

**GAINESVILLE-HALL METROPOLITAN PLANNING ORGANIZATION (MPO)
DEVELOPMENT SERVICES CONFERENCE ROOM
MARCH 29, 2004 10 AM**

**POLICY COMMITTEE
MINUTES OF MEETING**

Voting Members Present: Bryan Puckette, Cindy Van Dyke, George Wangemann,
Nonvoting Members present: Verdell Hawkins, Bill Meyer, Kip Padgett, Christine Stava,
Voting Members Absent: Gary Gibbs, Lamar Scroggs
Non-voting Members Absent: Tony Dittmeier, David Studstill, Emily Tait, Hugh Tyner,
Staff present: John McHenry
Others present: Rod Wilburn, Tim Merritt
CALL TO ORDER George Wangemann

1. WELCOME

Mr. Wangemann called the meeting to order and said as Gary Gibbs was absent, he would chair the meeting.

2. APPROVAL OF MINUTES – January 9, 2004

MOTION: Bryan Puckette made a motion to approve the minutes of January 9th, 2004. The motion received a second from Cindy Van Dyke and passed by unanimous vote.

3. PRESENTATION ON LONG RANGE TRANSPORTATION PLAN PROCESS

Mr. Wangemann introduced Rod Wilburn with Day Wilburn Associates to give a presentation on the Long Range Transportation Plan process. Mr. Wilburn went over the work being completed as a part of the Georgia Department of Transportation Multi-County Study, which will generate the initial Long Range Transportation Plan and Transportation Improvement Program for the Gainesville Hall Metropolitan Planning Association (GHMPO) and will be delivered in draft form in April. Mr. Wilburn went over the modeling effort and noted that the model was simply a tool in the transportation planning process and project selection process.

4. UPDATE ON AIR QUALITY ISSUES AND APPROVAL TO TRANSMIT PROJECT LIST

Mr. McHenry discussed that Hall County will be designated a non-attainment county under the 8 hour standard for ozone this April. The Atlanta 20 county region will then have 1 year to submit a conformity determination report, which will be submitted by the GHMPO and the Atlanta Regional Commission (ARC). This report will lay out a summary of the transportation plan for the 20 county region and how it conforms to the larger air quality plan that the state Environmental Protection Division has developed.

In light of this requirement, the GHMPO assembled a list of potential capacity increasing roadway projects that can impact air quality over the next 30 years from the work being completed on the multi-county study. As this list will be updated every three years, it can be subsequently revised. The Technical Committee and Citizens Committee reviewed the list to ensure that all the appropriate projects had been included.

MOTION: Bryan Puckett made a motion to approve the transmittal of the project list. The motion received a second from Cindy Van Dyke and passed by unanimous vote.

5. DRAFT FY 2005 UNIFIED PLANNING WORK PROGRAM

Mr. McHenry went over the draft FY 2005 Unified Planning Work Program (UPWP), which describes all of the activities to be completed by the MPO. It corresponds to GDOT's fiscal year starting on July 1st and is a continuation of the previous work program. A draft document was submitted to GDOT for a mid-February deadline and by May 15th the final UPWP has to be approved.

Mr. Merritt asked what the current local match to the overall GHMPO budget and how was the funding divided amongst the member jurisdictions. Mr. Meyer said that the County, serving as the host agency, is initially funding the \$14,000 match. Bryan Puckette said that in the future the City of Flowery Branch would be willing to contribute to the GHMPO's local match.

6. CONGESTION MANAGEMENT SYSTEM FOR ATLANTA URBANIZED AREA

Mr. Meyer went over the Congestion Management System (CMS) requirements that pertain to southern Hall County, a small part of which falls in the Atlanta Urbanized Area. The only capacity increasing project in this section of South Hall is the widening of SR 347/Friendship Road and this info has been coordinated with ARC. To fulfill the requirements for the MPO, staff will develop a document that will identify existing traffic counts and volume-to-capacity ratios for this area and potential congestion reducing strategies. The document will be brought back to the committees along with the Long Range Plan later this year.

7. APPROVAL OF GHMPO LOGO

Mr. Meyer went over the recently designed logo for the GHMPO and requested approval.

MOTION: Bryan Puckette made a motion to approve. The motion received a second from Cindy Van Dyke and passed by a unanimous vote.

8. CHANGE OF CITIZEN ADVISORY COMMITTEE MEETING DATE AND TERMS

Mr. McHenry advised the Citizens Advisory Committee members brought up on the first initial meeting on January 9th that there be a change to staggered terms. That would mean that the term of the citizen members should be staggered on initial appointment at two or three years for half of each jurisdiction's appointees so that there would not be a complete turnover of the committee each four years. Mr. McHenry said the meeting date of the CAC was approved as the 4th Thursday of the month when it should have read the last Thursday to ensure that there is at least a week's time between the Technical Coordinating Committee and CAC meeting dates to revise and distribute information. Mr. McHenry said these items were highlighted in the attached amended bylaws.

MOTION: Cindy Van Dyke made a motion to approve. The motion received a second from Bryan Puckette and passed by unanimous vote.

9. UPCOMING MEETING DATE – TUESDAY MAY 11 at 10AM

10. OTHER

There being no further business to discuss, the meeting was adjourned by the Chairman at 10:5 a.m.

Respectfully submitted,

George Wangemann

Grace Grindle
Sr. Secretary