects.

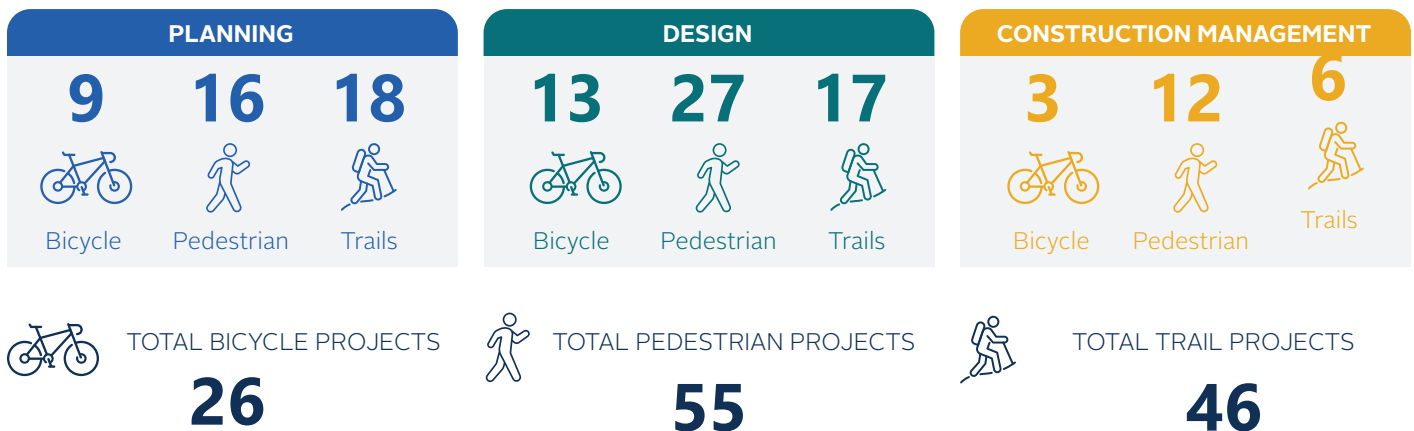
We are currently working on the Bicycle Network Plan for the City of San Antonio, TX. This project is updating the City's 2011 bicycle network plan with a focus on equity, engagement, implementation, and funding. The San Antonio project will also include the design of long-term and short-term (tactile) bicycle facilities.

1. Does your company have at least three (3) sequential years of experience in transportation planning and engineering of Bicycle and Pedestrian infrastructure as detailed in the RFQ document?

RS&H's Georgia bike, sidewalk, and trail planning and design projects include:

- › Bike/Multipurpose Trail Study, Glynn County
- › Bike-Share Expansion Analysis, Chatham Area Transit
- › Athens Bicycle & Pedestrian Master Plan, Athens
- › Jones Avenue Pedestrian & Traffic Study, City of Tybee Island
- › Bicycle & Pedestrian Plan, Liberty County
- › Coastal Region MPO Thoroughfare/Complete Streets Plan, Savannah
- › Downtown Hinesville Circulation Study, Hinesville
- › St. James School Crossing & Pedestrian Plan, Savannah
- › Bicycle & Pedestrian Element of the Comprehensive Transportation Plan, Spalding County
- › North Beach Pedestrian Improvements, Tybee Island
- › GDOT Statewide Transportation Plan Update & Statewide Strategic Transportation Plan Update: Bicycle/Pedestrian, Transit & Aviation Elements
- › Trails & Greenways Master Plan, Paulding County
- › Total Mobility Plan-Coastal Region MPO, Savannah
- › Urban Circulator Study, Savannah
- › President Street Improvement Study, Savannah
- › Windy Ridge Road Pedestrian Bridge Over I-75/Truist Park, Marietta
- › US 84 Corridor Study, Liberty County
- › Hardscrabble Green Loop Complete Street, City of Roswell
- › Bicycle & Pedestrian Plan, Cobb County
- › Log Cabin Sidewalk, Cobb County DOT
- › Hurt Road Sidewalk, Cobb County DOT
- › Chattahoochee Hill County Regional Greenway Trail, Douglas County
- › Gordon Combs Road Sidewalk, Cobb County DOT
- › HAMPO Safe Streets for All Grant Application, Hinesville
- › Cemetery Trail, City of Marietta
- › Bradley Point Sidewalk, Chatham County
- › Trail and Greenways Master Plan, Tallahassee
- › Bicycle and Pedestrian Element of the Comprehensive Plan, St Marys
- › Bicycle and Pedestrian Plan, Glynn County

RS&H'S BIKE, PEDESTRIAN, & TRAIL PROJECTS



2. Describe in narrative form at least three (3) projects within the past five (5) years, in similar size and scope that you have completed with project names, entity name, references names and contact details.

2020 REGIONAL TRANSPORTATION PLAN UPDATE

Gainesville-Hall Metropolitan Planning Organization (GHMPO) - Gainesville & Hall County & Jackson County, GA

RS&H completed the current 2020 RTP (now designated as MTP) update for GHMPO in 2020. The plan incorporated new data and analytical tools not available at the time of the former update.

For the 2020 RTP, RS&H was able to employ various new tools, including a performance-based project prioritization tool, interactive web-based survey tools, and integration of GIS data collection, analysis, outreach, and mapping suites for cost-effective project development. New federal and state planning requirements, including the federally mandated performance-based planning approach, were incorporated.

The plan update also included extensive stakeholder input through close coordination with the MPO committees, including a sub-committee of the Technical Coordinating Committee. This subcommittee met regularly during the plan update to provide critical feedback on goals and objectives, project prioritization, and the financial analysis. In addition, the planning process included extensive coordination with the planning partners member jurisdictions, and the public.

Although a separate MPO, the GHMPO is tied to the Atlanta metropolitan region for air quality purposes. With that connection, the Cost Feasible Plan was adopted first by the GHMPO Policy Board to meet the needs of the Atlanta Regional Commission for their air quality reporting.



COMPLETION DATE

March 2020

REFERENCE

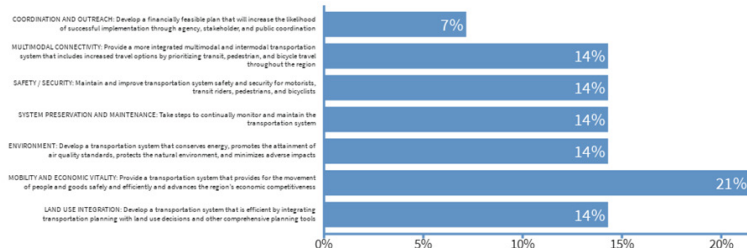
Joseph Boyd
 Transportation Planning Director
 Hall County, GA
 770-297-5541
 jboyd@hallcounty.org

KEY PERSONNEL INVOLVEMENT

Steve Cote - Project Manager
 Brian Powers - Planner

The purpose of the survey is to gain feedback on what you value to help inform how projects are prioritized. Please text in your TOP THREE most important.

Poll locked. Responses not accepted.



Technical Coordinating Committee Prioritization Poll



“Steve and his team have been a strong technical resource for our transportation planning staff and are extremely professional, flexible, and responsive. We have found through this process that RS&H brings the most qualified people to their projects, and has managed the Regional Transportation Plan: 2020 Update project responsibly within the established schedule and budget. They bring a wealth of knowledge and expertise to the table and work well with a variety of constituents including both the public and MPO committee members.”

-JOSEPH BOYD, TRANSPORTATION PLANNING DIRECTOR, GHMPO

2. Describe in narrative form at least three (3) projects within the past five (5) years, in similar size and scope that you have completed with project names, entity name, references names and contact details.

MADISON ATHENS-CLARKE OCONEE REGIONAL TRANSPORTATION STUDY 2045 METROPOLITAN TRANSPORTATION PLAN UPDATE

Athens-Clarke County, GA

RS&H assisted with the Madison Athens-Clarke Oconee Regional Transportation Study (MACORTS) 2045 multimodal performance based MTP. The effort included coordination with GDOT and FHWA. The project included:

- Extensive public and stakeholder involvement
- Existing and future conditions assessment
- Development of base and future socioeconomic data
- Review of travel demand model outputs
- Update of goals and objectives
- Development of measures of effectiveness
- Evaluation and prioritization of projects
- Development of cost-constrained program of projects
- Plan documentation

RS&H implemented an innovative approach to the update of the MACORTS plan which included the development of a performance screening tool and the development of resources to assist the MPO in assessing a project's performance following implementation. This approach was identified by the Federal Highway Administration as the model for performance-based planning for MPOs in Georgia.



COMPLETION DATE

June 2020

REFERENCE

Brad Griffin
 Planning Director
 Athens-Clarke County, GA
 706-613-3515
 brad.griffin@accgov.com

KEY PERSONNEL INVOLVEMENT

Beverly Davis - Project Director
 Rachel Hatcher - Project Manager
 Steve Cote - Assistant Project Manager
 Vishanya Forbes - GIS
 Brian Powers - Planner

ID	Project Location	Project Type	Project Description	MACORTS 2045 Goals											
				Relevant Land Use: Complement and enhance linkages between transportation and land use while encouraging regional collaboration.	Environment and Quality of Life: Provide a sustainable transportation system that protects and enhances the natural environment and improves the quality of life for residents.	Multimodal Connectivity: Provide a convenient and accessible transportation system for all users, providing safe and efficient mobility options.	Mobility: Maximize mobility and connectivity for both people and freight while increasing accessibility and ensuring the integration of modes, where appropriate.	Transit: Support accessible and transit service.	System Preservation and Operation: Support and maintain the existing transportation system while incorporating innovative approaches where feasible.	System Management and Operation: Promote efficient transportation system management and operation that incorporates feasible technologies.	Economic Vitality: Support the economic vitality of the region by enabling local, regional and global competitiveness, productivity and efficiency.	Safety/Security: Ensure the safety and security of the multimodal transportation system for all users.	Reliability and Resiliency: Promote transportation system reliability and resilience through identification of issues and investments and mitigate stormwater impacts associated with the surface transportation system.	Travel and Tourism: Provide a transportation network that enhances regional accessibility for travel and tourism and promotes local tourism industry.	
P-1	SR 10 Loop / Athens Perimeter at US 78 / Livingston Road	Widening	Widen SR 10 Loop/Athens Perimeter @ US 78 / Livingston Rd. to 4 lanes	●	●	●	●	●	●	●	●	●	●	●	
P-2	SR 10 Loop over Middle Oconee	Bridge	Replace existing bridge	○	●	○	●	○	○	●	●	●	●	○	
P-3	SR 10 Loop at SR 8 / US 29	Bridge	Replace existing bridge	○	●	○	●	○	○	●	●	●	●	○	
P-4	SR 10/US 78 Bridges at North Oconee Road	Bridge	Replace existing bridge	○	●	○	●	○	○	●	●	●	●	○	
P-5	Intersect Road Bridge over Shook Creek	Bridge	Replace existing bridge	○	●	○	●	○	○	●	●	●	●	○	
P-6	CR 58 / Gustafson Road Bridge over Barber Creek 3 miles south of Bogart	Bridge	Replace existing bridge	○	●	○	●	○	○	●	●	●	●	○	
P-7	US 29 at Current Ward Rd / Peachtree Rd intersection improvements	Intersection Improvement	Add turn lanes and safety improvements	●	●	●	●	○	○	●	●	●	●	○	
P-8	Atlanta Highway Safety and Access Management - Phase 1	Access Management	Convert center turn lane to median, with safety improvements and bike/ped facilities	●	●	●	●	○	○	●	●	●	●	○	
P-9	Alps Road Widening	Access Management	Convert Alps center turn to median and intersection improvements	●	●	●	●	○	○	●	●	●	●	○	
P-10	BR12 / W Broad Street Safety and Access Management - Phase 1	Access Management	Convert center turn lane to median, with safety improvements and bike/ped facilities	●	●	●	●	○	○	●	●	●	●	○	
P-11	US 29 at Moon's Grove Church Rd & Maple Lane	Intersection Improvements	Reconstruct intersection with turn lanes	●	●	○	○	○	○	●	●	●	●	○	
P-12	SR 72 at HW Chandler Road Intersection	Intersection Improvements	Addition of intersection turn lanes	●	●	○	○	○	○	●	●	●	●	○	
P-13	Traffic Signal Upgrade Project	Signals	Upgrade traffic signals	●	●	○	○	○	○	●	●	●	●	○	
P-14	Hawthorne Avenue Widening - Ph 1	Widening	Widen roadway with bike/ped facilities	●	●	○	○	○	○	●	●	●	●	○	
P-15	Michell Ridge Rd / Timothy Rd Realignment	Realignment	Intersection reconstruction	●	●	○	○	○	○	●	●	●	●	○	
P-16	Millidge Avenue Safety Improvements	Widening	Roadway reconstruction with bike/ped facilities	●	●	○	○	○	○	●	●	●	●	○	
P-17	SR 10 Loop at College Station Road Interchange Improvements	Lane Configuration	Interchange improvements	●	●	○	○	○	○	●	●	●	●	○	
P-18	Talbot Road at Alexander Road Realignment	Realignment	Intersection realignment	●	●	○	○	○	○	●	●	●	●	○	
P-19	Livingston Road Safety and Access Management	Access Management	Convert center turn lane to median, with safety improvements and bike/ped facilities	●	●	○	○	○	○	●	●	●	●	○	
P-20	BR10 Loop at Talbot Road Interchange Improvement	Interchange	Interchange reconstruction and bike/ped improvements	●	●	○	○	○	○	●	●	●	●	○	
P-21	BR10 Loop at Chase Street Interchange Improvement	Interchange	Interchange reconstruction	●	●	○	○	○	○	●	●	●	●	○	
P-22	Timothy Road Corridor and Safety Improvements - Phase 2	Safety/Operational Improvements	Roadway reconstruction with bike/ped facilities	●	●	○	○	○	○	●	●	●	●	○	
P-23	BR12 / W Broad Street Safety and Access Management - Road 2	Access Management	Convert center turn lane to median, with safety improvements and bike/ped facilities	●	●	○	○	○	○	●	●	●	●	○	
P-24	US 29 / US 78 / Jefferson Road Safety Improvements	Access Management	Medians and turn lanes	●	●	○	○	○	○	●	●	●	●	○	
P-25	SR 10 Loop at US 29 Interchange	Interchange	Interchange reconstruction	○	○	○	○	○	○	○	○	○	○	○	

2. Describe in narrative form at least three (3) projects within the past five (5) years, in similar size and scope that you have completed with project names, entity name, references names and contact details.

