

**GAINESVILLE-HALL METROPOLITAN PLANNING ORGANIZATION (MPO)
DEVELOPMENT SERVICES CONFERENCE ROOM
APRIL 29, 2004, 4:00 PM**

**CITIZENS ADVISORY COMMITTEE
MINUTES OF MEETING**

Voting Members present: Chairman Hugh Tyner, Doris Evans, Amos Goude-lock, Phil Kinsey, Berlinda Lipscomb, Bryan Puckette, Lee Steigele, Dr. J. R. Wright

Voting Members Absent: Ken Cochran, Cooper Embry, Harold Goss, Bruce Hallowell, Mack Jones, Charles Mensinger, Maurice Robbins, Frank Simpson, Jim Syfan

Staff present: Grace Grindle, Randy Knighton, John McHenry, Bill Meyer

Others present: Stan Brown, City of Oakwood; Commissioner Deborah Mack, Hall County; Phillippa Lewis Moss, Hall Area Transit; Teri Pope, GDOT

CALL TO ORDER Hugh Tyner, Chairman

1. WELCOME

Mr. Tyner welcomed everyone and thanked them for coming.

2. APPROVAL OF MINUTES – March 18, 2004

MOTION: Bryan Puckette made a motion to approve the Minutes of March 18, 2004. The motion received a second from Berlinda Lipscomb and passed by unanimous vote.

3. RECOMMENDATION TO APPROVE FINAL FY 2005 UNIFIED PLANNING WORK PROGRAM

Mr. McHenry went over the final Unified Planning Work Program (UPWP) that was brought forward at the last meeting. Documents detail the activities to be completed by the MPO in the next fiscal year starting July 1st. All three of the Gainesville-Hall MPO Committees were briefed and solicited for comments on the draft document. Mr. McHenry said the principal nature of GDOT's comments were inclusion in the document of the purchase of Geographic Information System software, website development for public outreach, the collection of socioeconomic data for modeling purposes and an increase in transit spending. Hall County Department of Public Works had a correction to the sidewalk data task amongst other comments. The Atlanta Regional Commission (ARC) requested that additional language be added to the introduction on coordination between GHMPO and ARC on upcoming air quality

non-attainment designation. He said they were looking for approval to recommend to the Policy Committee and thereby an approved UPWP will go to GDOT to meet the May 15th deadline.

MOTION: Ms. Steigele made a motion to approve. The motion received a second from Mr. Puckette and passed by unanimous vote.

4. RECOMMENDATION TO APPROVE MEMORANDUM OF AGREEMENT BETWEEN GHMPO, ARC, GDOT AND EDP

Mr. McHenry went over the MOA between GHMPO and ARC that defines the roles and responsibilities for transportation planning for the two adjoining MPOs since the Atlanta Urbanized Area extends into southern Hall County. Under advisement from GDOT and per federal regulation in areas where there is more than one MPO in a non-attainment area, GDOT needs to be a party to this document. The document also defines how the two MPOs will coordinate on federal requirements in a non-attainment area for air quality and therefore it was recommended that the Environmental Protection Division of the Georgia Department of Natural Resources also participate. The most recent draft includes changes from EPD regarding interagency activities. The agreement received approval from TCC, and approval was requested from the CAC, to recommend to the Policy Committee for adoption.

MOTION: Dr. Wright made a motion to approve. The Motion received a second from Mr. Puckette and passed by unanimous vote.

5. RECOMMENDATION TO APPROVE PUBLIC INVOLVEMENT PLAN FOR GHMPO

Mr. McHenry went over the Public Involvement Plan for Gainesville-Hall MPO. He said it lays out different types of public outreach techniques and methods for getting input out to the public on MPO plans and programs. Some of these methods are public meetings, stakeholder groups, focus groups, visioning exercises, websites and outreach at community events. He said there would be specific emphasis on considering the impact on those disadvantaged communities typically underrepresented in the planning process and ensuring their involvement. After the GHMPO committees approve this, there will be a 45-day public comment.

MOTION: Ms. Lipscomb made a motion to approve. The motion received a second from Ms. Steigele and passed by unanimous vote.

6. UPDATE ON HALL AREA TRANSIT FUNDING

Phillippa Lewis Moss, Director of the Community Service Center, discussed Hall Area Transit's use of 5303 transit planning funds. For FY 2004, the funding amount of \$35,000 was used to contract out a Comprehensive Operational Analysis for Hall Area Transit. Currently Hall Area Transit is reviewing the recommendations that

came from this study, which include the reconfiguring or elimination of the fixed route system. Hall Area Transit is holding six public meetings in the next month to get input on potential changes to the system before they take the recommendations to the Hall County Commission and the Gainesville City Council. John McHenry noted that at the next series of GHMPO Committee Meetings, Hall Area Transit will discuss the use of its FY 2005 transit funding to explore building a stand alone operations and maintenance facility.

7. UPDATE ON QUEEN CITY PARKWAY BRIDGE REHABILITATION PROJECT

Teri Pope, GDOT, went over the maintenance project of State Route 60/Queen City Parkway Bridge over the railroad tracks just south of Industrial Boulevard in the City of Gainesville. She said they would be replacing the bridge deck (driving surface and sidewalks) and handrails. She said they would do two lanes at a time for 24-hour work zones for 240 days. They are projecting to start in late May or early June and will close the two northbound lanes and will start on the northbound side. She said two lane traffic will be shifted on the south bound lane cutting the capacity in half of the bridge. The project has an overall completion date of January 31, 2005. She said the contractor would be penalized \$5,000 for each day the bridge closure exceeds the deadlines in the contract.

8. UPCOMING MEETING DATE – THURSDAY, JULY 29, 2004 at 4PM

10. OTHER

- Lee Steigele passed out an Air Quality Study she did in her GIS Course.

There being no further business to discuss, Mr. Puckette made a motion to adjourn, with a second from Ms. Lipcomb, the meeting was adjourned by the Chairman at 5:00 p.m.

Respectfully submitted,

Hugh Tyner, Chairman

Grace Grindle, Sr. Secretary