

GAINESVILLE-HALL METROPOLITAN  
PLANNING ORGANIZATION  
*FY 2024 Unified Planning Work Program*



*In accordance with Title VI of the Civil Rights Act of 1964 and other nondiscrimination laws, public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, familial, or income status.*

**Adopted: February 21, 2023**  
**Updated: March 23, 2023**

**Prepared by the Gainesville-Hall Metropolitan Planning Organization  
in coordination with  
Hall Area Transit  
the Georgia Department of Transportation  
the Federal Highway Administration  
the Federal Transit Administration  
and Hall County Government**

- Prepare proper study records for the development of progress and performance reports, certification, and reimbursement procedure.
- Coordinate activities of the GHMPO committees, including arranging meetings and preparing meeting minutes.
- Continue coordination surrounding the regional transportation planning activities.
- Coordinate/participate with other resource agencies at both state and local level on various project specific and/or on-going activities.
- Work with the Georgia Association of Metropolitan Planning Organizations (GAMPO) and other state and national organizations on the role of MPOs in statewide and metropolitan transportation planning. Support statewide GAMPO activities through participation in meetings and events.
- Staff will continue to inform the MPO committees of legislative and regulatory actions impacting transportation planning and funding.
- The GHMPO will continue to provide staff that will be the local expert in transportation areas, assisting planning partners in transportation project development, building consensus and value in alternatives analysis, shared planning products, and providing a forum for regional decision making.
- Task # 1.1 will address GHMPO planning priority numbers 5 through 11.

**Product**

- GHMPO committee meeting agendas and minutes
- Quarterly FY 2024 Reports and an Annual Performance Report FY 2024
- Accounting narratives and invoices

<b>TRANSPORTATION RELATED PLANNING ACTIVITIES</b>	
<b>ORGANIZATION</b>	<b>ACTIVITIES</b>
GHMPO	Operations and administration

<b>TARGET START AND END DATES</b>	7/01/2023 – 6/30/2024	<b>LEAD AGENCY</b>	GHMPO
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (80%)	\$119,537.74
LOCAL IN-KIND MATCH (20%)	\$29,884.44
<b>TOTAL</b>	<b>\$149,422.18</b>

**TASK # 6: SAFE & ACCESSIBLE TRANSPORTATION OPTIONS/COMPLETE STREETS**

**Sub-Element 6.1: Complete Streets**

**Objective**

- Provide safe and accessible transportation options
- Work to fulfill the vision, principles, and strategies outlined in the GHMPO Complete Streets Policy.

**FY 2023 Activities**

- Worked with the GHMPO TCC Trails Subcommittee to explore programing various segments of the Highlands to Islands Trails into the GHMPO RTP: 2020 Update.

**FY 2024 Activities**

- Work to update Complete Streets Policy and maintain Complete Streets project list.
- Continue the expansion of the Highlands to Islands Trail network in partnership with the TCC Trails Subcommittee.

**Product**

- Updated Complete Streets Policy and maintained Complete Streets project list.

TRANSPORTATION RELATED PLANNING ACTIVITIES	
ORGANIZATION	ACTIVITIES
GHMPO	Complete Streets Planning

<b>TARGET START AND END DATES</b>	7/1/2023 – 6/30/2024	<b>LEAD AGENCY</b>	GHMPO
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FUNDING SOURCE	AMOUNT
FHWA Y410	\$7,517.82
LOCAL MATCH	\$184.23
<b>TOTAL</b>	<b>\$7,702.06</b>

## FUNDING SOURCE BY TASK

FUNDING SOURCE	TASK NO.	TASK DESCRIPTION	FHWA	FHWA-SPR	FEDERAL TOTAL	STATE PL MATCH	STATE SPR MATCH	STATE TOTAL	LOCAL MATCH	TOTAL
PL	1.1	Operations & Administration	119,537.74	0	119,537.74	0	0	0	29,884.44*	149,422.18
PL	1.2	Training/Employee Education	15,000.00	0	15,000.00	0	0	0	3,750.00*	18,750.00
PL	1.3	Equipment & Supplies	4,000.00	0	4,000.00	0	0	0	1000.00*	5,000.00
PL	1.4	UPWP	10,000.00	0	10,000.00	0	0	0	2,500.00*	12,500.00
PL	2.1	Community Outreach/Education	10,000.00	0	10,000.00	0	0	0	2,500.00*	12,500.00
PL	3.1	Socio-Economic Data	5,180.56	0	5,180.56	0	0	0	1,295.14*	6,475.70
PL	4.1	Intermodal Planning	5,000.00	0	5,000.00	0	0	0	1,250.00*	6,250.00
PL	4.2	GIS, Model Development & Apps.	5,000.00	0	5,000.00	0	0	0	1,250.00*	6,250.00
PL	4.3	Long Range Plan	5,000.00	0	5,000.00	0	0	0	1,250.00*	6,250.00
PL	4.4	TIP	5,000.00	0	5,000.00	0	0	0	1,250.00*	6,250.00
PL	4.5	Bike/Ped Plan Update & Special Transportation Studies	80,000.00	0	80,000.00	0	0	0	20,000.00*	100,000.00
<b>PL</b>	<b>1.1 - 4.5</b>	<b>Total</b>	<b>263,718.30</b>	<b>0</b>	<b>263,718.30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,929.58</b>	<b>329,647.88</b>