2045 METROPOLITAN TRANSPORTATION PLAN UPDATE

Hinesville Area Metropolitan Planning Organization (HAMPO) - Hinesville, GA

RS&H led the development of the HAMPO 2045 MTP. The plan included all of Liberty County and the urbanized portions of Long County, including Fort Stewart, and the municipalities of Allenhurst, Flemington, Gum Branch, Hinesville, Midway, Riceboro, and Walthourville. The MTP update covered 25-years from 2020 to 2045. This update provided a “roadmap” for HAMPO’s transportation investments by prioritizing needs across the planning boundary. HAMPO and the local member jurisdictions partnered with FHWA, FTA, and GDOT in this endeavor.

The plan included an assessment of the current conditions and future needs of the transportation infrastructure based on population, household, school enrollment, and employment projections for the region. Safety concerns, as well as traffic congestion, were studied to understand where improvements were needed. Based on this analysis, a list of projects was developed with short, mid, and long-term horizon years to best address the transportation needs over the 25-year period. Finally, the 2020 MTP included the development of a financially constrained list of transportation projects for implementation, based on available funding, to address the area’s transportation needs through the year 2045.

An extensive outreach program was completed for the 2045 MTP Update including a booth at three community events, two public workshops, and a public online survey. The first workshop included a presentation of the existing conditions and draft MTP goals, while the second meeting occurred near the end of the study to present the draft plan recommendations. Through the use of fun and engaging outreach techniques, such as spending “HAMPO dollars” for transportation improvements, the community was encouraged to provide feedback while also improving their understanding of the transportation planning process.

As a coastal county, there was also a focus on improving the resilience of the transportation system. This plan included an assessment of vulnerable infrastructure due to sea level rise. Projects were identified to mitigate the existing and anticipated flooding events.



COMPLETION DATE

December 2020

REFERENCE

Jeff Ricketson
Executive Director
Liberty Consolidated Planning
Commission (LCPC)
912-408-2033
jricketson@thelcpc.org

KEY PERSONNEL INVOLVEMENT

Beverly Davis - Project Director
Steve Cote - Project Manager
Rachel Hatcher - Assistant Project Manager
Brian Powers - Planner
Justin Dammons - Planner
Vishanya Forbes - Public Involvement

“I have been impressed by the technical knowledge and responsiveness of the RS&H team as well as their ability to balance our local project goals with Federal and State guidelines. RS&H has provided the LCPC and Liberty Transit with very successful projects to this point while delivering all tasks on schedule and within the approved budget.”

-JEFF RICKETSON, EXECUTIVE
DIRECTOR, LCPC

2. Describe in narrative form at least three (3) projects within the past five (5) years, in similar size and scope that you have completed with project names, entity name, references names and contact details.

BICYCLE NETWORK PLAN

City of San Antonio, TX

Since the completion of the 2011 San Antonio Bicycle Master Plan, San Antonio has undergone significant changes on multiple levels. Population growth in the area has been exponential and is anticipated to continue at its current pace. The demands on the transportation system have kept pace with the growth and development, and the influx of new community members has highlighted the need for more modal options, connectivity, equitable access, and an overarching need for increased safety.

RS&H was selected by the City of San Antonio to provide planning services to update their Bicycle Network Plan. This project includes best practices in sustainable bicycle facility planning, design, and implementation of the City's SA Tomorrow comprehensive, multimodal and sustainability plans.

The Bicycle Network Plan will guide, prioritize, and inform the implementation of a network of quality bicycle facilities to improve access to activity centers for both residents and visitors. The bicycle network will result in enhanced connectivity, improved public health through physical activity, safety, employment and recreational opportunities, and overall quality of life for all of San Antonians.



COMPLETION DATE

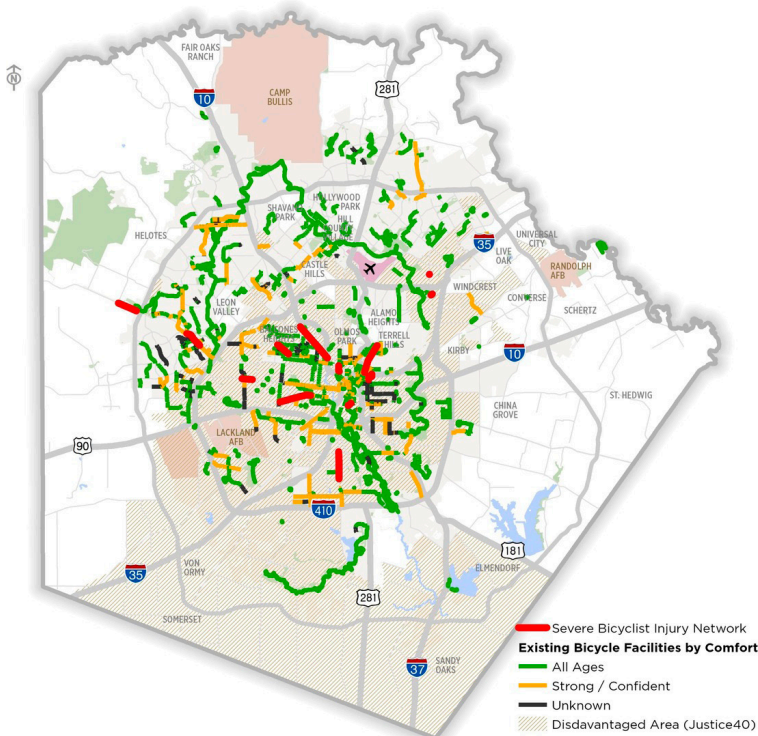
Ongoing (Estimated December 2024)

REFERENCE

Harley Hubbard
Assistant Director of Transportation
City of San Antonio, TX
210-207-0253
harley.hubbard@sanantonio.gov

KEY PERSONNEL INVOLVEMENT

Beverly Davis - Project Director
Elizabeth High - Task Leader
Jazmine Lewis - Planner
David Bemporad - Planner
Brian Powers - Planner
Steve Cote - Technical Advisor



2. Describe in narrative form at least three (3) projects within the past five (5) years, in similar size and scope that you have completed with project names, entity name, references names and contact details.

VISION ZERO ACTION PLAN

Town of Apex, NC

The Town of Apex is one of the fastest-growing cities in North Carolina, growing by almost 40% from 2015 to 2019. This growth has resulted in more cars on town roads and more traffic collisions. In response, the Town of Apex hired RS&H to assist with the development of a Vision Zero Action Plan.

The plan documented the Town’s commitment to eliminate all transportation-related fatalities and severe injuries in Apex by 2035; and incorporated the development of the structure to oversee implementation and monitoring of the plan.

A major component of the plan was an analysis of existing conditions and historical trends based on a variety of data, including traffic, safety, the built environment, demographic, and public input. The analysis also considered existing plans, policies, programs, and initiatives. This information culminated in the identification of higher-risk locations in the Town known as the high collision and high injury network.

A robust mix of public outreach methods was used to gain input during the development of the Vision Zero Action Plan. These methods included Steering Committee and Task Force meetings, in-person pop-ups, online workshops, surveys with interactive mapping, and a “Safety Town” event.

The other significant element of the plan was the establishment of goals, actionable strategies, and countermeasures. To ensure the successful implementation of the plan, the actionable strategies included information on responsible parties and the timeframe for completion. The plan also included an evaluation process so the Town can track and measure progress over time.

Most importantly, the plan is consistent with the U.S. Department of Transportation’s Safe Streets and Roads for All requirements and is being used by the Town to apply for implementation grants.



COMPLETION DATE

September 2022

REFERENCE

Russell Dalton, PE
Traffic Engineering Manager
Town of Apex, NC
919-249-3358
russell.dalton@apexnc.org

KEY PERSONNEL INVOLVEMENT

Erin Musiol - Project Manager
Brian Powers - Planner

2. Describe in narrative form at least three (3) projects within the past five (5) years, in similar size and scope that you have completed with project names, entity name, references names and contact details.

BICYCLE & PEDESTRIAN PLAN UPDATE

Hinesville Area Metropolitan Planning Organization (HAMPO) - Hinesville, GA

RS&H was selected by the Hinesville Area Metropolitan Planning Organization (HAMPO) to update its 2008 bicycle and pedestrian plan. The plan sets the long-term vision for active transportation and recreation in the planning area. An update was needed to respond to changes in existing conditions and trends and growing support for bicycle and pedestrian infrastructure, account for planned and completed pedestrian and bicycle projects, and address new federal requirements through the Bipartisan Infrastructure Law.

RS&H completed a detailed existing conditions assessment that included analysis of demographic, land use, and environmental data and examination of the existing transportation network. Replica software was used to conduct a bicycle and pedestrian origin and destination demand assessment in the planning area. Existing plans, policies, and programs were evaluated and all notable projects completed since 2008 were documented. The plan update included robust public engagement, including an online survey hosted via Wikimapping, a public meeting, and pop-up events. RS&H was strategic in tying in to popular community events, engaging with over 1,000 people at the annual Scarecrow Stroll.

RS&H summarized the most significant needs and challenges the identified through the assessment of the existing conditions. Various recommendations were developed to address the needs, including identification of priority corridors where the MPO should prioritize bicycle and pedestrian projects and the identification of needed bicycle and pedestrian projects. Projects were prioritized based on established guiding principles. The plan also included policy and program recommendations to improve the safety of the transportation system. The plan highlights available funding sources and details what the funds can be used for and they are administered. The plan culminates in an implementation matrix that outlines when each recommendation should be completed, what agencies should be involved, funding sources, and costs. It also outlines strategies for evaluation and establishes performance measures and targets so the MPO can measure progress.



COMPLETION DATE

Ongoing (Est. December 2023)

REFERENCE

Jeff Ricketson
Executive Director
Liberty Consolidated Planning
Commission (LCPC)
912-408-2033
jrickets@thelcpc.org

KEY PERSONNEL INVOLVEMENT

Rachel Hatcher - Project Manager
Erin Musiol - Project Manager
Justin Dammons - Planner
Vishanya Forbes - Public Involvement

Guiding Principles



3. List current projects, percent complete, and total possible workload.

RS&H has reviewed the scope of services and developed an appropriate staffing plan. We have performed a detailed assessment of our current and future workload for the personnel identified for this contract. We recognize the importance of project schedules and will ensure the identified staff have the availability to complete this contract within schedule. Our ability to distribute the workload among our multifaceted team allows our proposed staff to devote the time needed to meet the contract requirements and maintain the highest quality of service and responsiveness to your needs. Our current workload and key staff availability are shown below.

