

Unified Planning Work Program FY 2015

Amended: November 12, 2014

**Prepared by the
Gainesville-Hall Metropolitan Planning Organization**

**In cooperation with the
Hall Area Transit
Georgia Department of Transportation
Federal Highway Administration
Federal Transit Administration**



***Gainesville - Hall
Metropolitan Planning Organization***

Braselton-Flowery Branch-Gainesville-Oakwood-Hall County-Jackson County

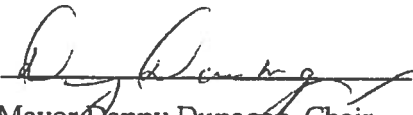
**A Resolution by the Gainesville-Hall Metropolitan Planning Organization
Policy Committee Adopting the FY 2015 Unified Planning Work Program**

WHEREAS, the Gainesville-Hall Metropolitan Planning Organization is the designated Metropolitan Planning Organization for transportation planning within the Gainesville Metropolitan Area Boundary which includes all of Hall County and a portion of Jackson County following the 2010 Census; and

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21) requires the Metropolitan Planning Organization to develop and adopt a Unified Planning Work Program; and

WHEREAS, the Unified Planning Work Program is consistent with all plans, goals, and objectives of the Gainesville-Hall Metropolitan Planning Organization.

NOW, THERE, BE IT RESOLVED that the Gainesville-Hall Metropolitan Planning Organization adopts the FY 2015 Unified Planning Work Program for the period from July 1, 2014 to June 30, 2015.


Mayor Danny Dunagan, Chair
GHMPO Policy Committee

5/20/14

Date

**A Resolution by the Gainesville-Hall Metropolitan Planning Organization
Policy Committee Amending the FY 2015 Unified Planning Work Program**

WHEREAS, the Gainesville-Hall Metropolitan Planning Organization is the designated Metropolitan Planning Organization for transportation planning within the Gainesville Metropolitan Area Boundary which includes all of Hall County and a portion of Jackson County; and

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21) requires the Metropolitan Planning Organization to develop and adopt a Unified Planning Work Program; and

WHEREAS, the Unified Planning Work Program is consistent with all plans, goals, and objectives of the Gainesville-Hall Metropolitan Planning Organization.

WHEREAS, it is necessary to amend the FY 2015 Unified Planning Work Program to add carryover funds from FY 2014 and reassign funding amounts to Task 4.1 Long Range Transportation Plan and Task 6.1 Hall Area Transit Programs & Projects.

NOW, THERE, BE IT RESOLVED that the Gainesville-Hall Metropolitan Planning Organization amend the FY 2015 Unified Planning Work Program.

Lamar Scroggs.

Mayor Lamar Scroggs, Chair
GHMPO Policy Committee

11/12/2014

Dated

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INTRODUCTION

The Unified Planning Work Program (UPWP) originated from the Federal-Aid Highway Act of 1973 and is prepared annually to describe the ongoing transportation planning process for a Metropolitan Planning Organization (MPO). Moving Ahead for Progress in the 21 Century Act (MAP-21) is the most recent law establishing federal surface transportation policy and funding reauthorizations.

As the designated MPO for the Gainesville-Hall Area, the Gainesville-Hall Metropolitan Planning Organization (GHMPO) is responsible under Section 134 of Title 23, United States Code, for carrying out a "continuing, cooperative and comprehensive" (3-C) transportation planning process. The process uses three committees (Policy Committee – the decision making body, Technical Coordinating Committee – the staff, and Citizens Advisory Committee – the public) to develop and carry out a comprehensive transportation planning process and to ensure that programs, improvements, and expenditures are consistent with regional goals, policies, and plans.

- The Policy Committee is the decision-making body and is represented by elected officials from the member jurisdictions and an official from the Georgia Department of Transportation (GDOT). The committee is responsible for taking into consideration the recommendations from the Citizens Advisory Committee (CAC) and the Technical Coordinating Committee (TCC) when adopting plans or setting policy.
- The Technical Coordinating Committee membership includes staff from the member jurisdictions, various federal, state, and local agencies and associations that have a technical knowledge of transportation or planning. The TCC evaluates transportation plans and projects based on whether or not they are technically warranted and financially feasible
- The Citizens Advisory Committee consists of volunteer members who are interested in transportation issues. They are appointed by their member jurisdictions. The CAC is responsible for ensuring that values and interests of the citizens in Hall County are taken into consideration in the transportation planning process.

PARTICIPATING AGENCIES

The following agencies have roles in the development, implementation, approval of, and/or funding of this UPWP:

U.S. DEPARTMENT OF TRANSPORTATION (USDOT)

The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) jointly approve the UPWP. These two federal agencies provide valuable input into the process leading to the development of this document.

FHWA develops regulations, policies, and guidelines to achieve safety, access, economic development, and other goals of FHWA programs, and provides federal financial resources, technical training, education, and assistance to state and local transportation agencies.