\*In-kind local match

### FUNDING SOURCE BY TASK

FUNDING SOURCE	TASK NO.	TASK DESCRIPTION	FTA – 5303	FEDERAL TOTAL	STATE 5303 MATCH	STATE TOTAL	LOCAL MATCH	TOTAL
5303	5.1	Program Support & Administration	50,118.75	50,118.75	6,264.84	6,264.84	6,264.84	62,648.43
5303	5.2	Long Range Planning	50,118.75	50,118.75	6,264.84	6,264.84	6,264.84	62,648.43
5303	5.3	TIP	6,625.50	6,625.50	828.19	828.19	828.20	8,281.89
<b>5303</b>	<b>5.1 - 5.3</b>	<b>Total</b>	<b>106,863.00</b>	<b>106,863.00</b>	<b>13,357.87</b>	<b>13,357.87</b>	<b>13,357.88</b>	<b>133,578.75</b>

### FUNDING SOURCE BY TASK

FUNDING SOURCE	TASK NO.	TASK DESCRIPTION	FHWA	FHWA-SPR	FEDERAL TOTAL	STATE PL MATCH	STATE SPR MATCH	STATE TOTAL	LOCAL MATCH	TOTAL
Y410	6.1	Complete Streets	7,517.82	0	7,517.82	0	0	0	184.23*	7,702.06

## FY 2024 TOTAL BUDGET

GHMPO's total budget for FY 2024 is **\$470,928.68** from all sources:

Work Elements	PL Funds (\$)			Y410 Funds (\$)			Section 5303 Funds (\$)				Total Budget Amount (\$)
	Budget Amount (100%)	FHWA (80%)	Local Match (20%)	Budget Amount (100%)	FHWA	Local Match	Budget Amount (100%)	FTA (80%)	GDOT Match (10%)	Local Match (10%)	
<b>1.0 Administration</b>											
1.1 Operations and Administration	149,422.18	119,537.74	29,884.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	149,422.18
1.2 Training/Employee Education	18,750.00	15,000.00	3,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,750.00
1.3 Equipment and Supplies	5,000.00	4,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
1.4 UPWP	12,500.00	10,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,500.00
<b>Work Element 1.0 Total</b>	<b>185,672.18</b>	<b>148,537.74</b>	<b>37,134.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>185,672.18</b>
<b>2.0 Public Involvement</b>											
2.1 Community Outreach/Education	12,500.00	10,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,500.00
<b>Work Element 2.0 Total</b>	<b>12,500.00</b>	<b>10,000.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,500.00</b>
<b>3.0 Data Collection</b>											
3.1 Socioeconomic Data	6,475.70	5,180.56	1,295.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,475.70
<b>Work Element 3.0 Total</b>	<b>6,475.70</b>	<b>5,180.56</b>	<b>1,295.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,475.70</b>
<b>4.0 System Planning</b>											
4.1 Intermodal Planning	6,250.00	5,000.00	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
4.2 GIS, Model Development & Applications	6,250.00	5,000.00	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
4.3 Long-Range Plan	6,250.00	5,000.00	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
4.4 Transportation Improvement Program	6,250.00	5,000.00	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
4.5 Bike/Ped Plan Update & Special Transportation Studies	100,000.00	80,000.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
<b>Work Element 4.0 Total</b>	<b>125,000.00</b>	<b>100,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>125,000.00</b>
<b>5.0 Transit Planning</b>											
5.1 Program Support & Administration	0.00	0.00	0.00	0.00	0.00	0.00	62,648.43	50,118.75	6,264.84	6,264.84	62,648.43
5.2 Long Range Transportation Planning	0.00	0.00	0.00	0.00	0.00	0.00	62,648.43	50,118.75	6,264.84	6,264.84	62,648.43
5.3 Transportation Improvement Program	0.00	0.00	0.00	0.00	0.00	0.00	8,281.89	6,625.50	828.19	828.20	8,281.89
<b>Work Element 5.0 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>133,578.75</b>	<b>106,863.00</b>	<b>13,357.87</b>	<b>13,357.88</b>	<b>133,578.75</b>
<b>6.0 Complete Streets</b>											
6.1 Complete Streets	0.00	0.00	0.00	7,702.06	7,517.82	184.23	0.00	0.00	0.00	0.00	7,702.06
<b>Work Element 6.0 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,702.06</b>	<b>7,517.82</b>	<b>184.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,702.06</b>
<b>Total Work Elements (\$)</b>	<b>329,647.88</b>	<b>263,718.30</b>	<b>65,929.58</b>	<b>7,702.06</b>	<b>7,517.82</b>	<b>184.23</b>	<b>133,578.75</b>	<b>106,863.00</b>	<b>13,357.87</b>	<b>13,357.88</b>	<b>470,928.68</b>