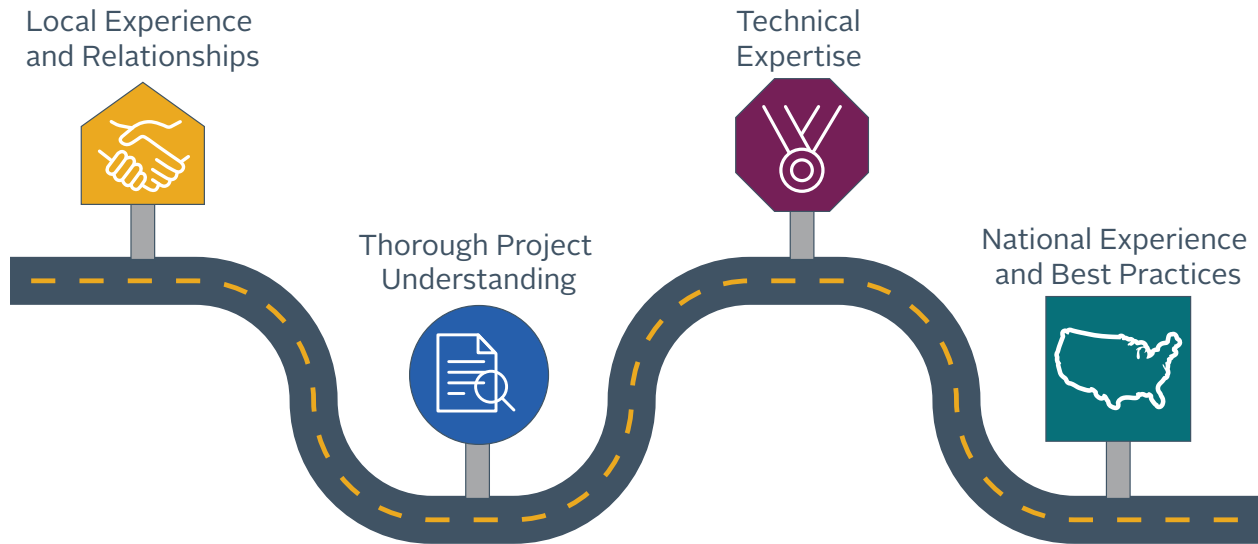
Current Project Assignments		
Project Title, Location	% Complete	Anticipated Completion Date
HAMPO Staff Extension, Hinesville, GA	90%	July 2023
🔑 Rachel Hatcher, Justin Dammons, Vishanya Forbes		
MACORTS 2050 MTP, Athens, GA	50%	November 2023
🔑 Erin Musiol, Beverly Davis, Rachel Hatcher, Jazmine Lewis, Brian Powers, Justin Dammons, Vishanya Forbes		
Cumberland Transit Center Site Feasibility Study, Cobb County, GA	50%	December 2023
🔑 Steve Cote, Erin Musiol, Beverly Davis, Jazmine Lewis, Brian Powers, Rachel Hatcher		
HAMPO Bicycle & Pedestrian Plan Update, Hinesville, GA	50%	December 2023
🔑 Rachel Hatcher, Erin Musiol, Vishanya Forbes, Justin Dammons		
Transit Master Plan, Douglas County, GA	50%	December 2023
🔑 Steve Cote, Erin Musiol, Jazmine Lewis, Justin Dammons, Vishanya Forbes		
FAMPO 2050 MTP, Fayetteville, NC	99%	May 2024
🔑 Erin Musiol, Jazmine Lewis, Brian Powers		
GDOT Planning On-Call, Statewide, GA	40%	November 2024
🔑 Steve Cote, Erin Musiol, Beverly Davis, Jazmine Lewis, Rachel Hatcher, Brian Powers, Justin Dammons		
COSA Bicycle Network Plan, San Antonio, TX	40%	November 2024
🔑 Steve Cote, Beverly Davis, Jazmine Lewis, Brian Powers, Elizabeth High		
Brunswick Area Transportation Study (BATS) Staff Extension, Glynn County, GA	30%	July 2025
🔑 Rachel Hatcher, Vishanya Forbes, Justin Dammons		
CRTPA Freight Plan, Tallahassee, FL	35%	January 2025
🔑 Steve Cote, Beverly Davis, Brian Powers		

🔑 = Key Staff

Key Staff Availability	
Staff	% Availability
Steve Cote	70%
Erin Musiol	60%
Beverly Davis	50%
Jazmine Lewis	70%
Vishanya Forbes	70%
Rachel Hatcher	50%
Brian Powers	60%

4. Why Hall County should select your firm for this project.

The RS&H Team



Local Experience and Relationships

Over the past five years, RS&H has had the opportunity to work collaboratively with representatives from the GHMPO and all member jurisdictions. Our list of planning and engineering projects within the MPO's boundaries include the following:

Local Planning Projects

- › GHMPO 2020 RTP
- › Dawsonville Highway (SR 53) at McEver Road Connectivity Study
- › Jackson County Transportation Plan
- › Jackson County Transit Master Plan
- › Jackson County Speed Studies (County Farm Road, New Kings Bridge Road, Skelton Road, and McNeal Road)
- › West Jackson High School & Middle School Campus Traffic Impact Assessment
- › Jackson County Impact Fee Development (as a subconsultant)

Local Engineering Projects

- › SR 136 Bridge Redesign over Chestatee River, Dawson & Hall Counties (PI 0007170)
- › GDOT I-85 Widening, Phase III (major subconsultant) – Jackson County (PI 0015245)

- › GDOT SR 124 at SR 60 & CR 17/Sam Freeman Road, Jackson County (PI 0016166)

Our team understands the rich history across both Hall and Jackson counties, and the rapid growth and development that continues across many parts of the GHMPO region. We understand the local pressures to maintain mobility and enhance access to multimodal options, including non-motorized transportation, while accommodating increasing local demand for freight and logistics.

Our team has also built strong relationships with many of the local MPO communities. We understand the local goals and priorities and the challenges associated with balancing increasing congestion and safety concerns coupled with opportunities for economic development. With our experience and strong local relationships, we will be able to move quickly to initiate both the MTP and Bicycle and Pedestrian Plan data collection and engagement efforts.

Thorough Understanding of the Project

Federal transportation legislation requires that an MPO meet certain planning requirements for their designated area. One of the primary functions is for an MPO to maintain a financially constrained or financially feasible long-range transportation plan.

4. Why Hall County should select your firm for this project.

This long-range plan or MTP, has a minimum 20-year planning horizon and must be updated on a regular and recurring basis. The MTP is a prerequisite for the expenditure of federal funding on projects within the MPO region.

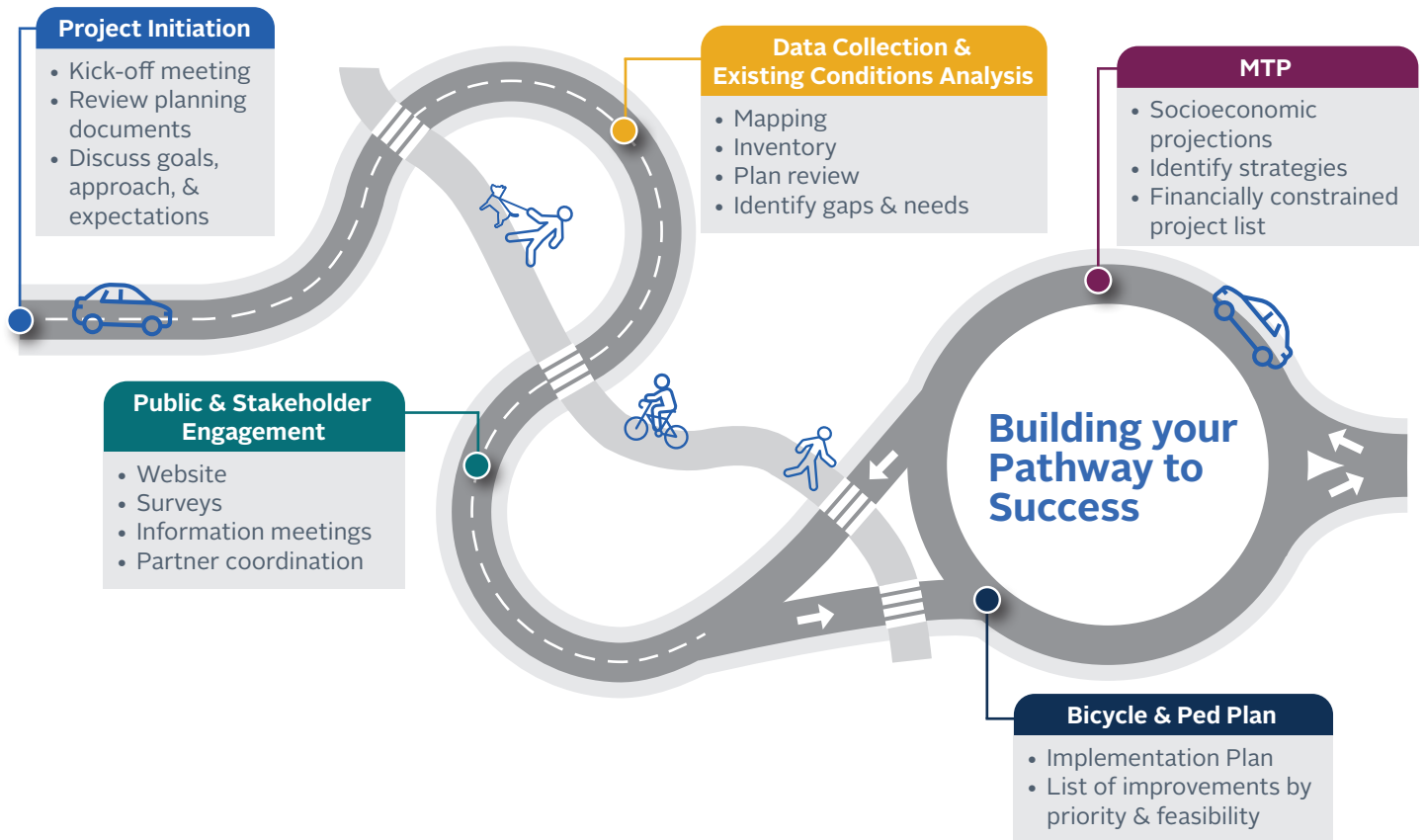
The GHMPO 2020 RTP was adopted on May 12, 2020, under the authority of the Fixing America's Surface Transportation (FAST) Act. Since the adoption of the GHMPO 2020 RTP, a new federal law has been passed.

On November 15, 2021, President Biden signed the Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL). The BIL is the largest long-term infrastructure investment in United States history, providing \$550 billion over fiscal years 2022 through 2026 in new federal investment in infrastructure, including roads, bridges, mass transit, water infrastructure, resilience, and broadband. For MPOs to meet the new requirements associated with the BIL, consistency with the regulatory framework is critical. Our team's ongoing coordination with FHWA, FTA, and GDOT

throughout the planning process will be key to a successful MTP update.

In addition to changing legislative requirements and funding mechanisms, the GHMPO region has experienced significant economic and social changes since the completion of the 2020 RTP. These changes are due to the COVID-19 global pandemic, the economic housing and development boom, disruptions to the global supply chain, and updated United States Census data. It will be pivotal that this plan update effectively identifies and quantifies these significant changes to understand the "new normal" for the region.

The RS&H team is highly familiar with the GHMPO region and its MTP responsibilities. The GHMPO 2025 MTP is scheduled for adoption by May 2025. There are many components that will contribute to the update to meet federal guidelines, identify appropriate funding and priority projects, and provide opportunities for public and stakeholder engagement to the diverse constituency throughout the planning area. Our approach is specifically tailored to address each component of the MTP update, which will result in a fully compliant plan.



4. Why Hall County should select your firm for this project.

MTP Approach

Our significant, recent, and relevant transportation planning experience within the region provides our team with unique insights and will act as the springboard for effective and efficient coordination and integration of various mobility efforts. Our technical approach to this plan update is founded on our extensive MTP experience and has been customized to meet the specific needs of GHMPO. This technical approach is outlined below.