FTA provides financial assistance and oversees grants to state and local transit providers, primarily through its regional and metropolitan offices. FTA is responsible for ensuring that grantees follow federal mandates along with statutory and administrative requirements.

GEORGIA DEPARTMENT OF TRANSPORTATION

The Georgia Department of Transportation (GDOT) serves as the liaison between the MPO, the state, and the United States Department of Transportation (USDOT). The MPO works cooperatively with GDOT on various transportation tasks, which include: Transportation Improvement Program (TIP), Long Range Transportation Plan (LRTP), and Travel Demand Modeling. GDOT is the recipient of federal planning funds and the MPOs are sub-recipients of these funds. Therefore, GDOT provides grant oversight of Federal Planning (PL) funds. GDOT also reviews and approves UPWP's and TIP's before requesting concurrency from FHWA and FTA.

SCOPE AND DURATION OF THE UPWP

The Fiscal Year 2015 Unified Planning Work Program describes the organization's planning goals and activities, provides cost estimates for each activity, identifies funding sources, and outlines a work schedule for the period July 1, 2014 through June 30, 2015. The document is organized into six major sections entitled:

- Part I – Program Support and Administration
- Part II – Public Involvement
- Part III – Comprehensive Planning and Research
- Part IV – Long Range Transportation and System Planning
- Part V – Short Range Transportation and Project Planning
- Part VI – Transit

The six sections of the UPWP include information on the parties responsible for carrying out the various planning activities. These activities are mostly geared towards the preparation and development of the LRTP with at least a 20-year horizon and a TIP which defines funded projects over six years. Public involvement is an integral part throughout the planning process.

PLANNING PROCESS

The GHMPO planning process is complex due to the area's proximity to the Atlanta metropolitan area, as well as Hall County's most recent status for two air quality standards. As shown in Appendix-A, the County-wide area includes the Gainesville urbanized area (UZA), a small portion of the metropolitan Atlanta urbanized area along its southern edges, and western parts of Jackson County.

Hall County has been designated as an 8-hour ozone maintenance area, as well as part of the Atlanta 20-county particulate matter 2.5 non-attainment area. A maintenance area classification requires conformity to transportation budgets for 20 years once the region is designated as attainment. The GHMPO actively coordinates with the Atlanta Regional Commission (ARC), which provides air quality modeling for the region, to ensure that there is no lapse in meeting these requirements. Therefore, the area's transportation challenges must be met not only in the context of local constraints, such as funding, growth of congestion, but also within the constraints of regional air quality planning.

METROPOLITAN PLANNING FACTORS

The transportation planning process must explicitly address eight planning factors identified by SAFETEA-LU (Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy For Users) and reaffirmed under MAP-21:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the surface transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and for freight;
5. Protect and enhance the environment, promote energy conservation, and improve quality of life;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

FUNDING

The Gainesville-Hall Metropolitan Planning Organization (GHMPO) receives funding from two federal reimbursement programs, GDOT, and member jurisdictions of Hall and Jackson Counties. The FTA is the source of Section 5303 program funds, which are primarily for transit planning. The federal transit 5303 funds represent 80% of funding and require a 20% local match. While GDOT provides 10% of the required match, Hall County provides the remaining 10% match. On the other hand, FHWA is the source of Planning (PL) funds, which are used for providing local information to the Department of Transportation to ensure a comprehensive, cooperative, and continuing transportation planning process. Federal transportation PL funds represent 80% of funding and require a 20% local match. Member jurisdictions of Hall and Jackson Counties provide the 20% match through in-kind services, which include both salaries and direct costs, primarily associated with the functioning of the MPO.

The overall funding summary, along with the in-kind match summary, is shown in Appendix B. Since the in-kind match dollar amount cannot be applied specifically to each task listed in this document, the required 20% dollar amount is shown as a lump sum in the funding summary. However, the total dollar amount constituting the required 20% match for each work element is shown at the end of the task description for informational purposes. Lastly, it should be noted that the required 20% match dollar amount will be captured from the available in-kind match dollar amount, which is slightly higher as shown in Appendix B.

UPWP WORK ELEMENTS / TASK DESCRIPTIONS

1.0 Program Support and Administration

Program Objective:

To provide overall management of GHMPO's transportation planning program, and ensure compliance with applicable federal and state requirements. Support various transportation related committees and ensure communication among and between the committees. Manage the staff contributing to planning activities. Monitor consultant contracts performed as part of the MPO process.

1.1 Coordination and Operations

Program Objective:

To coordinate and conduct the transportation planning activities of the MPO in compliance with all federal, state, and local laws, regulations and requirements.