Project Initiation and Management

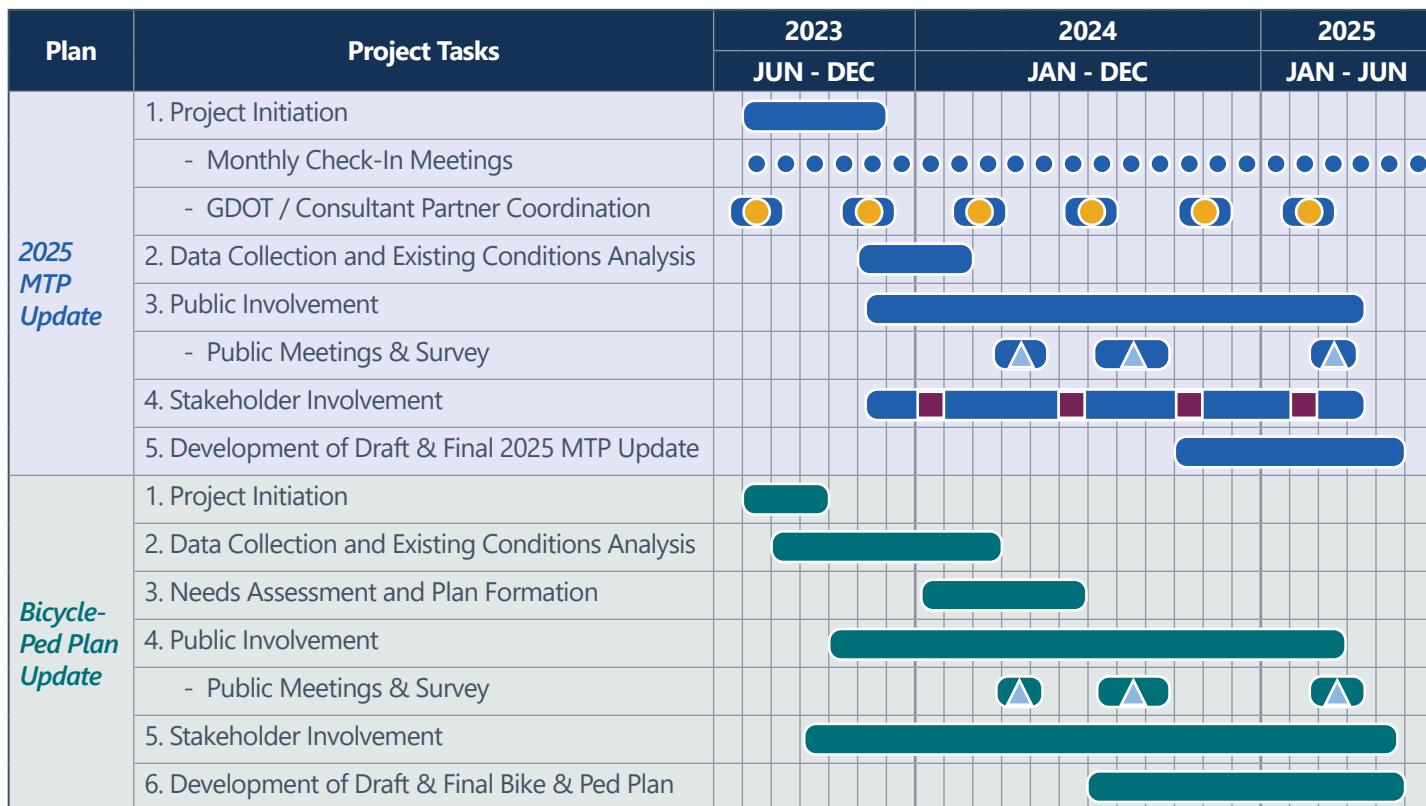
Following the Notice to Proceed (NTP), a project kick-off meeting will be scheduled as soon as practical. This meeting will be held in-person and will be attended by the RS&H Project Management Team (PMT), to include staff from RS&H, GHMPO, and others (if desired by GHMPO). RS&H will work with GHMPO staff to develop a Stakeholder Advisory Committee (SAC) representative of various interests and perspectives from across the region. RS&H will lead all planning tasks. We will rely on internal policies and procedures for both accounting and technical quality assurances.

Refine and Maintain Project Schedule

Project activities will be clearly defined in a Project Management Plan (PMP) and a detailed project schedule will be developed that will include project milestones and deliverable due dates. A key element of the PMP and project schedule will be the GHMPO Travel Demand Model process, which will allow the project to remain seamlessly coordinated with the GDOT Modeling Division to meet all deadlines.

The graphic below depicts major milestones for the 2025 GHMPO MTP, including the travel demand modeling tasks. This will serve as the foundation for our preliminary schedule development and will be refined in collaboration with oversight agencies.

In addition to modeling milestones, specific project milestones will be identified. Steering committee meetings, MPO committee updates, and public and stakeholder meetings will be scheduled around these milestones. A successful engagement and participation effort is built upon opportunities for meaningful input and exchange. Scheduling these opportunities in conjunction with milestone dates will provide the optimum ability for input.



■ - Stakeholder Advisory Committee (SAC) ▲ - Public Meeting or Survey ● - GDOT / Consultant Partner Collaboration

4. Why Hall County should select your firm for this project.

The following identifies the key principles in our approach to the organization and management of the project.



GHMPO COLLABORATION

- › Scheduled client meetings
- › Review of project progress
- › Monthly progress reports
- › Interim communications
- › Requests for client feedback



TEAM COORDINATION

- › Scheduled team meetings
- › Documentation of decisions
- › Timely issue resolution



TECHNICAL EXCELLENCE

- › Verification of desired technical standards during scoping of work
- › Review of best practices
- › Enforcement/documentation of quality checks

Public Participation

Public engagement will be the foundation for the successful development of the plan, particularly in areas where identified projects may be controversial. RS&H's team members are at the forefront of leading effective engagement efforts that acknowledge timeless principles for gathering community input while incorporating new technologies for increased participation.

The RS&H team also understands the importance of engaging underserved populations within the planning area boundary. We have a head start on identifying these communities through our previous local work. We will continue to build on our proven track record of Title VI/Environmental Justice analysis and identify additional opportunities for input from the traditionally underserved. In addition, RS&H has bilingual associates on staff to make sure any needed translation efforts are accomplished. For the 2020 RTP, we established contacts for key members of

the local Hispanic community within Hall County and will build off these relationships and contacts for enhanced outreach.



An early project activity will be developing a Public Involvement Plan (PIP) that describes the activities, schedule, and approach for implementing stakeholder coordination and public involvement activities. The PIP will define strategies and techniques designed to obtain broad-based support from the community. It will be consistent with the GHMPO Public Participation Plan and comply with all federal and state regulations for non-discrimination and Title VI.

The most successful engagement strategy will likely vary by location within the planning area and can be influenced largely by local demographics, project needs, and special circumstances or concerns.

Our team recognizes these varying needs and will adapt our outreach efforts to ensure maximum participation regardless of location within the MPO area.

Example tools that focus on four key engagement strategies, include:

- › **Information:** Public open houses, website, newsletters, project flyers, media kits
- › **Collaboration:** Focused meetings, social media, community workshops, partner coordination meetings
- › **Planning and Evaluation:** Project steering committee, MPO committees
- › **Obtaining Feedback:** Interviews, surveys, comment forms, technology (apps and web-based tools)

4. Why Hall County should select your firm for this project.

The PIP will incorporate a broad range of techniques, including traditional elements such as public meetings and workshops for in-person community engagement, along with web-based, or online engagement, such as a study website and use of social media platforms to engage with the public. The RS&H team is an industry leader in developing effective public and stakeholder engagement programs with attractive and interesting supporting resources such as fact sheets, newsletters, and advertisements to inform the public and gather their opinions.

A key element of the outreach will be a community survey. This survey will be web-based and focused on gathering critical information from the traveling public. Survey data will be used to better understand local transportation issues, opportunities, travel behaviors, and multimodal transportation needs. The results will also inform the goals, objectives, and priorities for the MTP. The survey will be designed to guide respondents through a series of multiple choice and prioritization-based questions. It will also include opportunities to incorporate alternative responses via a suggestion box for additional feedback. A virtual mapping component will allow respondents to identify specific locations where transportation opportunities or barriers exist.

The GHMPO Policy, Technical Coordinating Committee (TCC), and Citizens Advisory Committees (CAC) will also serve integral roles in overseeing the development of the MTP. During the development of the project schedule, the study team will identify key milestones in the planning process, where the RS&H team will provide updates and seek guidance, direction, and approvals from these Committees. These in-person presentations will include, at a minimum, the following elements of the planning process:

- Socioeconomic Data (Base and Horizon)
- Goals, Objectives, and Measures of Effectiveness
- Existing Conditions/Needs Plan Results
- Financial Projects
- Project Prioritization
- Cost Constrained Plan

These meetings will be scheduled to support the GDOT travel demand modeling schedule deadlines

and will be coordinated with the public engagement meetings, where possible, to maximize resources for the planning process.

In addition to public and stakeholder engagement, interagency consultation with GDOT, FHWA, and FTA will be especially important given the recent passage of the BIL. This coordination begins at project kick-off and will continue throughout the planning process. Ongoing coordination will keep the plan development moving forward smoothly and provide the opportunity to address any issues early in the process.

All engagement activities, comments, and results will be fully documented and incorporated into the final document.

Develop Socioeconomic Data

We will develop socioeconomic data for the GHMPO study area in close coordination with GDOT and GHMPO staff. Given our experience developing the socioeconomic data for the GHMPO 2020 MTP, as well as the Jackson County portions developed for the Jackson County Transportation Plan, our team is uniquely qualified to review the updated Census data and identify issues and anomalies present in this new data set. RS&H's proprietary SE Data reasonableness check tool will be used to cross-check the validity of socioeconomic data at a Traffic Analysis Zone (TAZ) level.

We will coordinate with the appropriate staff to solicit opinions on the accuracy of the Census data and identify any areas of concern. We will assess the accuracy of the model input data and cross check with other available sources including Regional Economic Models, Inc. (REMI), Public Use Microdata Sample (PUMS), and National Household Travel Survey (NHTS) data for dwelling units and household characteristics.

The base year socioeconomic data will be provided to GDOT for review and incorporation into the travel demand model. Once the base year socioeconomic data has been accepted, projections for the horizon years will be developed.

4. Why Hall County should select your firm for this project.

We have extensive experience in coordinating with GDOT to develop socioeconomic data for MTP updates, and we have strong working relationships with their modeling staff through these past efforts.

In addition, we have also developed socioeconomic data to support planning efforts for several MPOs, including Tallahassee and Jacksonville, Florida and Fayetteville, North Carolina.

Goals, Objectives, and Measures of Effectiveness

We will work closely with staff to review the existing guiding principles, policies, goals, and objectives. Draft goals and objectives will be refined or developed for consideration by the TCC and CAC and adoption by the Policy Committee. Updated goals and objectives will incorporate all new federal initiatives, including livability and sustainability, transportation systems management and operations, and performance-based planning.

These federally compliant and supportive goals and objectives will set the foundation for project prioritization and plan funding. Furthermore, the goals and objectives must also support the new areas of emphasis identified in the BIL.

A key element and area of emphasis will be the performance-based approach, which was a principal theme of the FAST Act and continues to be a point of emphasis in the BIL. The RS&H team will fully support GHMPO staff in working through the process to identify appropriate performance-based measures and measures of effectiveness. This approach utilizes available data to provide measurable results over a defined time period. The RS&H team has worked closely with other MPOs, including GHMPO, to develop the goals and objectives, performance measures, and project prioritization criteria.

Our team members have significant experience in utilizing available data sources required to carry out the reporting associated with these performance measures and metrics. These include the National Performance Management Research Data Set (NPMRDS), the GDOT Traffic Analysis and Data Assessment tool (TADA), Georgia Electronic Accident Reporting System (GEARS) and the Numetric Safety

Portal. Additionally, RS&H has an annual contract with Replica, Inc. providing access to multi-modal (freight, automobile, bicycle, and pedestrian) origin and destination (O&D) data.

Development of performance measures for the GHMPO 2025 MTP will be accomplished in close coordination with the MPO, local jurisdictions, GDOT, FHWA, and FTA.

Financial Feasibility

To meet the requirements for a financially feasible plan, the funding expected to be available from various sources for transportation projects must be identified.

Coordination with GDOT and GHMPO staff will be critical to determine the most realistic inflation factor and potential state and federal revenues.

In addition, close coordination with local governments will also be necessary to develop the revenue forecasts. Local taxes and special program revenues will be included in the overall determination of the revenues available over the planning period for Hall and Jackson Counties, including Special Local Option Sales Tax (SPLOST), and any local fees collected including traffic impact fees, and any future potential Transportation SPLOST (TSPLOST) dollars if planned for the region.

GDOT will provide the operating and maintenance costs of the state highway system at the district level. This information will be included in the MTP financial plan. In addition, funding sources for all revenues, including operations and maintenance, will be described in the plan and clearly identified to be compliant with federal and state requirements.

Transit projects requiring major capital investments differ in their requirements. Since 2020, Gainesville-Hall County has been served by a robust on-demand transit system called WeGo. Jackson County is served by the Jackson County Transit System, for which RS&H completed their master plan in 2019. RS&H brings extensive experience working with transit systems across the state and throughout the Southeast, including Athens Transit, Hinesville Area

4. Why Hall County should select your firm for this project.

Transit, CobbLinc, Douglas Connection, the Atlanta-Region Transit Link Authority (The ATL), Chatham Area Transit (CATS), Albany Transit, and Rome Transit. With the MPO exceeding a population of 200,000, transit funding amounts by grant type will shift. Our team has extensive experience navigating the changes in system funding and operations due to demographic shifts, providing our team with another level of synergy in the development of the MTP.