Previous Work:

1. In FY 2014, the three GHMPO committees met four times. Meeting minutes were prepared and later archived on the GHMPO website.
2. Quarterly reports, reimbursable forms, and an annual report were prepared and submitted to the GDOT Planning Office.
3. Attended Interagency Consultation Group meetings to discuss the two air quality standards for which Hall County has maintenance (8-hour ozone) or non-attainment status (PM_{2.5}).
4. Represented GHMPO on ARC's Technical Coordinating Committee.
5. Attended various project specific meetings with GDOT, ARC, and other local agencies.
6. Appointed new members to the Citizens Advisory Committee.
7. Coordinated meetings with City of Gainesville staff and consultants on the City of Gainesville Transportation Study.
8. Held Bicycle and Pedestrian Plan Update Advisory Committee Meetings with GHMPO member jurisdictions' staff.
9. Hired Senior Transportation Planner.
10. Upon request, presented information on the GHMPO structure and current projects to local jurisdictions.

Activities:

1. Provide opportunities for an open and inclusive process assuring continuing, comprehensive, and cooperative decision making with all jurisdictions in the GHMPO planning area.
2. Prepare proper records for the development of progress and performance reports, certification, and reimbursement procedure.
3. Coordinate activities of the GHMPO committees, including arranging meetings and preparing meeting minutes.
4. Continue coordination surrounding the regional transportation planning activities.
5. Coordinate/participate with other resource agencies at both state and local level on various project specific and/or on-going activities.
6. Undergo MPO self-certification review process for adherence to federal requirements.

Products:

1. GHMPO committee meetings and minutes.
2. Quarterly FY 2015 Reports and an Annual FY 2015 Report.
3. Accounting narratives and invoices.

Lead Agency:
GHMPO

Funding:

Source		Amount
FHWA (80%)	\$	89,294.65
LOCAL (20%)*	\$	22,323.66
Total-PL	\$	111,618.31

* Part of the overall 20% in-kind match

1.2 Professional and Technical Education

Program Objective:

To develop staff knowledge of transportation planning through relevant workshops and conferences.

Previous Work:

In relation to the MPO activities staff attended the following:

- a. 2013 Association of Metropolitan Planning Organizations (AMPO) Annual Conference in Portland, Oregon
- b. 2013 Annual Georgia Association of Metropolitan Planning Organizations (GAMPO) Conference in Dalton, Georgia
- c. 2013 Annual Georgia Transit Association (GTA) Conference in Athens, Georgia
- d. Greater Hall Chamber Annual Transportation Forum in Oakwood, Georgia
- e. FHWA's Infrastructure Voluntary Evaluation Sustainability Tool (INVEST) workshop in Forest Park, Georgia
- f. Census Training Planning Package (CTPP) training in Atlanta, Georgia
- g. U.S. Environmental Protection Agency (EPA)'s Southern Transportation and Air Quality Summit (STAQS) web conference.
- h. Performance based planning webinar.
- i. Maintained membership with the American Planning Association (APA).
- j. Attended 2014 American Planning Association National Conference in Atlanta, Georgia.
- k. Attended Title VI and Americans with Disabilities (ADA) training session.
- l. Attended the 2014 North American Travel Monitoring Exposition and Conference in Chicago, Illinois.

Activities:

1. Staff plans to attend the 2014 Association of Metropolitan Planning Organization (AMPO) Annual Conference in Atlanta, Georgia.
2. Staff may attend other transportation related conferences, seminars and courses including those offered by the National Highway Institute (NHI), Transportation Research Board (TRB) US Environmental Protection Agency (EPA), Georgia Environmental Protection Division (EPD), FHWA, FTA, and GDOT.

Products:

1. Ongoing staff improvement and education.

Lead Agency:

GHMPO

Funding:

Source		Amount
FHWA (80%)	\$	10,000.00
LOCAL (20%)*	\$	2,500.00
Total-PL	\$	12,500.00

* Part of the overall 20% in-kind match

1.3 Office Equipment and Supplies

Program Objective:

To maintain computer systems used by the MPO for relevant transportation planning activities. Acquire software and hardware, as necessary, to maintain the MPO's transportation planning process. Purchase Geographic Information System (GIS) software and application materials for system planning. Purchase necessary office equipment to operate the MPO.

Previous Work:

1. Office supplies were acquired.
2. Purchased two new Lenovo work stations for the MPO staff replacing the older Dell models and a computer monitor.

Activities:

1. Maintain computer systems and other office equipment used by the MPO in line with relevant transportation planning activities.

Products:

1. Adequate technology and office equipment to operate the MPO.

Lead Agency:

GHMPO

Funding:

Source		Amount
FHWA (80%)	\$	3,200.00
LOCAL (20%)*	\$	800.00
Total-PL	\$	4,000.00

* Part of the overall 20% in-kind match

1.4 UPWP

Program Objective:

To identify work tasks undertaken by the GHMPO to address metropolitan area transportation planning. Collect public and committee input on a proposed FY 2016 UPWP. Take into consideration MPO progress made on FY 2015 UPWP. Develop and draft final UPWP.