Project cost estimates will be developed in present day costs and then inflated to year of expenditure using the inflation factors developed with guidance provided by GDOT. The five and 10 year cost bands utilized in the revenue forecasts will also be used to develop the project cost estimates for consistency. Cost estimates will be developed for the project phases, which include preliminary engineering, right-of-way acquisition, and construction.

With the ever-changing landscape of transportation funding and materials, cost estimates for projects can easily change. RS&H will develop a cost estimation tool that is user-friendly and easily updated as conditions change. This task will be of the utmost importance given the significant rise in construction costs in recent years. Each project will be evaluated so that base year cost estimates are updated to reflect current conditions for construction.

Cost Feasible Plan (CFP) development will be the culmination of various efforts and activities. The plan will combine the results of the technical assessments into a set of prioritized projects that will help advance GHMPO towards achievement of their vision for the future.

CFP development will be subject to a number of regulatory and procedural guidelines. The CFP must be consistent with the Transportation Improvement Program (TIP) and must be considered as projects for the CFP are identified. Projects utilizing federal funds and regionally significant projects must be included in the TIP regardless of the funding source.

Federal regulations also provide the opportunity to group projects in the MTP in a similar fashion to the TIP project grouping. These projects are typically

small-scale and similarly scoped projects, and often include those not leading directly to construction (such as planning studies or projects that are not regionally significant). Our close coordination with GHMPO staff and federal and state officials will allow us to fully resolve any potential issues during CFP development. Our team's established working relationships with GDOT will provide for a seamless coordination process.

Coordination and consultation with federal, state, and tribal environmental management and regulatory agencies will be a key element in this assessment. GIS will also be integral to this assessment. Our technical expertise in the application and use of GIS as an analysis tool, in addition to a mapping tool, combined with our experience and knowledge gained from developing the 2020 MTP Update, will allow for an efficient and cost-effective process.

The project prioritization process must be developed for the CFP. The RS&H team has recently developed a two-tiered project prioritization process that has been held as a model for MPOs.

The first tier is to **evaluate the need**. We will assess projects for the need and uses criteria of congestion, safety, and accessibility to employment centers. The second tier is to **measure the sustainability**. We will focus on the sustainability of the project and score projects based on environmental justice impacts, impacts to community resources, and cost benefit. The prioritization process is a critical step in identifying the projects that will meet the goals and objectives of the region. We will work closely with GHMPO staff and stakeholders to develop a process that is customized to meet local needs.

Once the prioritization process is adopted, each project will be assessed. It must be recognized that projects cannot be prioritized based only on the scoring from the prioritization process. Other factors must be considered, such as cost, local priorities, and project status. The RS&H team proposes that reviews from the SAC, TCC, and CAC be incorporated into the final prioritization effort.

4. Why Hall County should select your firm for this project.

Because regional needs always outweigh the available resources, the project prioritization process will result in a set of projects deemed to meet the highest need. These remaining projects will be incorporated into a Vision Plan or Aspirations Plan and will provide a pool of additional projects should project funding increase.

The RS&H team will develop project pages as part of the CFP. We have utilized this approach for many MPO/MTPs, including MACORTS, HAMPO, CORE MPO, and BATS. We have found that these project pages are a valuable tool in communicating project information quickly, easily, and in a clear and understandable manner. The pages include pertinent project information such as funding source, cost, programmed effort and time band, along with a map showing the geographic location and limits of the project.

RS&H also proposes an interactive online map of the plan. GIS data can be translated to an application such as Google Earth so that members of the general public can access the full set of interactive information online. When users click on a project, the project page will be displayed.

The results of the processes described above will be a financially constrained and prioritized CFP that is fully compliant and consistent with all state and federal regulations and requirements and, most importantly, meets the needs of GHMPO and its member governments.

Multimodal and Freight Mobility

The overall goal of the planning process and the MTP update is to develop and refine a policy framework that is combined with defined transportation investments and integrated with land use to meet the comprehensive and multimodal mobility needs of GHMPO.

The multimodal network is a critical component of the transportation and mobility system within the GHMPO area, and as such, a key component of the overall planning effort. With significant bicycle and pedestrian networks in place, there is a continuing effort to improve mobility for bicyclists and pedestrians. This effort will go beyond the standard requirements of

the MTP with the development of the Bicycle and Pedestrian Plan Update, to be completed in unison and concurrently with the 2025 MTP update. The Bicycle and Pedestrian Plan Update will build upon the framework and existing constructed portions of the Highlands to Islands Trail, as well as other bicycle, pedestrian, and trail facilities across the MPO. Existing multimodal plans will be reviewed and the team will identify new facilities that have been implemented or planned along with existing recommendations that may no longer be viable. Our review and analysis will help to bring fresh perspective and concepts to improve existing and proposed corridors within this MTP update and go beyond with greater detail for the Bicycle and Pedestrian Plan Update.

Freight mobility is another vital component of the planning process. With the recent relocation of several large industries within the area and the growth of that economic sector, the importance of freight movement has grown. The staggering increases of deliveries due to online purchasing is compounding the growth of industry within the GHMPO area and the adjacent region. The proposed Northeast Georgia Inland Port that will soon be under construction, is a major element of the growing freight needs and impacts to be fully assessed as part of the 2025 MTP update.

The freight planning effort will identify and prioritize improvements and strategies that accommodate and enhance mobility of both people and goods while mitigating the negative impacts on congestion, safety, environment, and quality of life. Identifying and implementing improvements to accommodate the increasing demand for freight movements in the GHMPO area will be critical to the region's economic vitality and quality of life.

RS&H was a major subconsultant on the Georgia Freight Plan for GDOT, and recently completed the GDOT Truck Parking Study and initial Atlanta Regional Commission Truck Parking Study. As such, we have unparalleled access to data and understand the national, state, and regional commodity flow issues and opportunities.

4. Why Hall County should select your firm for this project.

Plan Development and Documentation

MTP production is one of the most crucial undertakings of any MPO. The MTP must meet a certain set of standards outlined in federal regulation and contain a variety of information that must be organized, explained, and presented in a way that is not only comprehensible and user-friendly, but identifies and represents the GHMPO region.

Document content will be enhanced with graphics to provide complex information in an understandable format. The RS&H team is committed to and capable of developing a highly graphical and attractive document. The Executive Summary is a key element with a final document that will include the full set of technical information and documentation.

The Executive Summary takes on even more importance in light of a recent United States Department of Transportation (USDOT) and Florida Department of Transportation (FDOT) study which assessed over 150 long-range plan documents from across the nation to identify best practices, including concise final documentation.

In addition to the Executive Summary, we recommend that the plan be developed in two parts. The first part will contain general explanatory information about federal regulations, MPO policies and processes, and the overall results of plan development. The second part will contain the technical analyses in a series of supplemental and technical reports. Our team is committed to producing these documents in an attractive and easy to read manner.



RS&H will fully document all efforts undertaken and products developed during the planning process. This documentation process and the resulting products will be developed in

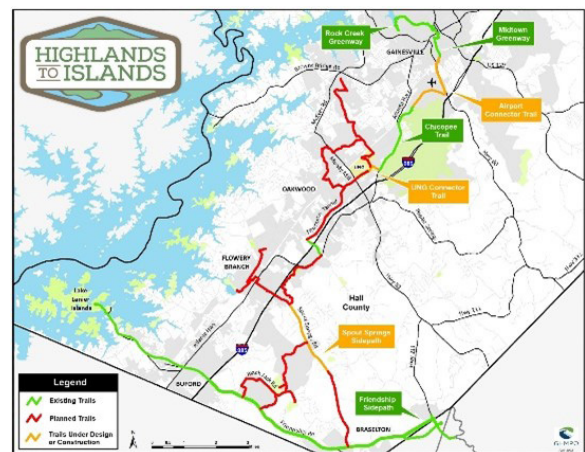
close coordination with GHMPO staff so that documentation meets all expectations.

Bicycle Pedestrian Approach

The RS&H Team is excited to support GHMPO with the update of the Bicycle and Pedestrian Plan Update. The concurrent effort of completing the Bicycle and Pedestrian Plan Update alongside the MTP Update will allow for completion of many of the tasks simultaneously, including data collection, analysis and public outreach, and development of recommendations. The time savings will not only benefit GHMPO and local planning partner staff, but also be a more effective process for the stakeholders and public to participate and follow.

Our team will focus on connectivity and existing gaps within the bicycle and pedestrian network. We will start with a comprehensive review and synthesis of all related plans and guides including project standards and recommendations included in the following:

- 2022 Braselton Trail Feasibility Plan
- 2022 GHMPO Highlands to Islands Trail Amenities and Furnishings Design Guide
- 2019 Gainesville and South Hall Trail Studies
- 2017 GHMPO Adopted Complete Streets Policy
- 2017 GHMPO Sidewalk Inventory Report
- 2014 GHMPO Bicycle and Pedestrian
- 2006 GHMPO Bicycle and Pedestrian Plan
- 2005 Georgia Mountains Regional Bicycle and Pedestrian Plan



RS&H already has much of the previous data (before 2019) from our work on the 2020 RTP. This includes the GIS shape files of the sidewalks within Gainesville

4. Why Hall County should select your firm for this project.

and unincorporated Hall County and Jackson Counties. We will utilize the existing plans and data, in addition to the collection of new/updated data, as the framework to determine the level of effort required to complete the sidewalk inventory. Our team has developed many efficient and effective methods to complete bicycle and pedestrian data inventories, including an ongoing effort to complete a city-wide bicycle facility inventory for the City of San Antonio.

RS&H also completed a similar trail gap study and plan for the River to Sea Transportation Planning Organization in Northwest Florida (Daytona Beach area MPO). We envision a similar effort for the Highlands to Islands component of the Bicycle and Pedestrian Plan Update to include desktop and field investigations, innovative outreach techniques with the TCC Trails Subcommittee and innovative design concepts and ideas to help develop an action plan for short, medium, and long-range improvements to complete the envisioned trail system. The ongoing Safe Streets for All (SS4A) Action Plan will also be critical for integration into the planning effort.

The MTP Update will ultimately serve as a summary of the Bicycle and Pedestrian Update, which will include more detailed analysis, specific project recommendations and priorities, and cost estimates. An executive summary of the Bicycle and Pedestrian Plan will be developed as a standalone document, and will be a visually appealing handout to not only show proposed projects and locations, but also help to brand and market the project as the amazing regional quality of life features the plan will help bring to fruition.

Passionate about Active Transportation

Our team recognizes that healthy, sustainable, and resilient communities depend on active transportation facilities that are safe, accessible, and cost-effective to maintain, operate, and can be enhanced over time. We believe that streets made safe for walking and biking are streets that are safest for all roadway users, including those driving in cars. We also understand that for many stakeholders, non-motorized travel is not a choice, but a necessity.

Collaborative and Multi-Disciplinary Approach

Our team of professionals share a passion for building livable, sustainable, and economically vibrant communities. Our “complete team” approach means we have a nimble group of local and national staff who are committed and accessible to the GHMPO for the life of the project. We offer expertise in all aspects of GHMPO’s mobility goals from urban planning and design to placemaking to preliminary engineering and final design all integrated with meaningful neighborhood engagement.

Planning for Safety and Construction

Our plans generate real-life projects that are implementable. We create innovative plans tied to practicable policies, steps, and projects. Safety is always priority number one for all the transportation plans we complete. As such, we have included traffic engineers with the Road Safety Professional Certification Level 1 and Level 2 (RSP1 and RSP2) on the team. Additionally, we have design and construction engineers with expertise in design of bicycle, pedestrian, and trail projects in addition to complete streets conversions.

5. Will any of the proposed services be subcontracted out to a third-party? If so, denote the work, the percentage of total, and list each of the legal entity’s company names of the third-party(s).