Previous Work:

1. Development of FY 2015 UPWP and annual budget.
2. Committees approved amendments to the FY 2014 funding summary to rollover unused funds from previous fiscal year and to fund the Partial Update to the Bicycle and Pedestrian Plan.
3. Submitted the GHMPO's FY 2014 Annual Performance Report to GDOT.
4. Program was reviewed and approved by the three committees.

Activities:

1. Identify priority transportation planning work tasks.
2. Prepare a descriptive narrative and cost estimate for each work task, coordinate input from other agencies, and prepare the FY 2016 UPWP.

Products:

1. FY 2016 UPWP.

Lead Agency:

GHMPO

Funding:

Source		Amount
FHWA (80%)	\$	1,600.00
LOCAL (20%)*	\$	400.00
Total-PL	\$	2,000.00

* Part of the overall 20% in-kind match

2.0 Public Involvement

Program Objective:

To gain input from the general public in transportation planning; to comply with the federal and local public participation requirements; to provide opportunities for convenient public access to review and comment on the GHMPO planning and programming documents, and the data and processes leading to those documents.

2.1 Community Outreach and Education

Program Objective:

To identify and involve stakeholders and traditionally underserved groups in the transportation planning process.

Previous Work:

1. Maintained and updated GHMPO's website to provide opportunity for public comment and review of relevant MPO activities.
2. Updated the Public Participation Plan (PPP) and Limited English Proficiency Plan (LEP).
3. Assisted the City of Gainesville in conducting public meetings for the Gainesville Transportation Study (GTS).
4. Held focus group meetings on the GTS.
5. Posted GTS final documents on GHMPO's website.
6. Developed and Posted Title IV Programs and Environmental Justice Analysis document on GHMPO's website
7. Added 2012-2017 TIP amendments and administrative modifications to MPO website.

Activities:

1. Review, revise and update GHMPO Public Participation Plan as needed.
2. Provide opportunity for public comment and review on various GHMPO and Hall Area Transit (HAT) documents and activities.
3. Establish and maintain a record-keeping system that documents official actions of transportation planning processes and related public review.
4. Advertise the availability of draft documents for public review and comment.
5. Research potential procedures to evaluate the effects of development and transportation investments on communities including environmental justice issues. This is an ongoing activity.
6. Provide adequate notice of GHMPO activities as outlined in the Public Participation Plan.
7. Maintain and update the GHMPO website.
8. Maintain and update database of community stakeholders for mail and electronic notification of transportation activities.

Products:

1. Ongoing community outreach and education.

Lead Agency:

GHMPO

Funding:

Source		Amount
FHWA (80%)	\$	3,200.00
LOCAL (20%)*	\$	800.00
Total-PL	\$	4,000.00

* Part of the overall 20% in-kind match

3.0 Comprehensive Planning and Research

Program Objective:

Areas covered include appropriate database development and maintenance for transportation planning issues and activities leading to the Metropolitan Transportation Plan (MTP) and TIP.

3.1 Data Collection and System Monitoring

Program Objective:

As needed for transportation planning efforts, use technical data – such as Average Annual Daily Traffic (AADT) and GIS mapping to provide important tools in the development of the TIP, MTP and other MPO planning efforts.

Previous Work:

1. Gathered data and created GIS maps of target areas of population.
2. Created the Gainesville Adjusted Urbanized Area (UZA) map which “smoothed” the irregular UZA boundary based on the 2010 Census
3. Developed new boundary for GHMPO per the 2010 Census urbanized area expansion.

Activities:

1. Develop base year and future year socioeconomic data for the 2040 MTP update.
2. Continue to use GIS as an analytical and data management tool in spatial work projects including MTP updates and demographic studies.
3. Track land use and growth patterns of the GHMPO planning area and incorporate into the MTP, and the Transportation Demand Management (TDM) as needed.
4. As requested, attend meetings with local and regional agencies for data sharing regarding the Atlanta non-attainment area and planning data needs.

Products:

1. Relevant technical data and maps.

Lead Agency:

GHMPO and GDOT

Funding:

Source		Amount
FHWA (80%)	\$	2,400.00
LOCAL (20%)*	\$	600.00
Total-PL	\$	3,000.00

* Part of the overall 20% in-kind match

4.0 Long Range Transportation and System Planning

Program Objective:

The Long Range Transportation Plan (LRTP) provides the basis for transportation investment of regionally significant projects and programs within the planning area. The LRTP addresses various modes of transportation as well as the safety and security of the region's transportation system. The long-range 2040 MTP is the latest version of the LRTP document.

4.1 Long Range Transportation Plan

Program Objective:

To develop and review inputs for the eventual creation and adoption of a long-range, multi-modal MTP for the GHMPO planning area. This is a continuing work element.