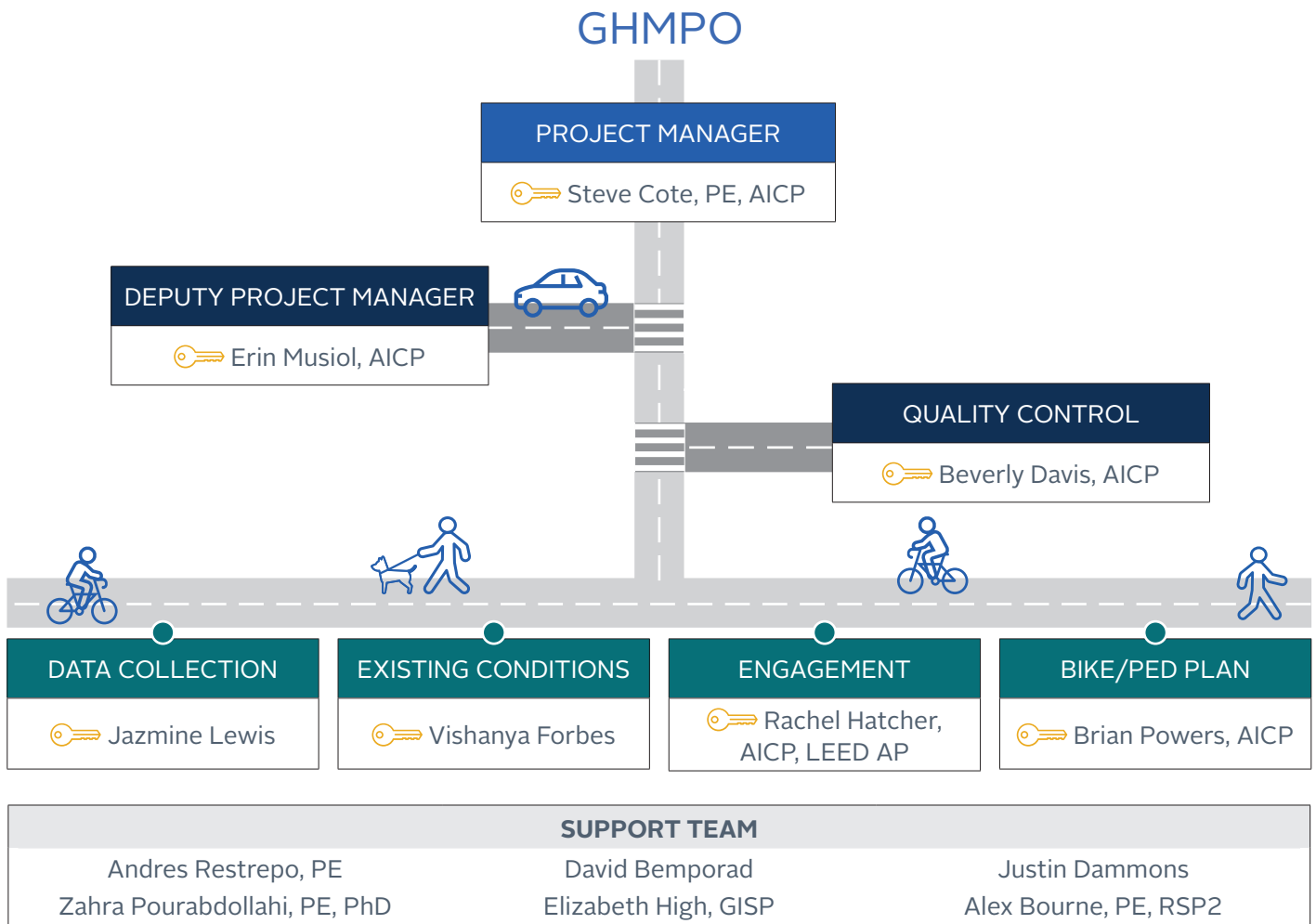
RS&H will lead all proposed services in-house.

6. Describe the expertise of your work force. Supervisors, specialists, laborers. Provide a brief resume and experience record for each key person, including years of experience, education, and location of each person.

The RS&H team brings a comprehensive understanding of the region and its transportation network, as well as a dedicated team of talented, forward-thinking professionals who have the experience and expertise needed for the development of effective, innovative solutions. Our team has a wealth of experience and an extensive background in regional and local transportation planning. We have successfully completed similar efforts throughout the Southeast, including development of MTPs, countywide transportation plans, and bicycle and pedestrian plans throughout Georgia.

RS&H has extraordinary experience in serving as a consultant to local, regional, and state agencies and in the provision of support to MPOs. We understand the planning process and have the background and technical capabilities to develop a fully compliant MTP. In addition, we have ongoing working relationships with GDOT and FHWA and will facilitate an efficient plan development process. Our extensive experience in developing regional transportation plans ranges from highly-developed metropolitan areas to smaller, more rural counties and regions.

Our team members' roles and responsibilities are further defined in the organizational chart below and the brief resumes that follow.



= Key Staff

6. Describe the expertise of your work force. Supervisors, specialists, laborers. Provide a brief resume and experience record for each key person, including years of experience, education, and location of each person.



STEVE COTE, PE, AICP

Project Manager

Steve has three decades of transportation planning experience across the Southeast. His experience includes the development of long-range transportation plans, regional planning studies, transit studies, corridor studies and multimodal analysis, and the development of performance measures. In addition, he has extensive experience in capital project programming, project development and costing, and public and stakeholder involvement. He has the experience and ability to lead a large team, to communicate effectively with clients, and to deliver projects on time and within budget.

YEARS OF EXPERIENCE

31

EDUCATION

Master of City Planning
Master of Civil Engineering
Bachelor of Civil Engineering

REGISTRATION

Professional Engineer: GA
Certified Planner

LOCATION

Atlanta, GA

SELECT RELEVANT PROJECT EXPERIENCE

- › GHMPO 2020 RTP Update, Gainesville, GA — Project Manager
- › MACORTS 2045 MTP Update, Athens, GA — Assistant Project Manager
- › HAMPO 2045 MTP Update, Hinesville, GA — Project Manager
- › Charlotte Region Transportation Planning Organization 2045 & 2050 MTP Update, Charlotte, NC — Senior Planner
- › Capital Region Transportation Planning Agency Long Range Transportation Plan 2035 Update, Tallahassee, FL — Project Advisor



ERIN MUSIOL, AICP

Deputy Project Manager

Erin has experience as a planner in both the public and private sectors, including extensive research and coordination activities, preparation of land use and transportation plans, and facilitation of public outreach ranging from design charrettes to large public workshops. She has served as project manager/task manager for long-range, multimodal, and area plans and has the necessary skills and technical expertise to drive projects to successful outcomes.

YEARS OF EXPERIENCE

16

EDUCATION

Master of City Planning
Bachelor of Arts,
Environmental Studies

REGISTRATION

Certified Planner

LOCATION

Charlotte, NC

SELECT RELEVANT PROJECT EXPERIENCE

- › Charlotte Region Transportation Planning Organization 2045 & 2050 MTP Update, Charlotte, NC — Planner
- › Fayetteville Area MPO 2050 MTP, Fayetteville, NC — Project Manager
- › Gaston-Cleveland-Lincoln Metropolitan Planning Organization (GCLMPO) 2045 MTP Update, Gastonia, NC — Planner
- › Vizion Zero Action Plan, Town of Apex, NC — Project Manager
- › Town of Troutman Mobility Plan, Troutman, NC — Project Manager

6. Describe the expertise of your work force. Supervisors, specialists, laborers. Provide a brief resume and experience record for each key person, including years of experience, education, and location of each person.



JAZMINE LEWIS

Data Collection

Jazmine's professional experience includes bicycle, pedestrian, and master planning throughout the southern United States. Jazmine has experience auditing bicycle and pedestrian facility data for major cities. Her experience includes needs assessments, technical writing, data analytics, quality assurance and quality control, and public and stakeholder outreach. Prior to her work with RS&H, Jazmine conducted parks and recreation comprehensive master plan writing as a Planner in Lawrenceville, GA. Jazmine uses a range of design software to produce technical reports. She conducts gap analyses as well as site visits for field verification of data inventories. She is a member of the American Planning Association.

YEARS OF EXPERIENCE

10

EDUCATION

Bachelor of Science, Planning,
Urban Planning

LOCATION

Atlanta, GA

SELECT RELEVANT PROJECT EXPERIENCE

- ▶ Transit Master Plan, Douglas County, GA — Planner
- ▶ City of San Antonio Bike Network Plan — Planner
- ▶ Cumberland Transit Center Site Selection, Cobb County, GA — Planner
- ▶ Capital Region Transportation Planning Agency Long Range Transportation Plan 2035 Update, Tallahassee, FL — Planner



VISHANYA FORBES

Existing Conditions

Vishanya has supported efforts for a variety of MPOs throughout the southeast. She is experienced with management of National Transit Database (NTD) reporting, development of grant applications, transit planning, multimodal analysis and plan development, performing demographic and transit propensity analysis, data collection and analysis, the use of GIS for data analysis, and the development of maps and graphical displays. She is very familiar with the federal and state requirements for MPOs and their plans and products. She is also experienced in supporting public and stakeholder involvement.

YEARS OF EXPERIENCE

6

EDUCATION

Masters of Science, Urban
Planning
Bachelor of Science,
Marine Biology and Zoology

LOCATION

Savannah, GA

SELECT RELEVANT PROJECT EXPERIENCE

- ▶ MACORTS 2045 MTP Update, Athens, GA — Geographic Information Systems
- ▶ HAMPO 2045 MTP Update, Hinesville, GA — Public Involvement
- ▶ Program Administration for BATS, Brunswick, GA — Task Leader

6. Describe the expertise of your work force. Supervisors, specialists, laborers. Provide a brief resume and experience record for each key person, including years of experience, education, and location of each person.



RACHEL HATCHER, AICP, LEED AP

Engagement

Rachel is a versatile planning professional with experience in transportation planning; local, state, and federal policy; communication; and public outreach. She brings an extensive knowledge of policies, procedures, and governing bylaws that build the framework for local planning commissions and local governments.

YEARS OF EXPERIENCE

16

EDUCATION

Bachelor of Landscape
Architecture

REGISTRATION

Certified Planner
LEED Accredited Professional

LOCATION

Savannah, GA

SELECT RELEVANT PROJECT EXPERIENCE

- ▶ MACORTS 2045 MTP Update, Athens, GA — Project Manager
- ▶ HAMPO 2045 MTP Update, Hinesville, GA — Assistant Project Manager
- ▶ ACCGov Athens Transit Development Plan Update, Athens, GA — Project Manager
- ▶ Liberty Consolidated Planning Commission Forward 40 Integrated Transportation Plan, Hinesville, GA — Project Manager
- ▶ Brunswick Area Transportation Study (BATS) 2040 MTP Update, Brunswick, GA — Project Manager



BRIAN POWERS, AICP

Bicycle & Pedestrian Plan

Brian has experience performing GIS analysis; coordinating project tasks; and performing demographic, economic, and land use analysis. His experience includes developing cost-benefit analyses for street infrastructure, reviewing zoning entitlements for municipalities, and creating public outreach materials and content. Brian has analyzed and performed transportation project prioritization; developed internal and external planning reports; and developed bicycle, pedestrian, and infrastructure facility inventories and analyses. He has researched comprehensive plan elements and construction plan sets to assess environmental impact.

SELECT RELEVANT PROJECT EXPERIENCE

- ▶ GHMPO 2020 Regional Transportation Plan Update, Gainesville, GA — Planner
- ▶ MACORTS 2045 MTP Update, Athens, GA — Planner
- ▶ HAMPO 2045 MTP Update, Hinesville, GA — Planner
- ▶ Warner Robins Area Transportation Study 2045 MTP Update — Planner
- ▶ City of San Antonio Bike Network Plan — Planner
- ▶ Apex NC Vision Zero Plan — Planner
- ▶ Tallahassee/Leon County Bicycle and Pedestrian Master Plan — Planner*
- ▶ St. Petersburg Complete Streets Implementation Plan — Planner*

**Work done with previous employer*

6. Describe the expertise of your work force. Supervisors, specialists, laborers. Provide a brief resume and experience record for each key person, including years of experience, education, and location of each person.



BEVERLY DAVIS, AICP

Quality Assurance

Beverly has diverse transportation planning experience and is highly experienced in working with MPOs throughout the Southeast. She has led the development and update of numerous long-range transportation plans, as well as corridor studies, area/subarea studies, multimodal planning, and freight/intermodal planning. Through her extensive MPO background, Beverly has developed strong working relationships with staff at both GDOT and FHWA. She has worked closely with staff from these agencies in the development of MPO plans. In addition, her experience in the development of MTPs has incorporated a multimodal focus with successful public engagement and outreach.

YEARS OF EXPERIENCE

41

EDUCATION

Master of City Planning
Bachelor of Arts, English

REGISTRATION

Certified Planner

LOCATION

Savannah, GA

SELECT RELEVANT PROJECT EXPERIENCE

- MACORTS 2045 MTP Update, Athens, GA — Project Director
- HAMPO 2045 MTP Update, Hinesville, GA — Project Director
- Warner Robins Area Transportation Study 2045 MTP Update, Warner Robins, GA — Assistant Project Manager
- Brunswick Area MPO 2040 MTP Update, Brunswick, GA — Project Director
- Capital Region Transportation Planning Agency Long Range Transportation Plan 2045 Update, Tallahassee, FL — Project Manager

Support Team



Andres Restrepos, PE will support the team providing engineering design and cost estimating assistance for both roadway and bicycle/pedestrian/trail projects.