Previous Work:

1. Issued a Request for Proposal (RFP) soliciting bids for 2040 MTP update and selected a consultant for the project.
2. Initiated the federally mandated update of the 2040 MTP.
3. Coordinated with GDOT on travel demand modeling for the MTP update.
4. Continued ongoing cooperation with ARC on air quality conformity issues and transportation demand modeling.
5. Coordinated with ARC in developing the joint conformity determination report addendum for the Atlanta region.

Activities:

1. Update the 2040 MTP by August 2015.

Products:

1. Updated 2040 MTP.

Lead Agency:

GHMPO

Funding:

Source		Amount
FHWA (80%)	\$	234,585.10
LOCAL (20%)*	\$	58,646.28
Total-PL	\$	293,231.38

* Part of the overall 20% in-kind match

5.0 Short Range Transportation and Project Planning

Program Objective:

To undertake transportation planning activities that will lead to the development/implementation of the transportation improvement program and other related transportation studies.

5.1 Transportation Improvement Program

Program Objective:

The development and adoption of a TIP with a four-year triennial element and two out-years for project programming. The TIP is a process for selecting and scheduling all federally funded and regionally significant projects in a manner consistent with the MTP. The TIP is updated and amended as required.

Previous Work:

1. Attended quarterly status project meetings at the GDOT District 1 Office.
2. Assisted City of Gainesville in submitting an intersection improvement project for Congestion Mitigation and Air Quality Improvement (CMAQ) funding.
3. Submitted grant application for a multiuse sidewalk for Georgia Transportation Infrastructure Bank grant and CMAQ funds.
4. Coordinated with GDOT and local jurisdictions on project status and dollar amounts.
5. Added committee approved amendments and administrative modifications to the 2012-2017 TIP while coordinating with ARC on the impact of conformity modeling.

Activities:

1. Develop the 2016-2021 TIP.
2. Coordinate with GDOT to track and update project list and dollar amounts.
3. Coordinate with ARC on projects included in the TIP as they progress while meeting air quality requirements.
4. Coordinate with GDOT and local jurisdictions, and examine opportunities for transportation planning studies as needed.
5. Incorporate participation planning process in development of the TIP.

Products:

1. Amendments and administrative modifications to the 2012-2017 TIP.
2. 2016-2021 TIP

Lead Agency:

GHMPO

Funding:

Source		Amount
FHWA (80%)	\$	1,600.00
LOCAL (20%)*	\$	400.00
Total-PL	\$	2,000.00

* Part of the overall 20% in-kind match

5.2 Major Transportation Studies

Program Objective:

To integrate land use planning activities with transportation planning. To provide information and recommendations to member jurisdictions and other planning and design agencies.

Previous Work:

1. Developed the City of Gainesville Master Transportation Plan. The Plan analyzed deficiencies in the City's transportation network and recommended a list of projects to be considered for implementation in the short, medium, and long term following extensive public input through stakeholder meetings, open houses, and online surveys. Recommendations from this Plan would be considered in the update of the GHMPO 2040 Metropolitan Transportation Plan.
2. Prepared a partial update to the GHMPO Bicycle and Pedestrian Plan. The Plan analyzed Hall County's trails, where the trails were disconnected, where and how to connect the trails, resulting in a connected network of trails allowing people mobility via alternate modes of transportation. Recommendations from this Plan would be considered in the update of the GHMPO Metropolitan Transportation Plan.

Activities:

1. Examine opportunities to coordinate with appropriate jurisdictions on transportation planning needs.
2. Continue partnership with GDOT on other relevant studies in the planning area.
3. The MPO may periodically be asked to conduct special studies, prepare reports for participants, other agencies, or the public or to analyze data not otherwise covered in the UPWP. Under this element, the MPO will fund and/or negotiate with outside consultants or prepare in-house transportation or traffic studies, which may be needed.

Products:

Appropriate transportation studies.

Lead Agency:

GHMPO

Funding:

Source	Amount
FHWA (80%)	\$ 800.00
LOCAL (20%)*	\$ 200.00
Total-PL	\$ 1,000.00

* Part of the overall 20% in-kind match

6.0 Transit

Program Objective:

To plan for an effective, convenient and accessible public transportation system.

6.1 Hall Area Transit Programs and Projects

Program Objective:

To perform a public transit operation, administration, and conduct relevant transit studies. Research and analyze City of Gainesville and Hall County communities' transportation needs and provide recommendations on how to meet those needs.

Previous Work:

1. Developed the transit section in the 2015 UPWP and presented to the GHMPO committees.
2. Adopted the 2015 UPWP on May 13, 2014.
3. Attended the 2013 AMPO conference in Portland, Oregon.
4. Managed the FY 2014 Section 5303 contract and successfully completed all tasks listed in the grant program.
5. Participated in the transit program update calls conducted by GDOT.
6. Prepared and submitted the FY 2015 Section 5303 contract to GDOT.