Zahra Pourabdollahi, PE, PhD leads the travel demand modeling, coordinating efforts with GDOT and their consultants, including socioeconomic (SE) data development, roadway network verification and needs assessment.



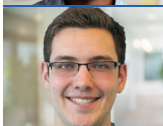
David Bemporad will support Brian Powers with development of the Bicycle and Pedestrian Plan Update. David, an avid cyclist, specializes in planning and design of bicycle, pedestrian, and trail facilities, including several years working at a non-profit creating regional trails and greenways.



Elizabeth High, AICP will support the team with GIS data integration, data assessment, and development of the Bicycle and Pedestrian Plan Update.



Justin Dammons will support the team with data collection, existing conditions, mapping, and outreach for the MTP and Bicycle and Pedestrian Plan Update.



Alex Bourne, PE, RSP2 will support the team leading crash and safety assessments. Alex is a certified Level 1/2 Road Safety Professional (RSP) accredited through the Transportation Professional Certification Board (TPCB).

7. Accountability and documentation of records are critical for assessing completed work and level of quality. Will your company be capable of providing to the County your daily work schedule and daily checklist for completed work daily?

RS&H provides thorough and accurate documentation on all projects, which is essential for transparency and accountability. We have developed programs, forms, and procedures to maintain a detailed account of project events. RS&H utilizes document control techniques that have proven invaluable to our clients. One of the most important tools we use to manage and track project documentation is SharePoint. RS&H has the ability to develop and maintain a customized SharePoint site unique to each project's needs. External audits of our project documentation can be easily performed at any time via the secured Internet site. The site offers full transparency of all project documentation to its users and all project files become available to our client upon completion. In addition, **Beverly Davis, AICP** has been identified to lead our Quality Assurance program to ensure all documents are submitted achieving the highest quality.

Project Manager, **Steve Cote, PE, AICP**, will work with the County during our initial scoping meetings to identify activities that shall be completed and documents provided daily/weekly/monthly. RS&H requires that a Project Management Plan (PMP) document be developed for all projects, large and small. This document will be integral to the project quality management plan, which will comply with all of the County's requirements. Within 30 days of selection, RS&H will submit the PMP to the County for review and approval. Once approved, the PMP is used as a guide to both project execution and control. It captures the program from start to finish and defines key deliverables.

The PMP shall include, but not be limited to the following topics:

- Overview of the contract goals and objectives
- Components of an effective management system
 - Communication protocols (overview)
 - Reporting
 - Documentation of work deliverables
 - Supervision of work personnel and activities
 - Schedule management
- Work breakdown structure
 - Outline project tasks and establish the project tasks' relationship to project objectives and deliverables for the entire project team
 - Identify, organize, and divide the project scope of work into logical and manageable work packages
 - Assign responsibility for accomplishing each task to specific team members, including subcontractors
 - Provide the framework for developing estimates, budgets, and schedules and for measuring and reporting performance
 - Ensure the scope of work is properly defined, reviewed, and approved. Within the framework of project objectives, the team will subdivide these objectives into progressively smaller manageable segments until specific tasks to be performed by groups or individuals are identified (refines tasks into manageable sizes in terms of scope, complexity, and ability to estimate the time required for the task)

RS&H is fully capable of providing the County documentation of the team's work schedules and completed checklists on a daily basis should the County desire.

8. Describe how your company verifies that staff adequately performs work for delivery of the service(s) described under this RFQ. Also, include who within your company inspects, approves and verifies delivery of service(s) and how corrective actions with staff are implemented.

The RS&H team is committed to providing the utmost quality services for the Gainesville-Hall Metropolitan Transportation Plan: 2025 Update / Bicycle and Pedestrian Plan Update. This will be accomplished through a continuous and interactive process of effective coordination, communication, review, and checking of all project components. **Beverly Davis, AICP**, has more than 30 years of experience providing planning and MPO services throughout the Southeast, including on the CRTPO's 2040, 2045, and 2050 MTPs. She will serve as our Quality Assurance (QA) Officer to ensure that all submittals are undergoing RS&H's standard five-step Quality Control (QC) reviews, which include:

Step 1: Completing the Deliverable (Ready for Review)

The electronic file will be prepared for review. A copy of the file will be made and renamed for clarity as the QC document.

Step 2: Review of the Deliverable

A copy of the original document will be made and named. The Quality Control Reviewer (QCR) will ensure the electronic edit/tracking feature of the application is activated before making any changes. For Word documents, this entails ensuring the "Track Changes" feature is turned on before beginning any modifications to the document.

Step 3: Concurrence

The responsible professional to provide concurrence will make a copy of the document. Concurrence will be provided by using the software's features to accept/change/modify the individual comments. After addressing each of the items in the document electronically, the file will be saved.

Step 4: Incorporation

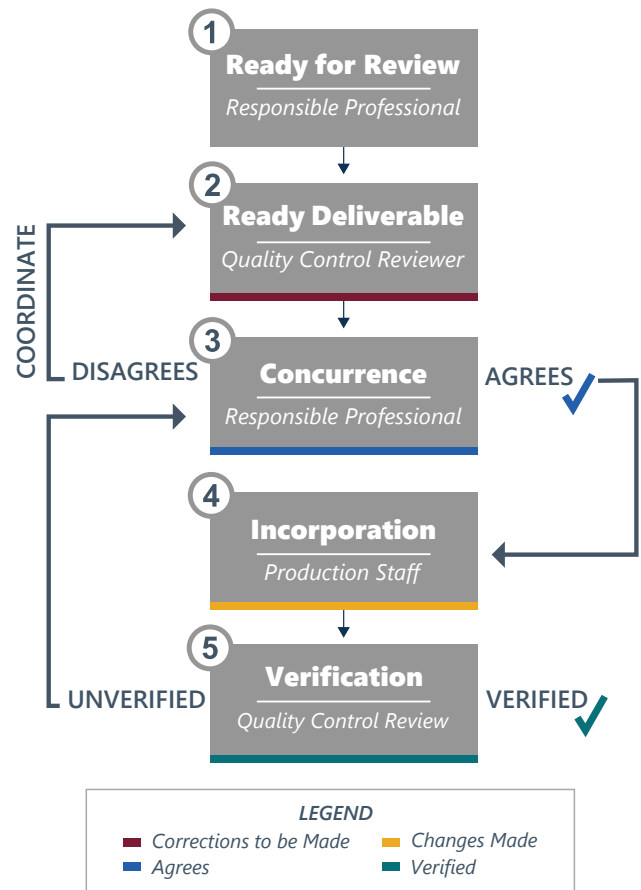
The individual responsible for incorporating any additional items to the document (such as formatting) will make a copy of the document. Using the approach defined, many of the items requiring incorporation are already completed in Step 3.

Step 5: Verification

The QCR to provide verification will make a copy of the document. The QCR verifies that the document contains all the changes originally made from Step 2.

Creating these files at each step, provides electronic documentation that can be reviewed to confirm the process was utilized. Additionally, all RS&H project managers are required to log all major deliverable reviews. These QC logs are reviewed by our executives. RS&H takes great pride in our Quality Assurance and Control Plan.

Quality Management 5-Step Process



The designated associate for QA/QC will be responsible for ensuring the delivery of services. RS&H holds monthly project review meetings, where each project, schedule, budget, and project delivery are reviewed. Beverly Davis, responsible for QA/QC will coordinate regularly with Steve to ensure that

8. Describe how your company verifies that staff adequately performs work for delivery of the service(s) described under this RFQ. Also, include who within your company inspects, approves and verifies delivery of service(s) and how corrective actions with staff are implemented.

all services and products are delivered to the client's satisfaction and will be responsible for any needed corrective action. If needed, these corrective actions include weekly project meetings and Beverly will identify any needed resources to satisfactorily deliver the project.

9. Per documentation of this solicitation you must keep a sufficient work force to perform the requirements of this contract. Describe how you will continue to maintain this work force. What is your companies succession planning when an employee quits or calls out?

RS&H is known for its family-oriented, associate-first culture, which has been instrumental in maximizing staff retention, accelerating growth, and creating an atmosphere that fosters success. The Atlanta office has 21 transportation professionals experienced in the essential disciplines needed to provide these planning and engineering services to Hall County. RS&H is fully committed to continuing to serve Hall County successfully, as we have for the past seven years, and building on our track record of success.

Steve Cote has been with RS&H for 17 years, Beverly Davis for 22 years, and Rachel Hatcher almost 10 years. We are committed to the long-term viability of the company and our clients. The majority of our other proposed team members have been with RS&H for 5+ years, working together on various MTP and Bicycle/ Pedestrian planning and engineering contracts, including the GHMPO 2020 MTP Update. We also pledge our local office and corporate commitment to GHMPO, with the rare need for additional resources from any of our more than 1,500 associates nationwide.

RS&H strives to maintain consistency in project staff. However, our deep pool of resources allows RS&H to sustain a loss of key personnel. As such, if the need arises, we commit to developing a succession plan for key staff to maintain project quality and schedule. If there should be a change in any key personnel, our Project Manager, Steve Cote, will notify the County Project Manager seven days in advance of the employees departure and work with the County to provide an equally qualified team member to fill the position.





6

Exhibit F - Mandatory S.A.V.E. Program Affidavit

6. Exhibit F - Mandatory S.A.V.E. Program Affidavit



Hall County Government FINANCIAL SERVICES

Exhibit F INSTRUCTIONS FOR S.A.V.E Program PRIME CONTRACTOR Affidavit Under O.C.G.A. § 13-10-91(b) (1) *Systematic Alien Verification for Entitlements (SAVE) Program Office of U.S. Citizenship and Immigration Service (USCIS).*

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

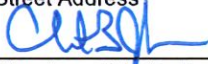
t: 770.535.8270 | f: 770.531.6711

DIRECTOR
Wesley Geddings

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with Hall County, Georgia, has registered and is participating in a federal work authorization program* (an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform And Control Act of 1986 (IRCA), in accordance with the deadlines established in the referenced statute.

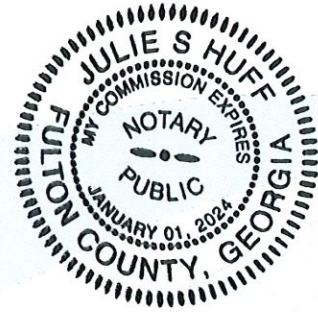
Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work-authorization user identification (E-Verify) number and date of authorization are as follows:

**The applicable federal work authorization program as of the effective date of the statute is the E-Verify Program of the Systematic Alien Verification for Entitlements (SAVE) Program Office of U.S. Citizenship and Immigration Service (USCIS). To register for the E-Verify Program visit www.uscis.gov. The County will not accept bids without a valid E-Verify Number.*

<u>RS&H, Inc.</u>	<u>204277</u>
Name of Prime Contractor	Contractor's/Vendor's E-Verify #
<u>730 Peachtree St NE, Suite 430</u>	<u>Atlanta, GA 30308</u>
Street Address	City / State
	<u>April 7, 2009</u>
Signature of Authorized Officer or Agent	Date of Authorization
<u>Christian B. Jackson, PE, LEED AP</u>	<u>Gainesville-Hall Metropolitan Transportation Plan: 2025 Update / Bicycle and Pedestrian Plan Update</u>
Printed Name/Title of Authorized Officer	Name of Project

Subscribed and sworn before me on this the
23RD Day of MAY, 2023


Notary Public
My Commission Expires JANUARY 1, 2024





7

Exhibit G - Mandatory Cone-of-Silence Affidavit

7. Exhibit G - Mandatory Cone-of-Silence Affidavit



Hall County Government FINANCIAL SERVICES

Exhibit G

RFQIP #43-027 Mandatory Cone-of-Silence Affidavit

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503
t :770.535.8270 | f:770.531.6711

DIRECTOR
Wesley Geddings

In order to ensure fair consideration for all bidder's responding to the County's Request for Qualifications and Cost Proposals, the County requires that all potential bidders to the Solicitation, that all firms, companies, agents, or other refrain from discussions privately or publicly during the Solicitation process. This includes all staff, employees, subcontractors, as well as paid or unpaid personnel acting on the firm's behalf shall not contact nor participate in any type of contact with County employees, department heads or elected officials, up to and including the County Administrator and Board of Commissioners.


Therefore, the County issues this "Cone of Silence" that shall be in effect from the date the solicitation is publicly advertised, until the time an award decision has been approved by the Board of Commissioners and fully executed by all parties. Contact should only be between the bidding firms and the Issuing Officer/Buyer listed in the Solicitation documents.

Any such contact may be considered as collusion and may result in the bidder being disqualified from participation and consideration for award. All contact must be coordinated through the Issuing Officer, for the procurement of these products and/or services.

Please reference the Solicitation number on all correspondence to the County. Any oral communications shall be considered unofficial and non-binding.

Only written responses to written communication shall be considered official and binding upon the County. The County reserves the right, at its sole discretion, to determine appropriate and adequate responses to the written comments, questions, and requests for clarification.

I understand and shall fully comply with the above requirements.

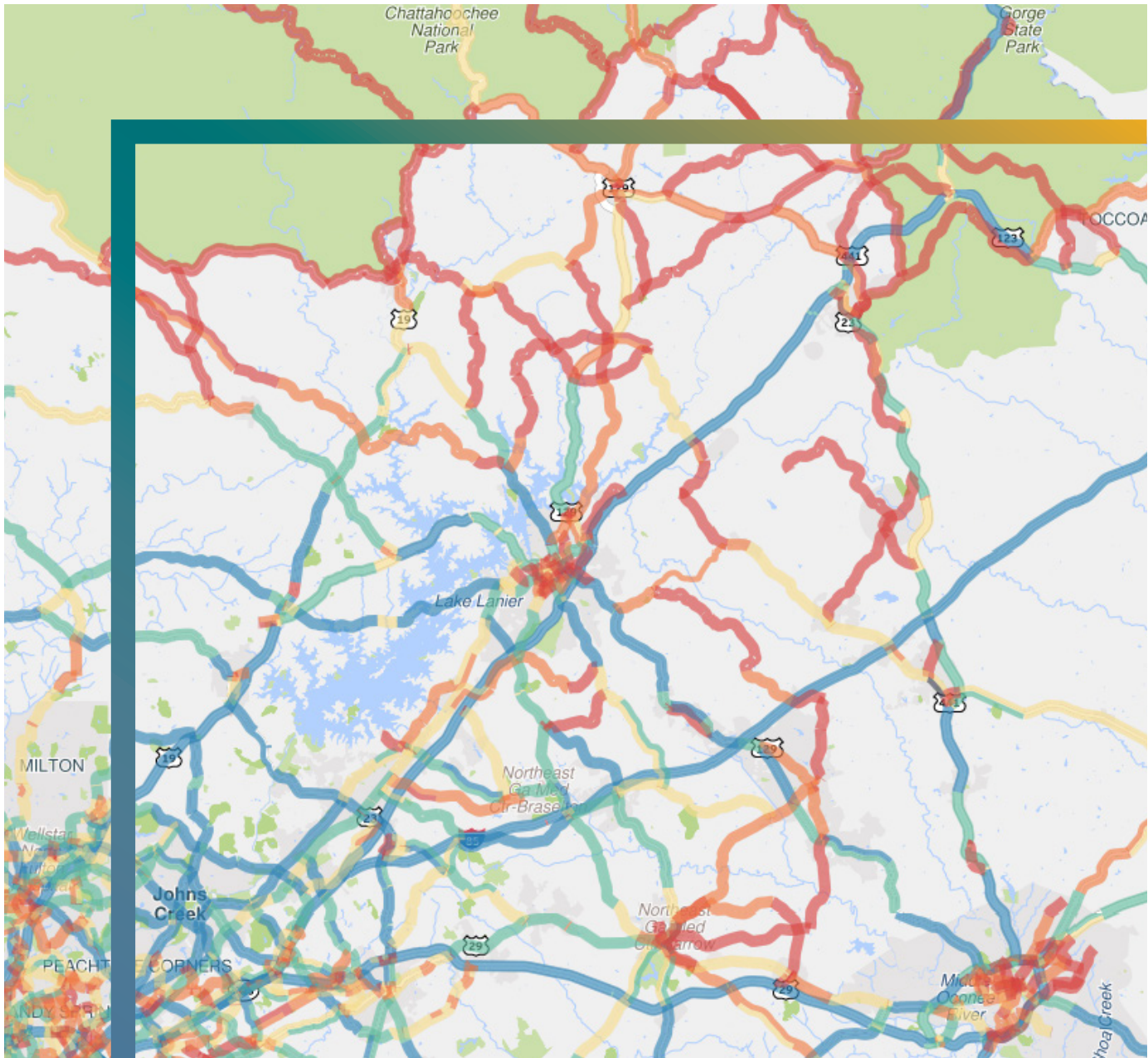
Signed: 

Typed Name: Christian B. Jackson, PE, LEED AP

Job Title: Senior Vice President

Company: RS&H, Inc.

Date: 5/23/2023



8

Exhibit H - Mandatory Completed W-9 Form

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <p>RS&H, Inc.</p>	
	<p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC</p> <p><input checked="" type="checkbox"/> C Corporation</p> <p><input type="checkbox"/> S Corporation</p> <p><input type="checkbox"/> Partnership</p> <p><input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) <u>5</u></p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <p>10748 Deerwood Park Blvd. S.</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p> <p>Jacksonville, FL 32256</p>	
	<p>7 List account number(s) here (optional)</p>	

Remit To Address: P.O. Box 4850, Jacksonville, FL 32201

<p>Part I Taxpayer Identification Number (TIN)</p> <p>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i>, later.</p> <p>Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="9" style="text-align: center;">Social security number</td> </tr> <tr> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> <td style="width: 25px; height: 25px;"></td> </tr> <tr> <td colspan="9" style="text-align: center;">or</td> </tr> <tr> <td colspan="9" style="text-align: center;">Employer identification number</td> </tr> <tr> <td style="width: 25px; height: 25px; text-align: center;">5</td> <td style="width: 25px; height: 25px; text-align: center;">9</td> <td style="width: 25px; height: 25px; text-align: center;">-</td> <td style="width: 25px; height: 25px; text-align: center;">2</td> <td style="width: 25px; height: 25px; text-align: center;">9</td> <td style="width: 25px; height: 25px; text-align: center;">8</td> <td style="width: 25px; height: 25px; text-align: center;">6</td> <td style="width: 25px; height: 25px; text-align: center;">4</td> <td style="width: 25px; height: 25px; text-align: center;">6</td> </tr> </table>	Social security number																		or									Employer identification number									5	9	-	2	9	8	6	4	6
Social security number																																														
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Employer identification number																																														
5	9	-	2	9	8	6	4	6																																						

Part II Certification	<p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none"> The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and I am a U.S. citizen or other U.S. person (defined below); and The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. <p>Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.</p>		
Sign Here	<table style="width: 100%;"> <tr> <td style="width: 60%;">Signature of U.S. person ▶ </td> <td style="width: 40%;">Date ▶ 5/16/2023</td> </tr> </table>	Signature of U.S. person ▶	Date ▶ 5/16/2023
Signature of U.S. person ▶	Date ▶ 5/16/2023		

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



9

Exhibit I - Mandatory E-Verify Affidavit

9. Exhibit I - Mandatory E-Verify Affidavit



POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

DIRECTOR
Wesley Geddings

Hall County Government FINANCIAL SERVICES

EXHIBIT I MANDATORY E-VERIFY AFFIDAVIT

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

204277
Federal Work Authorization User Identification Number

April 7, 2009
Date of Authorization

RS&H, Inc.
Name of Contractor

Gainesville-Hall Metropolitan Transportation Plan:
2025 Update / Bicycle and Pedestrian Plan Update
Name of Project

Hall County, Georgia
Name of Public Employer

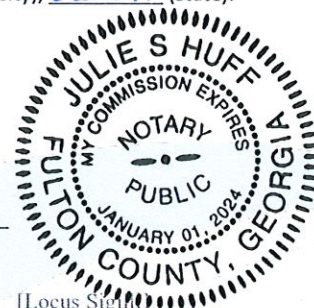
I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on MAY, 23, 2023 in ATLANTA (city), GEORGIA (state).

Christian B. Jackson
Signature of Authorized Officer or Agent
Christian B. Jackson, Senior Vice President
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 23RD DAY OF MAY, 2023.
[Signature]
NOTARY PUBLIC

My Commission Expires: JANUARY 1, 2024 [Locus Sign]





10

Exhibit J - Mandatory Contractor Ethics Affidavit

10. Exhibit J - Mandatory Contractor Ethics Affidavit (Page 1 of 2)

EXHIBIT J
MANDATORY ETHICS AFFIDAVIT
For Compliance with
Official Code 3.10.070 of Hall County

Contractors, consultants, and vendors of any service or commodity to Hall County, Georgia must read and affirm to adhere to the following ethics requirements.

3.10.070. - Ethics.

A. It is the policy of Hall County to seek the best overall value when procuring goods and services. Toward this end, the county finds and declares that its objectives will best be achieved through an open, competitive process with a broad range of responsible vendors wishing to furnish products and services to the county. Hall County will establish and conduct a procurement program that maximizes service benefit to the community and awards contracts to vendors who offer the best quality and value.

B. Hall County declares that county employees and officials, along with those wishing to do business with the county, have the shared responsibility for avoiding biased, anticompetitive, or unethical practices.

C. Hall County employees, officials, and their family members are prohibited from seeking, requesting, or receiving any material payment, gift, job offer, security, promise of future benefit, or any other tangible or intangible thing of value when such receipt has the potential to influence a procurement decision or to gain undue advantage in a procurement competition.

D. Prospective vendors must compete for county business within the parameters of the solicitation process and are prohibited from seeking to obtain inside information, attempting to skew the writing of specifications, or influencing a procurement decision through any means outside the process established for the particular solicitation. This principle applies to any contractor, subcontractor, representative, employee, or agent that may be associated with a procurement transaction.

E. Bidders and proposers shall disclose on competitive bid responses any individual(s), firm(s), and/or county official(s) who do business with the county if there is an appearance of a conflict of interest.

F. Ethical business practices are important, both, during a solicitation, and after the decision to grant an award. The county seeks to establish relationships with business partners whose ongoing ethical standards of business conduct are congruent with those outlined here. The purchasing manager, subject to the approval of the director of financial services, is charged with establishing methods for ongoing monitoring for non-compliance with these principles. The prohibition against the offering of or the acceptance of kickbacks, gratuities, payments or any other instrument of value extends beyond and outside any specific procurement or solicitation.

G. A vendor's contract compliance history with Hall County and other contractual parties is a valid element in the decision to award a solicitation.

H. Hall County stipulates that the furtherance of its strategic goals for job creation, stability and growth in the tax base, business retention, and other fiscal and economic development objectives may be considered during the procurement process. The purchasing manager, subject to the approval of the

10. Exhibit J - Mandatory Contractor Ethics Affidavit (Page 2 of 2)

director of financial services, is authorized to establish procurement initiatives consistent with the county's strategic economic development objectives. These procurement practices shall be applied consistently and equitably and shall have a direct relationship to the county's goals.

I. Hall County employees, officials, and their family members are generally prohibited from participation in any procurement decision or any gain of undue advantage in a procurement competition as a result of contemporaneous employment with a potential or actual business partner.

J. It is unethical for any county employee to purchase commodities or services from a county contract for personal use.

K. With the exception of solicitations for the sale of real property, individuals, firms and businesses seeking an award of a Hall County contract may not initiate or continue any verbal or written communications regarding a solicitation with any county officer, elected official, employee or other county representative other than the purchasing associate named in the solicitation, or the county's financial advisor, between the date of the issuance of the solicitation and the date of the final contract award by the board of commissioners. The purchasing manager will review violations. If determined that such communication has compromised the competitive process, the offer submitted by the individual, firm or business may be disqualified from consideration for award. Solicitations for the sale of real property may allow for verbal or written communications with the appropriate Hall County representative.


L. All county commissioners, officials, and employees shall adhere to the standards outlined in the Hall County Code of Ethics.

M. **(AMENDED)** The purchasing division of the financial services department shall determine and implement methods of educating all prospective contractors, bidders, proposers, and vendors on the requirements and provisions of Code Section 3.10.070, including, but not limited to, requiring each prospective contractor, bidder, proposer, and vendor that expresses an intent to do business with the County to sign an affidavit attesting that they have read this Chapter and have more specifically also read Code Section 3.10.070." (Res. of 11-14-19(1), § 1(Exh. A))

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on MAY, 23, 2023 in ATLANTA (city),


GEORGIA (state) 30308 (Zip Code)

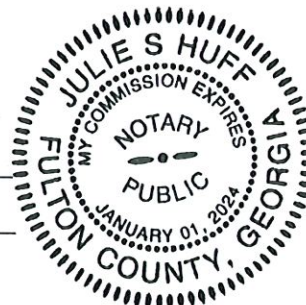

Signature of Authorized Officer or Agent

Christian B. Jackson, Senior Vice President
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

On This the 23RD Day of MAY, 2023


NOTARY PUBLIC
My Commission Expires: JANUARY 1, 2024





730 Peachtree St NE, Suite 430
Atlanta, GA 30308

678-528-7200
rsandh.com