Activities:

1. Provide transit planning administration and assistance to HAT. (Activity Line Item code: 44.21.00)
2. Update the transit sections of the 2040 MTP. (Activity Line Item code: 44.23.02)
3. Maintain/amend the transit sections of the 2012-2017 TIP. (Activity Line Item code: 44.25.00)
4. Develop the transit section of the 2016-2021 TIP. (Activity Line Item code: 44.25.00)
5. Continue coordination with HAT in developing the transit work element for the FY 2016 UPWP. (Activity Line Item code: 44.21.00)
6. Participate and present transit related information and activities before municipalities and/or appropriate committees. (Activity Line Item code: 44.21.00)

Products:

1. Performance of administrative tasks.
2. Transit sections of the FY 2016 UPWP and 2012-2017 and 2016-2021 TIPs.

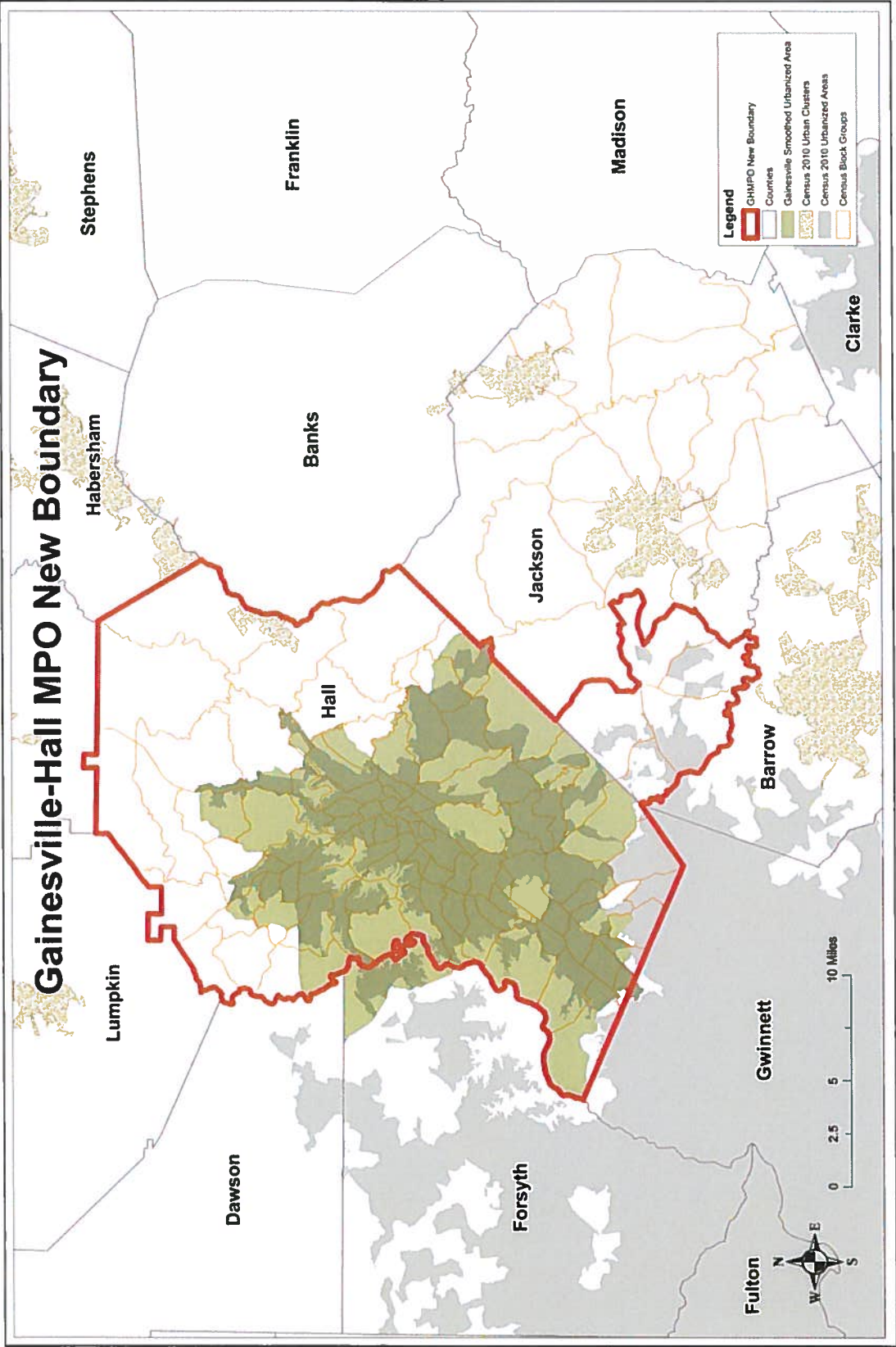
Lead Agency:

GHMPO / Hall Area Transit

Funding:

Source	Amount
FTA (80%)	\$ 77,547.85
GDOT (10%)	\$ 9,693.48
LOCAL (10%)	\$ 9,693.48
Total-5303	\$ 96,934.81

APPENDIX A: GAINESVILLE AND ATLANTA URBANIZED AREAS



APPENDIX B: FUNDING SUMMARY

Work Elements	PL Funds (\$)			Section 5303 Funds (\$)				Total Budget Amount (\$)
	Budget Amount (100%)	FHWA (80%)	Local Match (20%)	Budget Amount (100%)	FTA (80%)	GDOT Match (10%)	Local Match (10%)	
1.0 Program Support and Administration								
1.1 Study Coordination and Operations	111,618.31	89,294.65		0.00	0.00	0.00	0.00	111,618.31
1.2 Professional and Technical Education	12,500.00	10,000.00		0.00	0.00	0.00	0.00	12,500.00
1.3 Office Equipment and Supplies	4,000.00	3,200.00		0.00	0.00	0.00	0.00	4,000.00
1.4 UPWP	2,000.00	1,600.00		0.00	0.00	0.00	0.00	2,000.00
Work Element 1.0 Total	130,118.31	104,094.65						130,118.31
2.0 Public Involvement								
2.1 Community Outreach and Education	4,000.00	3,200.00		0.00	0.00	0.00	0.00	4,000.00
Work Element 2.0 Total	4,000.00	3,200.00						4,000.00
3.0 Comprehensive Planning and Research								
3.1 Data Collection and System Monitoring	3,000.00	2,400.00		0.00	0.00	0.00	0.00	3,000.00
Work Element 3.0 Total	3,000.00	2,400.00						3,000.00
4.0 Long Range Transportation & System Planning								
4.1 Long Range Transportation Plan	293,231.38	234,585.10		0.00	0.00	0.00	0.00	293,231.38
Work Element 4.0 Total	293,231.38	234,585.10						293,231.38
5.0 Short Range Transportation & Project Planning								
5.1 Transportation Improvement Program	2,000.00	1,600.00		0.00	0.00	0.00	0.00	2,000.00
5.2 Major Transportation Studies	1,000.00	800.00		0.00	0.00	0.00	0.00	1,000.00
Work Element 5.0 Total	3,000.00	2,400.00						3,000.00
6.0 Transit								
6.1 Hall Area Transit Programs & Projects	0.00	0.00		96,934.81	77,547.85	9,693.48	9,693.48	96,934.81
Work Element 6.0 Total	0.00	0.00		96,934.81	77,547.85	9,693.48	9,693.48	96,934.81
Total Work Elements (\$)	433,349.69	346,679.75	86,669.94	96,934.81	77,547.85	9,693.48	9,693.48	530,284.50

*See In-Kind Match Summary Table

FY 2015 Local In-Kind Match - Salaries

Work Element	Hours	Cost
1.1 Study Coordination and Operations		
Ken Rearden, Public Works Director, Hall County	40	\$3,255.60
Connie Daniels, Secretary, Hall County	76	\$1,962.32
Judy Williams, Administrative Secretary, Hall County	40	\$1,151.60
Kevin McInturff, County Engineer, Hall County	40	\$2,547.60
Jody Woodall, Road Projects Manager, Hall County	40	\$1,731.60
Shirley Overstreet, Senior Accountant, Hall County	40	\$1,300.00
Stan Aiken, Traffic Engineer, City of Gainesville	40	\$1,200.00
Rusty Ligon, Planning Director, City of Gainesville	40	\$1,600.00
John McHenry, Planning Director, City of Flowery Branch	40	\$1,600.00
Stan Brown, City Manager, City of Oakwood	40	\$3,320.00
Kevin Poe, County Manager, Jackson County	40	\$2,692.31
Gina Roy, Public Development Director, Jackson County	40	\$1,403.85
Jeff Bridges, Traffic Superintendent, Jackson County	40	\$1,211.54
Jennifer Dees, Town Manager, Town of Braselton	40	\$2,247.40
Kevin Keller, Planning Director, Town of Braselton	40	\$1,403.85
1.4 UPWP		
Ken Rearden, Public Works Director, Hall County	24	\$1,953.36
Jody Woodall, Road Projects Manager, Hall County	24	\$1,038.96
Stan Aiken, Traffic Engineer, City of Gainesville	24	\$720.00
John McHenry, Planning Director, City of Flowery Branch	24	\$960.00
Stan Brown, City Manager, City of Oakwood	24	\$1,992.00
Kevin Poe, County Manager, Jackson County	24	\$1,615.38
Gina Roy, Public Development Director, Jackson County	24	\$842.31
Jeff Bridges, Traffic Superintendent, Jackson County	24	\$726.92
Jennifer Dees, Town Manager, Town of Braselton	24	\$1,348.44
Kevin Keller, Planning Director, Town of Braselton	24	\$842.31
2.1 Community Outreach and Education		
Jody Woodall, Road Projects Manager, Hall County	40	\$1,731.60
Paul Herriott, Senior Programmer, Hall County	40	\$1,501.20
3.1 Data Collection and System Monitoring		
Mark Lane, GIS Manager, Hall County	48	\$2,762.88
Jim Budd, GIS Database Administrator, Hall County	48	\$1,858.08
4.1 Long Range Transportation Plan		
Ken Rearden, Public Works Director, Hall County	24	\$1,953.36
Jody Woodall, Road Projects Manager, Hall County	24	\$1,038.96
Stan Aiken, Traffic Engineer, City of Gainesville	24	\$720.00
John McHenry, Planning Director, City of Flowery Branch	24	\$912.00
Stan Brown, City Manager, City of Oakwood	24	\$1,992.00
Kevin Poe, County Manager, Jackson County	24	\$1,615.38
Gina Roy, Public Development Director, Jackson County	24	\$842.31
Jeff Bridges, Traffic Superintendent, Jackson County	24	\$726.92
Jennifer Dees, Town Manager, Town of Braselton	24	\$1,348.44
Kevin Keller, Planning Director, Town of Braselton	24	\$842.31
5.1 Transportation Improvement Program		
Ken Rearden, Public Works Director, Hall County	24	\$1,953.36
Jody Woodall, Road Projects Manager, Hall County	24	\$1,038.96
Stan Aiken, Traffic Engineer, City of Gainesville	24	\$720.00
John McHenry, Planning Director, City of Flowery Branch	24	\$960.00
Stan Brown, City Manager, City of Oakwood	24	\$1,992.00
Kevin Poe, County Manager, Jackson County	24	\$1,615.38
Gina Roy, Public Development Director, Jackson County	24	\$842.31
Jeff Bridges, Traffic Superintendent, Jackson County	24	\$726.92
Jennifer Dees, Town Manager, Town of Braselton	24	\$1,348.44
Kevin Keller, Planning Director, Town of Braselton	24	\$842.31
Total	1,532	\$72,552.48

FY 2015 Local In-Kind Match - Direct Costs

Work Element	Cost
1.1 Study Coordination and Operations	
Office Space (3 office rooms, common area, and utilities)	\$7,500.00
Telecommunications (3 land phone lines and 1 fax line)	\$157.00
2.1 Community Outreach and Education	
GHMPO Website (hosting and programming)	\$2,500.00
3.1 Data Collection and System Monitoring	
GIS Software (licence and maintenance for 2 workstations)	\$4,000.00
Total	\$14,157.00

FY 2015 Local In-Kind Match Summary

Salaries:	\$72,552.48
Direct Costs:	\$14,157.00
Total Local In-Kind Match:	<u>\$86,709.48</u>

Appendix C: MAJOR WORK ACCOMPLISHMENTS IN FY 2014

- The 2040 MTP was recognized as one of the best planning documents in the United States. The Florida DOT, in coordination with FHWA, determined that the MTP exemplifies long range planning 'best practices.'
- Developed the City of Gainesville Master Transportation Plan with a list of project recommendations. Incorporated extensive stakeholder and public involvement activities in the process.
- Updated the GHMPO bicycle and pedestrian plan with recommendations of multiuse trails.
- Developed the federally-required Title VI and Environmental Justice Analysis document.
- Conducted a nationwide search and filled the Senior Transportation Planner position.
- Expanded the GHMPO planning boundary to reflect the Gainesville urbanized area as defined by the 2010 U.S. Census.

Appendix D: ACRONYMS

“3C”	Continuing, Cooperative and Comprehensive Planning Process
AADT	Average Annual Daily Traffic
ADA	Americans With Disabilities Act
AMPO	Association of Metropolitan Planning Organizations
APA	American Planning Association
APTA	American Public Transportation Association
ARC	Atlanta Regional Commission
CAC	Citizens Advisory Committee
CMAQ	Congestion Mitigation and Air Quality Improvement
DOT	Department of Transportation
EPA	Environmental Protection Agency
EPD	Environmental Protection Division
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
GAMPO	Georgia Association of Metropolitan Planning Organizations
GDOT	Georgia Department of Transportation
GHMPO	Gainesville-Hall Metropolitan Planning Organization
GIS	Geographic Information System
GPA	Georgia Planning Association
GTA	Georgia Transit Association
HAT	Hall Area Transit
L RTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21 st Century Act
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
NHI	National Highway Institute
PL	Planning Funds
RFP	Request for Proposal
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy For Users
SIP	State Implementation Plan
TAZ	Traffic Analysis Zones
TCC	Technical Coordinating Committee
TDM	Transportation Demand Management
TDP	Transit Development Plan
TIA	Transportation Investment Act
TIP	Transportation Improvement Program
TRB	Transportation Research Board
UPWP	Unified Planning Work Program
USDOT	United States Department of Transportation
UZA	Urbanized Area